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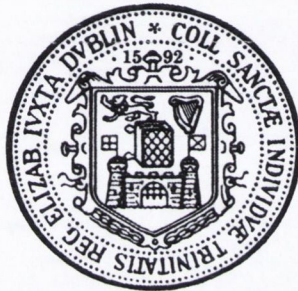
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Evaluating Universal Design

Exploring Methodologies for Rating Universal Design Qualities in Buildings



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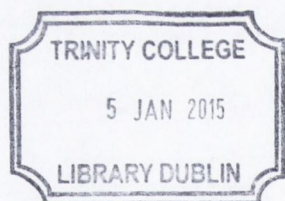
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Volume 2

APPENDIX A : Universal Design

Principles and Goals

The Principles of Universal design (CUD, 1997)

Principle 1: Equitable Use

The design is useful and marketable to people with diverse abilities.

Guidelines:

- 1a. Provide the same means of use for all users: identical whenever possible; equivalent when not.
- 1b. Avoid segregating or stigmatizing any users.
- 1c. Provisions for privacy, security, and safety should be equally available to all users.
- 1d. Make the design appealing to all users.

Principle 2: Flexibility in Use

The design accommodates a wide range of individual preferences and abilities.

Guidelines:

- 2a. Provide choice in methods of use.
- 2b. Accommodate right- or left-handed access and use.
- 2c. Facilitate the user's accuracy and precision.
- 2d. Provide adaptability to the user's pace.

Principle 3: Simple and Intuitive Use

Appendix A

Use of the design is easy to understand, regardless of the user's experience, knowledge, language skills, or current concentration level.

Guidelines:

- 3a. Eliminate unnecessary complexity.
- 3b. Be consistent with user expectations and intuition.
- 3c. Accommodate a wide range of literacy and language skills.
- 3d. Arrange information consistent with its importance.
- 3e. Provide effective prompting and feedback during and after task completion.

Principle 4: Perceptible Information

The design communicates necessary information effectively to the user, regardless of ambient conditions or the user's sensory abilities.

Guidelines:

- 4a. Use different modes (pictorial, verbal, tactile) for redundant presentation of essential information.
- 4b. Provide adequate contrast between essential information and its surroundings.
- 4c. Maximize "legibility" of essential information.
- 4d. Differentiate elements in ways that can be described (i.e., make it easy to give instructions or directions).
- 4e. Provide compatibility with a variety of techniques or devices used by people with sensory limitations.

Principle 5: Tolerance for Error

The design minimizes hazards and the adverse consequences of accidental or unintended actions.

Guidelines:

- 5a. Arrange elements to minimize hazards and errors: most used elements, most accessible; hazardous elements eliminated, isolated, or shielded.
- 5b. Provide warnings of hazards and errors.

- 5c. Provide fail safe features.
- 5d. Discourage unconscious action in tasks that require vigilance.

Principle 6: Low Physical Effort

The design can be used efficiently and comfortably and with a minimum of fatigue.

Guidelines:

- 6a. Allow user to maintain a neutral body position.
- 6b. Use reasonable operating forces.
- 6c. Minimize repetitive actions.
- 6d. Minimize sustained physical effort

Principle 7: Size and Space for Approach and Use

Appropriate size and space is provided for approach, reach, manipulation, and use regardless of user's body size, posture, or mobility.

Guidelines:

- 7a. Provide a clear line of sight to important elements for any seated or standing user.
- 7b. Make reach to all components comfortable for any seated or standing user.
- 7c. Accommodate variations in hand and grip size.
- 7d. Provide adequate space for the use of assistive devices or personal assistance.

Sanford's suggested Revisions to the Principles of Universal Design

(Sanford, 2009)

Principle One: Equitable Use and Appeal:

The design is useful and marketable to people with diverse abilities.

Guidelines

- 1a. Provide the same outcome(s) for all users.
- 1b. Provide opportunity for concurrent use by all users.
- 1c. Provide the same opportunities for privacy for all users.
- 1d. Provide the same opportunities for safety/security for all users.
- 1e. Is equally suitable for use by all users.
- 1f. Would be in demand by any individual.

Principle Eight: Social Integration:

The design provides opportunities for individuals to participate in activities with others.

Guidelines

- 8a. Enables engagement in activities when wanted or needed.
- 8b. Enables engagement in activities where wanted or needed.
- 8c. Enables engagement in activities with whom is desired or needed.

Principle Nine: Contextual Integration:

The design is compatible with the context.

Guidelines

- 9a. Design is not stigmatizing.
- 9b. Looks, feels, smells, and sounds like it is an integral part of the overall design.

