# **Health Information and Quality Authority Regulation Directorate**

Compliance Monitoring Inspection report Designated Centres under Health Act 2007, as amended



Centre name:	Elm Green Nursing Home
Centre ID:	OSV-0000133
	New Dunsink Lane,
Centre address:	Castleknock, Dublin 15.
Centre address:	Dubiiii 15.
Telephone number:	01 811 3900
Funcil address.	recention@almarcen is
Email address:	reception@elmgreen.ie
Type of centre:	A Nursing Home as per Health (Nursing Homes) Act 1990
Type of centre.	MNMS Developments T/A Elm Green Nursing
Registered provider:	Home
Provider Nominee:	Martin O'Dowd
Lood increator.	Loone Ewings
Lead inspector:	Leone Ewings
Support inspector(s):	None
Type of inspection	Unannounced
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Number of residents on the	105
date of inspection:	105
Number of vacancies on the	
date of inspection:	14

## About monitoring of compliance

The purpose of regulation in relation to designated centres is to safeguard vulnerable people of any age who are receiving residential care services. Regulation provides assurance to the public that people living in a designated centre are receiving a service that meets the requirements of quality standards which are underpinned by regulations. This process also seeks to ensure that the health, wellbeing and quality of life of people in residential care is promoted and protected. Regulation also has an important role in driving continuous improvement so that residents have better, safer lives.

The Health Information and Quality Authority has, among its functions under law, responsibility to regulate the quality of service provided in designated centres for children, dependent people and people with disabilities.

## Regulation has two aspects:

- Registration: under Section 46(1) of the Health Act 2007 any person carrying on the business of a designated centre can only do so if the centre is registered under this Act and the person is its registered provider.
- Monitoring of compliance: the purpose of monitoring is to gather evidence on which to make judgments about the ongoing fitness of the registered provider and the provider's compliance with the requirements and conditions of his/her registration.

Monitoring inspections take place to assess continuing compliance with the regulations and standards. They can be announced or unannounced, at any time of day or night, and take place:

- to monitor compliance with regulations and standards
- to carry out thematic inspections in respect of specific outcomes
- following a change in circumstances; for example, following a notification to the Health Information and Quality Authority's Regulation Directorate that a provider has appointed a new person in charge
- arising from a number of events including information affecting the safety or wellbeing of residents.

The findings of all monitoring inspections are set out under a maximum of 18 outcome statements. The outcomes inspected against are dependent on the purpose of the inspection. In contrast, thematic inspections focus in detail on one or more outcomes. This focused approach facilitates services to continuously improve and achieve improved outcomes for residents of designated centres.

Compliance with the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013, Health Act 2007 (Registration of Designated Centres for Older People) Regulations 2015 and the National Quality Standards for Residential Care Settings for Older People in Ireland.

This inspection report sets out the findings of a monitoring inspection, the purpose of which was following an application to vary registration conditions. This monitoring inspection was un-announced and took place over 1 day(s).

## The inspection took place over the following dates and times

From: To:

13 July 2016 13:30 13 July 2016 19:00

The table below sets out the outcomes that were inspected against on this inspection.

Outcome	Our Judgment
Outcome 01: Statement of Purpose	Substantially Compliant
Outcome 02: Governance and Management	Compliant
Outcome 04: Suitable Person in Charge	Compliant
Outcome 05: Documentation to be kept at a	Compliant
designated centre	
Outcome 07: Safeguarding and Safety	Substantially Compliant
Outcome 08: Health and Safety and Risk	Compliant
Management	
Outcome 09: Medication Management	Substantially Compliant
Outcome 11: Health and Social Care Needs	Compliant
Outcome 12: Safe and Suitable Premises	Compliant
Outcome 13: Complaints procedures	Compliant
Outcome 18: Suitable Staffing	Compliant

#### Summary of findings from this inspection

This inspection was unannounced and the purpose of this inspection was to monitor ongoing regulatory compliance, further to an increase in bed numbers to 120, in line with the requirements of the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013 (as amended) and the National Quality Standards for Residential Care Settings for Older People in Ireland.