The Goals of Universal Design (Steinfeld & Maisel, 2012)

Support for Activities:

- **Body fit** - Accommodating a wide a range of body sizes and abilities
- **Comfort** - keeping demands within desirable limits of body function and perception
- **Awareness** - insuring that critical information for use is easily perceived
- **Understanding** - making methods of operation and use intuitive, clear and unambiguous

Support for Quality of Life

- **Wellness** – Contribution to health promotion, avoidance of disease, and prevention of injury

Support for Social Participation:

- **Social integration** - treating all groups with dignity and respect
- **Personalization** - incorporating opportunities for choice and the expression of individual preferences
- **Appropriateness** - respecting and reinforcing cultural values and the social and environmental context of any design project.

Erlandson Universal Design Principles

(Erlandson, 2007, p. 67)

1. Ergonomically sound principle

The physical demands associated with the use of an entity must be within acceptable limits for a wide range of users.

Design Strategies

- Design to avoid ergonomic risk factors
- Design for a wide range of body sizes and shapes
- Design for ease of use

2. Perceptible principle

Designed entities must effectively communicate necessary information to the user, regardless of ambient conditions or the user's sensory abilities.

Design Strategies

- Provide multisensory options for communications between a person and the process or product
- Design signals so as to maximize the signal-to-noise ratio
- Provide the ability for a person to increase or decrease the signal strength so as to increase the signal-to-noise ratio
- Provide sufficient contrast between signals and background ambient conditions so that most people will be able to perceive the signal and the message conveyed by the signal
- Keep the signaling structure and content as simple as possible
- Design entities so that a user can accurately acquire a target

3. Cognitively sound principle

The cognitive demands of designed entities must be within acceptable limits for a wide range of users.

Design Strategies

- Build knowledge into the designed entity or environment

Appendix A

- Provide messages in a language and format that the people using the process or product will understand
- Reduce the operational complexity of the entity
- Use universal design for learning strategies developed by CAST for training or educational activities

4. Flexible principle

Design products, systems, and environments with enough flexibility so that they can be used and experienced by people of all abilities, to the greatest extent possible, without adaptations.

Design Strategies

- Provide the user with choices
- Provide adjustability and mobility
- Build flexibility into service delivery systems and work processes

5. Error-managed (proofed) principle

Entities must be designed so that they support doing the right thing. It is important to create a design wherein errors can be managed.

Design Strategies

- Use a three-staged approach to error-proofing

6. Efficient principle

Designed entities need to be efficient in that they have reduced as much of the non-value-added activities as possible and/or is reasonable. In *kaizen* terms, one would say *muda elimination*. *Muda* means waste in Japanese; however, "the implications of the word include anything or any activity that does not add value".

Design Strategies

- Reduce or eliminate non-value-added activity (NVAA)

7. Stable and predictable principle

Design entities to reduce common cause variation. That is, design entities to be stable and predictable so that users can expect performance that supports the desired activity.

Design Strategies

- Work to establish national and international standards for products, processes, and services so as to reduce their common cause variability.
- Reduce the common cause variability associated with the person's interaction with the product or process.
- Reduce common cause variability using quality control and reliability engineering techniques to ensure proper functioning of the product.
- Reduce common cause variability associated with process use, this includes work-related processes as well as service operations.

8. Equitable principle

Universally designed entities should be equitable; that is, the entities should provide the same means of use for all users: identical whenever possible and equivalent when not possible. The products and processes should avoid segregating or stigmatizing any users, making the design appealing to all users.

Design Strategies

- Design entities that are age and context appropriate
- Design entities that are aesthetically pleasing
- Design entities that are competitively priced
- Market the entity for as broad a demographic and socioeconomic base as reasonable and possible

APPENDIX B : Universal Design Building Rating Instrument



UNIVERSAL DESIGN

BUILDING RATING INSTRUMENT

INTRODUCTION	<i>Content & Coding</i>
PART 1.	Approaching
PART 2.	Entering
PART 3.	Circulating
PART 4.	Changing Level
PART 5.	Facilities
PART 6.	Common Features

INTRODUCTION

CONTENT & CODING

This document contains the tools required to utilise the Universal Design Building Rating Instrument (UDBRI).

The 6 parts of this document each address a setting on the travel chain to and through a building. Within each setting are questionnaires which relate to building features that are characteristic of these settings. When applied in a building, the requirements that these questions address produce a *universal design* rating for each building feature. They also produce ratings for three *building indicators* and twenty four *user circumstance indicators*.

Reference is also made throughout the UDBRI to corresponding classifications within the Omniclass tool.

A number of literature sources have been referred to during the design of the UDBRI, many of which have been referred to in abbreviated form as source material for the answers that appear throughout the instrument. These are as follows:

- The CEUD/NDA *Building for Everyone: A Universal Design approach* (2012)(referred to in the UDBRI as "**BfE**")
- The Irish Department of the Environment, Heritage and the Gaeltacht's Irish Building Regulations Part M: Access and Use – Technical Guidance Document (DoEHGL, 2010) (referred to in the UDBRI as "**M**")
- The Danish Building Regulations BR10 Section 3 (2008)(referred to in the UDBRI as "**BRD**")
- The Norwegian Standard NS 11001 Universal Design of building works, Part 1 Buildings open to the public (referred to in the UDBRI as "**UDN**")
- The British Standards BS8300 Design of buildings and their approaches to meet the needs of disabled people (BSI, 2009) (referred to in the UDBRI as "**BS**")
- The International Standard Organization's 21542 Building construction - Accessibility and usability of the built environment (referred to in the UDBRI as "**ISO**")

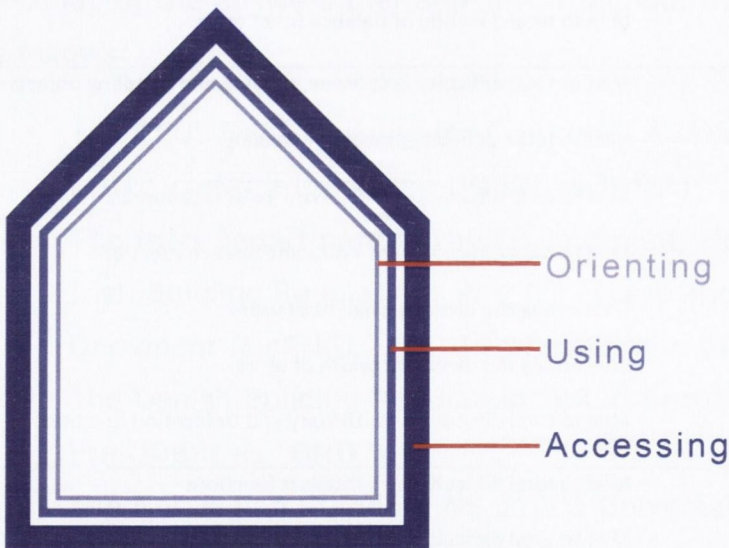
Appendix B

- The Canadian *London, Ontario 2007 Facility Accessibility Design Standard*, London, Ontario, Canada (referred to in the UDBRI as “LO”)
- The Metric Handbook: Planning and Design Data, by David Adler.
- BodySpace: anthropometry, ergonomics, and the design of work, by Pheasant and Haslegrave and (2003)

The *user circumstance indicators* are applied through coding specific questions, based on which user circumstances are applicable. The codes are abbreviations of the following user circumstances:

Circumstance Category	UDBRI Code	User Circumstance
Sensory	s1p	Mild to severe difficulties of Vision functions
Sensory	s1f	Total difficulty of Vision functions
Sensory	s2p	Mild to severe difficulties of Hearing functions
Sensory	s2f	Total difficulty of Hearing functions
Sensory	s3	Mild to total difficulty of Touch functions
Sensory	s4	Mild to total difficulty of Taste or Smell functions
Sensory	s5	Mild to total difficulty of balance function
Physical	p1	Mild or total difficulty in carrying, moving and handling objects
Physical	p2	Mild to total difficulty moving or walking
Physical	p3	Mild to total difficulty with Exercise Tolerance functions
Physical	p4	Mild to total difficulty with Voice and Speech functions
Physical	p5h	Concerning the divergent height of users
Physical	p5w	Concerning the divergent width of users
Physical	p6	Mild to total difficulty with Urinary and Defecation functions
Cognitive	c1	Mild to total difficulty with Intellect functions
Cognitive	c2	Mild to total difficulty with Memory functions
Cognitive	c3	Mild to severe difficulty with Language Functions
Cognitive	c4	Mild to total difficulty Receiving Written Messages
Allergy	a1	Mild to total difficulties with Contact allergies
Allergy	a2	Mild to total difficulties with Food allergies
Allergy	a3	Mild to total difficulty with Respiratory allergies
General	d1	Improved Experience
General	d2	crowd /social experience

The *building indicators* are applied by grouping questions in each building feature. Consequently each questionnaire is split into three sections: *accessing*, *using* and *orienting* which facilitate the production of different building indicator ratings. These indicators describes different layers of the building experience as described in the diagram below. *Accessing* describes the infrastructural aspects of building features, including the plan space and the floor gradients, and the proximity between key building features. *Using* describes the interactive aspects of building features, such as the effectiveness or usability of floor surfaces, door handrails, handrails etc.. *Orienting* describes visual and tactile aspects of building features – the communicative aspects. These include the visual contrast between building elements, signage, tactile and visual warnings that indicate potential fall or trip hazards etc..



Generally, a number of answer columns are used to allow multiple features of the same type to be scored on a single question sheet. The UDBRI in this document contains a single answer column, in order to make room for columns that are not intended to appear on the version of the tool used by a typical evaluator. One such column included is the *user circumstance* column showing a coded reflection of which user circumstances are affected by each

question. A second column is the Omniclass column, showing which Omniclass categories correlate with specific questions.