Residents spoken with expressed satisfaction with all aspects of care and services provided and praised the staff. They confirmed that they enjoyed the quality of life and service provision at the centre. The centre was found to be in full compliance with 7 of the 10 outcomes inspected against. The inspector found that the six action plans from the last inspection on 12 May 2015, had been fully addressed by the provider and that the additional beds had opened following staff recruitment and induction procedures. Three outcomes were found to be substantially compliant, statement of purpose, safeguarding, and medication. The action plans at the end of this report reflect the improvements required.

Compliance with Section 41(1)(c) of the Health Act 2007 and with the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013, Health Act 2007 (Registration of Designated Centres for Older People) Regulations 2015 and the National Quality Standards for Residential Care Settings for Older People in Ireland.

#### Outcome 01: Statement of Purpose

There is a written statement of purpose that accurately describes the service that is provided in the centre. The services and facilities outlined in the Statement of Purpose, and the manner in which care is provided, reflect the diverse needs of residents.

#### Theme:

Governance, Leadership and Management

## Outstanding requirement(s) from previous inspection(s):

No actions were required from the previous inspection.

## Findings:

A detailed statement of purpose was in place and it accurately detailed the aims, objective and ethos of the service. The information was largely in line with Schedule 1 requirements. This was document kept under review by the provider. One improvement was required relating to the new additional fees payable for social activities.

## Judgment:

**Substantially Compliant** 

## Outcome 02: Governance and Management

The quality of care and experience of the residents are monitored and developed on an ongoing basis. Effective management systems and sufficient resources are in place to ensure the delivery of safe, quality care services. There is a clearly defined management structure that identifies the lines of authority and accountability.

#### Theme:

Governance, Leadership and Management

## Outstanding requirement(s) from previous inspection(s):

No actions were required from the previous inspection.

## Findings:

The inspector confirmed that the lines of responsibility and accountability were clear, and sufficient resources were in place to manage service provision. A system of oversight and audit was now well developed at the centre and the person in charge was well supported by four clinical nurse managers. The provider was also at the centre at

the time of this inspection.

The systems in place for managing complaints and feedback from residents and relatives was robust. The annual reports for 2015 was submitted and reviewed by the inspector. Information relating to the quality and safety of care at the designated centre had been completed and informed planning. Further to a review of this report, the inspector found it was reflective of ongoing work and the governance of the service, and informed by surveys and inputs from residents about the quality of life reviews and were in line with legislative requirements.

There was no change in the person in charge since the time of the last inspection, and she was on duty at the time of this inspection. The staffing rosters given to the inspector confirmed that skill mix of staff on duty. Further to a review of records and discussion with the management team the inspector found that management meetings took place once a month, and staff meetings took place regularly. Staff working on the day of the inspection spoken with showed that they had a good knowledge of residents and the centre. Staff stated to the inspector that they were well supported by management.

## Judgment:

Compliant

Outcome 04: Suitable Person in Charge

The designated centre is managed by a suitably qualified and experienced person with authority, accountability and responsibility for the provision of the service.

#### Theme:

Governance, Leadership and Management

## Outstanding requirement(s) from previous inspection(s):

No actions were required from the previous inspection.

#### Findings:

The person in charge had worked at the centre in this role and had not changed since the time of the last inspection, she was found to have the required knowledge and experience to hold the post of person in charge. She was supported in her role by four clinical nurse managers and the provider.

#### Judgment:

Compliant

Outcome 05: Documentation to be kept at a designated centre The records listed in Schedules 3 and 4 of the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013 are maintained in a manner so as to ensure completeness, accuracy and ease of retrieval. The designated centre is adequately insured against accidents or injury to residents, staff and visitors. The designated centre has all of the written operational policies as required by Schedule 5 of the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013.

#### Theme:

Governance, Leadership and Management

## Outstanding requirement(s) from previous inspection(s):

The action(s) required from the previous inspection were satisfactorily implemented.

#### Findings:

The provider had fully addressed this non-compliance and the food and nutrition policy has been revised. The inspector reviewed the policy as submitted and also reviewed nutritional care plans for residents identified as being at risk in terms of nutrition. All records reviewed and observations on inspection by the inspector confirmed adherence to the policy.

#### Judgment:

Compliant

## Outcome 07: Safeguarding and Safety

Measures to protect residents being harmed or suffering abuse are in place and appropriate action is taken in response to allegations, disclosures or suspected abuse. Residents are provided with support that promotes a positive approach to behaviour that challenges. A restraint-free environment is promoted.