PART 1 UNIVERSAL DESIGN BUILDING RATING INSTRUMENT

APPROACHING

- A. Approach

- B. Ramped Approach

- C. Stepped Approach

Appendix B

1a LEVEL APPROACH ROUTE

OMNICLASS 13 69 25 11 Pavement

13 69 25 17 Footpa

Level & Genty Sloped Approach Route/Pavement - Access Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances
Dimensions	Is the pavement wide enough for the uses that might reasonably be expected?	2500mm unobstructed (BfE)	100		p2 p5w
		2000-2500mm unobstructed	67		p2 p5w
		1800-2000mm unobstructed (M)	33		p2 p5w
		Less	0	0	p2 p5w
	Is the placement of obstacles along the approach route avoided?	No Street furniture or dished channels impeding route (BfE) (M)	100	no	s1p s1f p2 p5w
		Street furniture or dished channels impeding route	0		s1p s1f p2 p5w
<i>If there are constrictions on the approach:</i>					
	Is there sufficient width left for ease of approach?	1500mm or more (BfE)	100		p2 p5w
		Less than 1500mm	0	0	p2 p5w
Height	What height clearance is maintained along the route?	2300mm clearance (BfE)	100	y	p5h
		2100-2300m clearance (BfE)			
		less than 2100mm clearance	0		p5h
Bus stop	<i>If there is a bus stop:</i>				
	Is the pavement width sufficient for the uses that might be expected?	Minimum 2000mm or greater (BfE)	100		p2 p5w d2
		less than 2000mm wide	0		p2 p5w d2
	Gradients	<i>If it is not possible to have a level pavement:</i>			
Is the shallowest gradient and most appropriate treatment used for a wide range of users?		Between 1:50 and 1:33 (landing every 25m, or every rise of 500mm whichever more feeq.) (BfE) (M)	100	y	s5 p2 p3
		Between 1:33 and 1:25 (landing every 19m) (BfE)	75		s5 p2 p3
		ramped (with alternative steps) (BfE)	50		s5 p2 p3
		ramped (with no alternative steps)	25		s5 p2 p3
		stepped only/ramped without handrails/sloped without landings	0		s5 p2 p3
		Are the cross falls of the pavement likely to cause difficult for users?	1:50 or greater (BfE) (21542) (BS)	100	y
	Between range 1:40-1:50 (M)	50		s1p s1f s5 p2 p3	
	Steeper than 1:40	0		s1p s1f s5 p2 p3	
Resting Places	<i>If the route to the building is long:</i>				
	Are there sufficient resting places on the approach route?	No more than 30 metres between resting places (BfE)	100		p3
		Greater than 30 metres between resting places	0		p3
Projections on Routes	Is the route sufficiently clear of low level projections?	No low level projections (BfE)	100	y	p2 s1p s1f
		Within range 0-100mm deep and 100-300mm high (M)	50		p2 s1p s1f
		Greater than 100mm deep, greater than 300mm high	0		p2 s1p s1f
	Is the route sufficiently clear of high level projections?	No projections below 2100mm high (M) (BfE)	100	y	p5h
Projections below 2100mm guarded with visually contrasting guarding, or recessed (M)		50		p5h	
Unguarded projections below 2100mm		0		p5h	
Bollards on Route	<i>If bollards are used:</i>				
	Are bollards used appropriately?	None blocking building approach route (BfE) (M)	100		s1p s1f p2 p5w
		Minimum 1200mm width of route remaining (BfE) (M)	50		s1p s1f p2 p5w
		Less than 1200mm	0		s1p s1f p2 p5w

Appendix B

Approach Routes/Pavements - Use/Interactive Features					
Feature	Requirement	Answer Range	Score Range	User	
				Answer 1	Circumstances
Paving	Is there an acceptable gap between paving slabs?	5mm or less (BfE)	100	y	s1p s1f s5 p2
		More than 5mm	0		s1p s1f s5 p2
	How is the surface treated?	firm, durable, smooth, non-slip	100	y	s1p s1f s5 p2 p3
		fairly even, smooth	50		s1p s1f s5 p2 p3
		very uneven/slippy	0		s1p s1f s5 p2 p3
<i>If there is a mesh/grille on the approach route:</i>					
	What hole size can be allowed in a mesh surface?	10mm x 20mm/no mesh (BfE)	100		s1p s1f s5 p2
		Greater than 10x20mm	0		s1p s1f s5 p2
Approach Route/Pavement - Orientation Features					
Feature	Requirement	Answer Range	Score Range	User	
				Answer 1	Circumstances Affected
Edge treatment	How is the edge of the pavement treated?	kerb/barrier (BfE) (M)	100	y	s1p s1f p2
		tactile cuordroy strips (as per BfE guide)	67		s1p s1f p2
		Other tactile	33		s1p s1f p2
		Other	0		s1p s1f p2
Lighting	Is the approach bright enough to identify approach route and approach route features?	20 Lux (M)	100	y	s1p c3
		Less	0		s1p c3
Signage	Is there adequete signage at decision points along the approach route?	Yes at all decision points	100	y	s1p c3
		At most key decision points	50		s1p c3
		Inadequete signage	0		s1p c3
<i>If there is an adjoining stepped route:</i>					
	Is there adequete warning of steps adjoining the approach route?	Tactile warning as per BfE/none required	100		s1p s1f
		Other tactile warning	50		s1p s1f
		No tactile warning	0		s1p s1f
Bollards on Route	<i>If there are bollards present:</i>				
	Is the bollard big enough to be easily perceived?	1000mm high and 200mm wide (BfE)	100		s1p
		Less than 1000mm and 200mm wide	0		s1p
	Are there chains or other linkages between bolard that would present an obstacle?	No chains or linkage (BfE)(M)	100		s1p s1f
		Chains, or linkage present	0		s1p s1f
	Is the bollard obvious?	Visually contrasting strip at top of bollard	100		s1p
No visualy contrasting strip		0		s1p	
Wayfinding	Are route markers available to guide people to the main entrances	Contrasting coloured route marker with tactile element (or only one route option available)	100		s1p s1f c3
		One of: contrasting cooured route marker and tactile route marker	75		s1f s1f c3
		No route finding and choice of routes	0	n	s1p s1f c3

Appendix B

1b RAMPED ROUTE

OMNICLASS 23-07 20 30 30 External Ramp/Steps

Ramped Approach - Access Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omiclass
Flight width	Is the clear width sufficient for a wide range of users?	1500mm or greater (BfE)	100		p2 p5w d2	
		1200-1500 (M)	67		p2 p5w d2	
		1000-1200 (21542)	33		p2 p5w d2	
		less than 1000mm	0		p2 p5w d2	
	Are the ramp width kept to a reasonable width for a range of users?	2500mm or less (M)	100		s1p s1f	
		Greater than 2500mm	0		s1p s1f	
Gradient	Is the gradient of the ramp suitable for a wide range of users?	1:25 or shallower (BfE)	100		p3	21-02 10 10 50 Ramp structure
		1:20 - 1:25 (M)	67		p3	
		1:12 - 1:20 (M)	33		p3	
		Steeper than 1:12	0		p3	
Flight length	<i>If the ramp slope is between 1:20 - 1:25</i>					
	Is the distance between landings reasonable?	Max 9m between landings max 450mm rise (BfE)	100		p3	21-02 10 10 50 Ramp structure
		9-10m between landings, max 500mm rise (M)	67		p3	
		More than 10m between landings	33		p3	
		No landings	0		p3	
	<i>If the ramp slope is between 1:15 - 1:20</i>					
	Is the distance between landings reasonable?	4725mm between landings (ISO)	100		p3	21-02 10 10 50 Ramp structure
		5000mm between landings (M)	50		p3	
		Greater than 5000mm between landings	0		p3	
	<i>If the ramp slope is between 1:12 - 1:15</i>					
	Is the distance between landings reasonable?	Max 2000mm between landings, 166mm (M)	100		p3	21-02 10 10 50 Ramp structure
		Max 2520m between landings, 210mm rise (ISO)	50		p3	
More than 2520m between landings		0		p3		
Head room	Is the clear headroom sufficient?	2200mm or more (BfE)	100		p5h d3	
		2100-2200mm (M)	50		p5h d3	
		Less than 2100mm	0		p5h d3	
Multiple flights	<i>If there are multiple ramp slopes:</i>					
	Are the ramp gradients consistent?	Same gradient (BfE)	100		s1p s1f p3	13-25 13 23 Landing
		different gradients	0		s1p s1f p3	
	Are the intermediate Landings of sufficient length for a wide range of users?	2000mm or greater (BfE)	100		p2	
		1500-2000mm (M)	67		p2	
		1000-1500mm or greater (BS)	33		p2	
0-1000mm		0		p2		
Landings	Is the landing at the top and bottom sufficiently large for manoeuvring?	2440mm x 2440mm or greater (BfE)	100		p2	13-25 13 23 Landing
		1800-2440mm x 1800-2440mm or greater (M)	67		p2	
		1500-1800mm x 1500-1800mm (21542)	33		p2	
		0-1500mm x 0-1500mm	0		p2	
Passing Place	<i>If the ramp is long and less than 1800mm wide:</i>					
	Are there suitable passing places on intermediate landings along the ramp?	Yes, at least 1800mm wide x 1800mm long (M) (BfE)	100		p2	13-25 13 23 Landing
	No	0		p2		
Alternative	<i>If the ramp rises 2000mm or more:</i>					
	Are there lifts/platform lifts available as an appropriate alternative for users?	Yes (M) (BfE)	100		p2 p3	
		No	0		p2 p3	