#### Theme:

Safe care and support

## Outstanding requirement(s) from previous inspection(s):

The action(s) required from the previous inspection were satisfactorily implemented.

#### Findings:

The inspector found that systems were in place to protect residents being harmed or suffering abuse. There was a policy to guide staff and they received appropriate training in adult protection. Care and communication was observed to be person-centred and in an environment which promoted residents' rights.

The centre was guided by policies on the protection of vulnerable adults in place and policies. The inspector found there was regular staff training in the protection of vulnerable adults, and the records confirmed that this was up to date. Staff spoken to by the inspector were knowledgeable of the types of abuse and the reporting arrangements in place. One notification was submitted and the allegation was found to be investigated

with no evidence to substantiate the allegation. The process was in line with the safeguarding policy and best practice and robust in terms of the investigation completed.

The person in charge and management team was aware of the requirement to notify any allegation suspected, or confirmed of abuse to the Authority. The inspector spoke to a number of residents who confirmed that they felt safe and secure in the centre.

A policy on the management of responsive behaviours that guided practice was in place. A sample of resident records of residents who presented with responsive behaviours was reviewed by the inspector with the person in charge. Supportive care plans were developed and in place to inform staff and guide practice. All care plans were updated following specialist input and review where required. The inspector found evidenced based tools were utilised to monitor behaviours where required. Staff were familiar with the residents and understood their behaviours, what triggered them and implemented the least restrictive interventions as outlined in the written care plan. Evidence of multi-disciplinary review included any use of prescribed medication where indicated. However, further to a review of medication charts by the inspector, the use of chemical restraint was not consistently used when all other methods and interventions had failed. Particularly when the behavioural triggers were not apparent and there are complex behaviours which require detailed assessment and supports.

The policy, practice and assessment forms reviewed reflected practice in line with national policy, as outlined in Towards a Restraint Free Environment in Nursing Homes (2011). The person in charge ensured that a detailed risk assessment took place and the least restrictive intervention was in use. Alternatives had been trialled prior to the use of any bed rails. For example, use of low-low beds and crash mats. The inspector found that 31 staff had completed restraint training and education. A detailed audit took place each month co-ordinated by the clinical nurse manager to ensure compliance with policy and best practice.

### Judgment:

Substantially Compliant

Outcome 08: Health and Safety and Risk Management The health and safety of residents, visitors and staff is promoted and protected.

#### Theme:

Safe care and support

## Outstanding requirement(s) from previous inspection(s):

The action(s) required from the previous inspection were satisfactorily implemented.

#### Findings:

Health and safety and risk management was found to be well managed. The provider had fully addressed the non-compliances from the last inspection and improvements to

fire signage and fire doors had been completed. The new section of the centre was now operating on the first floor and all fire safety measures were now in place.

The inspector viewed the fire training records and found that staff had received up-to-date mandatory fire safety training and this was also confirmed by the person in charge The fire safety policy and procedures were fully implemented in relation to the management of the fire safety at the premises. The inspector found adequate precautions against the risk of fire and that arrangements for the safe evacuation of persons from all parts of the centre were in place. The fire alarm is serviced on a quarterly basis and fire safety equipment is serviced on an annual basis and the inspector reviewed records which showed that the fire equipment had been serviced. The inspector found that all means of escape were unobstructed during the inspection. Staff confirmed to the inspector satisfactory knowledge of fire safety policy and actions to take in the event of a fire.

The building and plans displayed near the main entrance and fire instructions were in place throughout the building. Staff and records confirmed that training in fire safety and evacuation procedures had been provided. Staff on duty were familiar with the evacuation procedures; including what actions to take in the event of a fire or evacuation. All staff on duty were trained in fire safety management. Smoke detectors and fire blankets were in place. The fire alarm actuated on the day of the inspection and staff response was in line with the policy. However, some improvements were required relating to following aspects of fire safety. In the records of the most recent fire drills were reviewed, the inspector noted that records of the fire drills which took place at the centre did not contain full details of the fire drill or an evaluation of the effectiveness of staff training in this area. The provider was asked to review this and update records to include this information.