Ramped Approach - Use/Interactive Features

Feature	Requirement	Answer Range	Score Range	Answer 1	User Circumstances
Ground finish	Is the ground treated in an effective manner for a wide range of users?	Firm, smooth and slip resistant (UDN)	100		s1p s1f s5 p2 p3
		Some unevenness	50		s1p s1f s5 p2 p3
		Very uneven, hazardous	0		s1p s1f s5 p2 p3
Handrail positions	Are any handrails on the ramp flight positioned at a suitable height for a wide of users?	between 900-1000mm high (BfE) (UDN)	100		s1p s1f s5 p3 p5h
		between 850-900high (21542)	50		s1p s1f s5 p3 p5h
		Outside above ranges	0		s1p s1f s5 p3 p5h
	Is there a second (lower) handrail at a suitable height for users with shorter stature?	between 600-750mm high to top surface (BfE) (M)	100		p5h
Outside 600-750mm range		50		p5h	
No second handrail		0		p5h	
Are the handrails located at appropriate positions of the ramp?	on both sides of the ramp (BfE) (M)	100		p1	
	one handrail or less	0		p1	
How far should the handrail extend beyond the top or bottom of the flight?	300mm (BfE) (M) (21542) (BS)	100		s1p s1f p1 p2 p3	
	less than 300mm	0		s1p s1f p1 p2 p3	

Appendix B

<i>If there are intermediate landings</i>			
Are the handrails at the ramp landings positioned at a suitable height for a wide range of users	between 900-1100mm (BfE) (M)	100	s1p s1f s5 p3 p5h
	between 850-900 (21542)	50	s1p s1f s5 p3 p5h
	Outside 900-1100mm range	0	s1p s1f s5 p3 p5h

Ramped Approach - Orientation Features

Feature	Requirement	Answer Range	Score Range	Answer 1	User Circumstances
Ramp location	Is it easy to locate the ramp?	On main route/adequate signage (BfE)	100	<input type="checkbox"/>	s1p c3
		Not easy to locate	0	<input type="checkbox"/>	s1p c3
Ground Surface	Is the appearance of the ground surface suitable for a wide range of users?	non-reflective and visual contrast from surrounding surfaces (M)	100	<input type="checkbox"/>	s1p
		inadequate visual contrast	0	<input type="checkbox"/>	s1p
Lighting	Is the appropriate lighting level used on the ramped approach?	150 lux or more on ramp surface (BfE)	100	<input type="checkbox"/>	s1p c3
		100-150 lux	50	<input type="checkbox"/>	s1p c3
		Less than 100 lux	0	<input type="checkbox"/>	s1p c3
Edge protection	Are the ramp edges communicated in an effective manner to a wide range of users?	100mm high edge or guard (BfE) (M)	100	<input type="checkbox"/>	s1p s1f s5 p2
		Raised/tactile protection or indication	50	<input type="checkbox"/>	s1p s1f s5 p2
		No edge protection/indication	0	<input type="checkbox"/>	s1p s1f s5 p2

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Flooring Treatment

Appendix B

1c STEPPED APPROACH OMNICLASS 21-07 20 30 30 External Ramp/Steps

Stepped Approach - Access Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances
Flights	Is the clear width between handrails suitable for a wide range of users?	1200mm - 2000mm (BfE)	100		p2 p5w
		1000mm - 1200mm (M)	67		p2 p5w
		900mm -1000mm (BRD)	33	y	p2 p5w
		below 900mm	0		p2 p5w
	Is there a reasonable limit to the risers in a flight?	12 risers (BfE) (M)	100	y	s5 p2 p3
		12-16 risers (21542)	50		s5 p2 p3
		12-18 risers if tread greater than 350mm (M)	50		s5 p2 p3
		16 or more risers	0		s5 p2 p3
Ceiling Height	Is the clear headroom sufficient?	2200mm or more (BfE)	100	y	p5h
		2100-2200mm (M)	50		p5h
		Less than 2100mm	0		p5h
Landing	How long are the Intermediate landings	1500mm or greater (21542)	100		s5 p2 p3
		1200mm or greater (BfE)	67		s5 p2 p3
		Equal to or greater than width (M) (BfE)	33		s5 p2 p3
		Less than width/1200mm	0	y	s5 p2 p3
	Are the landing zones clear of door swings?	Yes (M)	100		s1p p2 p5w
		No	0	n	s1p p2 p5w
Step Dimensions	Do the risers have an appropriate height	150mm -180mm (BfE) (M) (BS)	100	y	p3 p5h
		120mm-150mm (21542)	50		p3 p5h
		Outside 120-180mm range	0		p3 p5h
	Is the Tread depth suitable for a wide range of users?	300mm - 450mm (BfE) (M) (BS)	100	y	p3 p5w
		280mm-300mm (BRD)	50		p3 p5w
		Outside 280-450mm range	0		p3 p5w
Alternative Means	Is there an alternative to steps on the approach route?	Yes - ramp or platform lift/lift (BfE)	100		p2 p3
		No	0	n	p2 p3
<i>If the level change is substantial (above 2m.):</i>					
	Is there a reasonable alternative to steps?	Lift or platform life			p2 p3
		Ramp			p2 p3
		No Alternative			p2 p3

Stepped Approach - Use/Interactive Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances
Nosing	Is the depth of nosing suitably constrained?	No projecting nosing (BfE)	100	y	s1p s5 p1
		25mm maximum nosing (BfE) (M)	50		s1p s5 p1
		greater than 25mm projecting nosing	0		
	Is there suitable treatment to the edge of step?	5-10mm bevel (BfE) (M)	100	y	p1
		No bevel	0		p1
Consistency	Are tread/rise dimensions consistent in a flight?	Yes (BfE) (M)	100	y	s1p s1f s5 p3
		No	0		s1p s1f s5 p3
Floor Surface	Is the floor surface suitable for use in all conditions?	firm, durable, smooth, non-slip (UDN)	100	y	s1p s1f s5 p2 p3
		fairly even, smooth	50		s1p s1f s5 p2 p3
		very uneven/slippery	0		s1p s1f s5 p2 p3
Tread treatment	Have winding/tapering treads been avoided?	Yes (BfE) (M)	100	y	s1p s1f p1 p2 p3
		Winding/tapered treads present in flights	0		s1p s1f p1 p2 p3
Riser Treatment	Have open risers been avoided?	Yes (BfE) (M)	100	y	s1p s1f p1
		Open risers used	0		s1p s1f p1
Handrails	Are handrails on these stairs at positioned at a suitable height for a wide of users?	between 900-1000mm high (BfE) (UDN)	100		s1p s1f s5 p2 p3 p5h
		between 850-900high (21542)	50		s1p s1f s5 p2 p3 p5h
		Outside above ranges	0	y	s1p s1f s5 p2 p3 p5h
<i>If guarding is required at a landing (above a 600mm drop):</i>					

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Are the handrails at the landing at a suitable height for a wide range of users?	between 900-1100mm (BfE) (M)	100	s1p s1f s5 p2 p3 p5h
	between 850-900 (21542)	50	s1p s1f s5 p2 p3 p5h
	Outside 900-1100mm range	0	s1p s1f s5 p2 p3 p5h
Is there a second (lower) handrail at a suitable height for users with shorter stature?	between 600-750mm high to top surface (BfE) (M)	100	s5 p3 p5h
	Outside 600-750mm range	50	s5 p3 p5h
	No second handrail	0 n	s5 p3 p5h
Are handrails located at suitable positions?	on both sides of the steps (BfE) (M)	100	p1 p3
	one handrail or less	0	p1 p3
How far should the handrail extend beyond the top or bottom of the flight?	300mm top and bottom (BfE) (M) (21542) (BS)	100	s1p s1f p1 p2 p3
	less than 300mm	0	s1p s1f p1 p2 p3

Stepped Approach - Orientation Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances
Articulation of steps	Is each step easy to see?	50-70mm high contrast nosing on each step (BfE) (M)	100	y	s1p c3
		40-50mm high contrast nosing on each step (21542)	75		s1p c3
		Some high contrast warning on each step	50		s1p c3
		High contrast warning, 1st and last step	25		s1p c3
		No warning	0		s1p c3
Tactile Hazard Strip	Is the tactile floor warning when approaching a stair sufficiently big?	800mm deep Cuordoroy Strip, width of approach route to stair (BfE) (M)	100		s1p s1f s2f s3 c3
		600-800mm deep Cuordoroy strip, width of stair (UDN)	67		s1p s1f s2f s3 c3
		Other tactile warning	33		s1p s1f s2f s3 c3
		No tactile warning	0 n		s1p s1f s2f s3 c3
	Is the tactile strip located in an appropriate position?	400mm from the top/bottom edge of the stair (BfE) (M)	100		s1p s1f s2f s3 c3
Between 300-500mm from top/bottom edge of stair (21542)		50		s1p s1f s2f s3 c3	
Outside range 300-500mm from top/bottom edge of stair		0 n		s1p s1f s2f s3 c3	
Is the profile of tactile strip effective without presenting an obstacle?	Ribs 20m wide at 50mm intervals, 5.5-6.5mm (BfE) (M)	100		s1p s1f s2f s3 s5 c3	
	Other pattern	0 n		s1p s1f s2f s3 s5 c3	
Lighting	Is the appropriate lighting level used, and are shadows cast by nosings avoided?	150 lux on steps, 200 top and bottom	100	y	s1p
		100 lux	50		s1p
		Poor light, and confusing shadows	0		s1p
Handrails	Do the handrails contrast visually with their surroundings?	yes	100	y	s1p
		no	0		s1p