The centre was observed to be clean and well maintained. The inspector found that there were measures in place to control and prevent infection. Training had been provided to all staff on infection control and they had access to supplies of gloves, disposable aprons, and alcohol hand gels which were available throughout the centre. Staff training records confirmed that all staff had completed up-to-date moving and handling training.

An audit programme which is over seen by the person in charge and provider was in place, and the person in charge and she had full oversight of actions to mitigate risks identified. The person in charge had reported a small number of serious incidents as required by the regulations in a timely manner.

<b>Judgment:</b> Compliant			

Outcome 09: Medication Management Each resident is protected by the designated centre's policies and procedures for medication management.

Theme:

Safe care and support

## Outstanding requirement(s) from previous inspection(s):

No actions were required from the previous inspection.

## Findings:

The inspector found that residents were protected by the centre's policies and procedures for medication management. Individualised assessments were undertaken and supports put in place for each resident. An updated medication management system had been implemented since the last inspection. Medicines were supplied to the centre in a monitored dosage system. Medicines were observed to be stored securely in the centre in a medication trolley or within locked storage cupboards. Secure fridges were available to store all medicines and prescribed nutritional supplements that required refrigeration, and temperatures were checked and recorded on a daily basis.

Controlled drugs were also stored securely within a locked cabinet, and balances of all controlled drugs were recorded in the controlled drugs register. Nursing staff checked and documented the balances of all controlled drugs twice daily at the change of shifts.

The inspector observed nursing staff safely administering medicines to residents. The nurse on duty knew all the residents well, and was familiar with the residents' individual medication requirements. Medication administration practices were found to adhere to current professional guidelines. The inspector reviewed a number of the prescription and administration sheets and identified that practices did conform to appropriate medication management practice. The current medication policy informed and guided staff. One anomaly relating to a variable dose medication was noted in a resident's medication chart and this was reported to the clinical nurse manager and person in charge on the day of the inspection. A follow up report was submitted to the inspector outlining the investigation into the administration issue and it detailed measures in place to mitigate any risks to resident/s around medication safety.

Medication management audits were conducted within the centre as part of the quality and clinical governance system in place. Staff confirmed that pharmacists from the pharmacy who supplied medicines to the centre was also facilitated to visit the centre and meet their obligations to residents as required by the Pharmaceutical Society of Ireland. Nursing staff were familiar with the procedure for disposing of unused or out of date medicines. The last medication monitoring and review audit took place during June 2016. All nursing staff had documented mandatory training in relation to medication management. However, a review of the records found that not all staff nurses had attended in the last year.

#### Judgment:

**Substantially Compliant** 

Outcome 11: Health and Social Care Needs

Each resident's wellbeing and welfare is maintained by a high standard of evidence-based nursing care and appropriate medical and allied health care.

The arrangements to meet each resident's assessed needs are set out in an individual care plan, that reflect his/her needs, interests and capacities, are drawn up with the involvement of the resident and reflect his/her changing needs and circumstances.

#### Theme:

Effective care and support

## Outstanding requirement(s) from previous inspection(s):

No actions were required from the previous inspection.

## Findings:

Each resident's wellbeing and welfare was maintained by a good standard of evidence-based nursing care. The inspector found that there was a nursing and social care system in place to promote each resident's care and quality of life. There was access to medical and allied health care, including the option of retaining the resident's own General Practitioner (GP). The admission and discharge policy informed and guided good practice. Residents confirmed that their health and social care needs were well met, and independence and wellness was promoted by all staff. The records reviewed by the inspector evidenced the involvement of residents or their relatives in the assessment and care planning process.

There was a range of validated risk assessments fully implemented to assist the nursing staff in developing a person centred care plan based on residents assessed needs. Resident's assessed needs include their physical, psychological, spiritual needs and their social interests and their preferences. For example, the inspector reviewed the preadmission and admission details of a resident and these were found to inform a safe transfer and admission to the centre inclusive of medication reconciliation. The inspector found that there was a good system in place for ensuring residents healthcare needs would continue to be met. For example, falls' prevention and management, pain management, wound care and nutritional risk assessments. The inspector reviewed policies and found that they were evidence based and would guide and inform practice. Care plans were reviewed four monthly, and kept under review by the person in charge and all registered nurses. Changes in the resident's condition were found to be noted and recorded by nurses in the nursing narrative, and the nursing care plan in place also updated to reflect the changing health care needs.

All residents had a pressure ulcer risk assessment completed on admission. The inspector found that there were robust systems in place to minimise the risk of residents getting a pressure ulcer, for example enough staff on duty to assist the residents to change position regularly, and to manage any assessed continence care needs. There was an adequate supply of alternating pressure relieving mattresses and availability of pressure relieving cushions. A revised policy on nutrition and hydration as discussed earlier in this report was in place and guided practice. Evidence of monitoring of weight loss or gain was noted in residents' records by the inspector, and staff facilitated access to dietitian and speech and language where required.

Residents had regular access a General Practitioner and doctor-on-call services were in

place in the evening time and over the weekend. Referrals were facilitated including chiropody and dental, optical and audiology services are provided locally and on-site where required. The physiotherapist was available and additional services could be availed of in the centre. Specialist psychiatry and access to specialist medicine for the elderly was availed of when required on a referral process. Palliative care specialities were also available on a referral basis.

Activity and choice of pastimes for residents was fully facilitated and choices respected. Residents gave positive feedback to the inspector about the quality of their daily lives and supports in place to maintain their independence. The residents' right to refuse to be involved with any form of planned activity was also fully respected. The inspector was informed that the hairdresser was available to them regularly. There were a number of activities in place including music, crafts, prayer services, bingo, knitting, hand massage, aromatherapy, walks or sitting out in the warm weather. The inspector saw residents watching old movies, and some residents leaving the centre in a passenger vehicle to attend a football match. Resident involvement with planning activities within and outside the centre was facilitated by staff.

### Judgment:

Compliant

## Outcome 12: Safe and Suitable Premises

The location, design and layout of the centre is suitable for its stated purpose and meets residents' individual and collective needs in a comfortable and homely way. The premises, having regard to the needs of the residents, conform to the matters set out in Schedule 6 of the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013.

#### Theme:

Effective care and support

## Outstanding requirement(s) from previous inspection(s):

The action(s) required from the previous inspection were satisfactorily implemented.

## Findings:

The actions and matters relating to the premises were fully addressed and the provider confirmed this shortly after the last inspection. This included:

- -completion of external groundworks
- -provision of handrails on corridor
- -commission of both new bed pan washers
- -completion of mens club, large events room and activity room
- -re-commission of bedroom used as clinical room on temporary basis during building works.

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Compliant

## Outcome 13: Complaints procedures

The complaints of each resident, his/her family, advocate or representative, and visitors are listened to and acted upon and there is an effective appeals procedure.

#### Theme:

Person-centred care and support

## Outstanding requirement(s) from previous inspection(s):

No actions were required from the previous inspection.

## Findings:

The Inspector was informed that there were three complaints recorded since the last inspection of 12 May 2015. The complaints records reviewed by the inspector had been investigated and responded to in line with the complaint's policy and the outcome of the complaint notified to the complainant.

## Judgment:

Compliant

## Outcome 18: Suitable Staffing

There are appropriate staff numbers and skill mix to meet the assessed needs of residents, and to the size and layout of the designated centre. Staff have up-to-date mandatory training and access to education and training to meet the needs of residents. All staff and volunteers are supervised on an appropriate basis, and recruited, selected and vetted in accordance with best recruitment practice. The documents listed in Schedule 2 of the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013 are held in respect of each staff member.

#### Theme:

Workforce

#### Outstanding requirement(s) from previous inspection(s):

The action(s) required from the previous inspection were satisfactorily implemented.

#### **Findings:**

The staffing is based on the dependency of the residents, layout of the premises and the range of needs as stated in the statement of purpose. The premises are laid out over two floors, with accommodation, social and recreational areas on all floors. On the day of the inspection the assessed dependency levels for residents (inclusive of one resident in hospital) was given to the inspector as follows: Maximum dependency - 47, High dependency - 27 Medium dependency - 19 and Low dependency - 12

The numbers and the assessed dependency levels of the residents at the centre had increased since the last inspection which was in part due to opening new accommodation. Staff had been recruited since the time of the last inspection and the increase in numbers had been managed to ensure sufficient governance and oversight was in place. A review of the staffing roster confirmed that there were appropriate staff numbers and skill mix to meet the needs of residents on the day of the inspection. The inspector also reviewed the actual and planned rota and found that there was enough staff on duty seven days per week to meet the specific needs of residents outlined in the statement of purpose while taking into account the size and layout of the centre.

The inspector found that all staff had up-to-date mandatory training. Staff also have access to other education and training supports to meet the needs of residents as outlined the statement of purpose. Staff had received a broad range of training suitable to meet the assessed needs of residents, including dementia care, activities and risk management. Staff interviewed were clear on fire safety, safeguarding and moving and handling procedures. The inspector confirmed that all staff working at the centre were all vetted. A human resources staff member was involved in undertaking vetting procedures for all staff. All relevant members of staff have an up-to-date registration with the relevant professional body. Recruitment for registered nurses was ongoing at the time of the inspection. Staffing rosters confirmed suitable and sufficient staffing for 105 residents and the gradual increase in residents had been well manged. The inspector found that satisfactory arrangements were in place to cover unanticipated leave.

## Judgment:

Compliant

## **Closing the Visit**

At the close of the inspection a feedback meeting was held to report on the inspection findings.

## **Acknowledgements**

The inspector wishes to acknowledge the cooperation and assistance of all the people who participated in the inspection.

#### Report Compiled by:

Leone Ewings
Inspector of Social Services
Regulation Directorate
Health Information and Quality Authority

# **Health Information and Quality Authority Regulation Directorate**

#### **Action Plan**



## Provider's response to inspection report<sup>1</sup>

Centre name:	Elm Green Nursing Home
Centre ID:	OSV-0000133
Date of inspection:	13/07/2016
Date of response:	09/08/2016

## Requirements

This section sets out the actions that must be taken by the provider or person in charge to ensure compliance with the Health Act 2007 (Care and Welfare of Residents in Designated Centres for Older People) Regulations 2013 and the National Quality Standards for Residential Care Settings for Older People in Ireland.

All registered providers should take note that failure to fulfil your legal obligations and/or failure to implement appropriate and timely action to address the non compliances identified in this action plan may result in enforcement action and/or prosecution, pursuant to the Health Act 2007, as amended, and Regulations made thereunder.

#### **Outcome 01: Statement of Purpose**

#### Theme:

Governance, Leadership and Management

The Registered Provider is failing to comply with a regulatory requirement in the following respect:

Additional fees payable for social activities were not outlined in the statement of purpose dated 19 February 2016.

### 1. Action Required:

Under Regulation 03(1) you are required to: Prepare a statement of purpose containing the information set out in Schedule 1 of the Health Act 2007 (Care and Welfare of

<sup>&</sup>lt;sup>1</sup> The Authority reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with legal norms.

Residents in Designated Centres for Older People) Regulations 2013.

## Please state the actions you have taken or are planning to take:

The Statement of Purpose has been amended

Proposed Timescale: Completed 31 July 2016

**Proposed Timescale:** 31/07/2016

## **Outcome 07: Safeguarding and Safety**

#### Theme:

Safe care and support

## The Person in Charge (PIC) is failing to comply with a regulatory requirement in the following respect:

The use of chemical restraint was not consistently used when all other methods and interventions had failed in line with best practice.

#### 2. Action Required:

Under Regulation 07(2) you are required to: Manage and respond to behaviour that is challenging or poses a risk to the resident concerned or to other persons, in so far as possible, in a manner that is not restrictive.

## Please state the actions you have taken or are planning to take:

All other methods and interventions will be recorded where utilised. Best practice adhered to at all times and least restrictive practices used in all cases

**Proposed Timescale:** 31/07/2016

## **Outcome 09: Medication Management**

#### Theme:

Safe care and support

## The Person in Charge (PIC) is failing to comply with a regulatory requirement in the following respect:

The administration and recording of variable dose medicines procedures was not in line with prescription.

## 3. Action Required:

Under Regulation 29(5) you are required to: Ensure that all medicinal products are administered in accordance with the directions of the prescriber of the resident concerned and in accordance with any advice provided by that resident's pharmacist regarding the appropriate use of the product.

Please state the actions you have taken or are planning to take:

This will be done at all times and regular auditing already takes place

Proposed Timescale: Immediately. 31/07/2016

**Proposed Timescale:** 31/07/2016