PART 2 UNIVERSAL DESIGN BUILDING RATING INSTRUMENT

ENTERING

A. Entrance Threshold

B. Entrance Door

C. Door Security

D. Entrance Lobby

Appendix B

2a ENTRANCE THRESHOLD

OMNICLASS

13-25 13 23 Landing

Outside the Entrance- Access Features							
Aspect	Requirement	Answer Range	Score Range	WOOD	User Circumstances	Omniclass	
Landing	Are the landing dimensions outside the entrance suitable for a wide range of users?	2400mm x 2400mm or greater (BfE)	100	y	p2 p5w		
		1800mm-2400mm x 1800-2400mm (M)	75		p2 p5w		
		1500-1800mm x 1500-1800mm (M2)	25		p2 p5w		
		0-1500mm x 0-1500mm	0		p2 p5w		
Equal Provision	<i>If this is the main entrance door:</i> is that part of a level or accessible route to the main entrance door?	yes	200		p2		
		no	0	n	p2		
Threshold	Is the height of the threshold suitable for a wide range of users?	level threshold (BfE)	100	y	s1p s1f p2		
		inside range of 0-10mm (BfE)	75		s1p s1f p2		
		10-15mm (M)	50		s1p s1f p2		
		inside range of 15-20mm (UDN) (21542)	25		s1p s1f p2		
		20mm or more	0		s1p s1f p2		
Doorswing	In which direction does the entrance door open?	inward/sliding	100	y	s1p s1f p1 p2 p3		
		outward with guarding/recess	50		s1p s1f p1 p2 p3		
		ourward with no guarding/recess	0		s1p s1f p1 p2 p3		
Entrance Recess/Canopy	<i>If there is a canopy:</i> What depth of recess/canopy is provided?	1200mm or more	100	y	p2 p5w		
		600-1200mm	50		p2 p5w		
		0-600mm	0		p2 p5w		
		What clearance is provided below canopy?	2600mm or more (BfE)	100	y	p5h d3	
			2100-2600 (M)	50		p5h d3	
	Less	0		p5h d3			
Structural Supports	Do structural supports intringe on clear space?	Less than 100mm (M)	100	n	p2 p5w		
		greater than 100mm	0		p2 p5w		

Outside the Entrance - Use/interaction features

Aspect	Requirement	Answer Range	Score Range	Answer 1	Circumstances Affected	Omniclass
Threshold	Is the threshold profile suitable for a wide range of users?	rounded with a minimum 10mm radius (BfE)	100	y	p2 p3	
		Rounded/champfered	50		p2 p3	
		Sharp	0		p2 p3	
Entrance Recess/Canopy	Is there an entrance canopy?	Yes (BfE)	100	y	d1	
		No	0		d1	

Outside the Entrance - Orientation features

Aspect	Requirement	Answer Range	Score Range	Answer 1	Circumstances Affected	Omniclass
Appearance	Is the entrance area identifiable from the site boundary?	Easily distinguishable (M) (BfE)	100	y	s1p c3	
		Difficult to distinguish	0		s1p c3	
	Do the materials avoid creating confusion?	Clear and unambiguous (M) (BfE)	100		s1p c3	
		Create glare and confusing reflections	0	y	s1p c3	
Signage	Is there clear signage at the front entrance?	Visually contrasting with surrounding surfaces (BfE)	100	y	s1p c3	
		Some contrast with surrounding surfaces	67		s1p c3	
		Difficult to identify/absent signage	33		s1p c3	
		No signage	0		s1p c3	

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<i>If there is signage at the front entrance:</i>				
	Is the signage suitably positioned?	Latch side of entrance door,height centre-line between 1000-1200mm (ISO)	100	s1p s1f c3 p2 p5h
		Positioned opposite latch side or on entrance door, or positioned outside 1000-1200mm height range (unless site conditions dictate)	50	y s1p s1f c3 p2 p5h
		Opposite the latch side or on entrance door, and positioned outside 1000-1200mm height range	0	s1p s1f c3 p2 p5h
	Is the signage legible to a wide range of users?	Suitable text (as per BS8300 table 4); text visually contrasting with background; tactile/braille component	100	y s1p s1f
		Suitable text (as per BS8300 table 4); text visually contrasting with background; with <u>no</u> tactile/braille component	50	s1p s1f
		Difficult to understand/read	0	s1p s1f
Door opening	<i>If there is an outward opening door:</i>			
	Is care taken to prevent unexpected collisions?	recessed or visually contrasting guarding (M) (BfE)	100	s1p c3
		guarding	50	s1p c3
		no recess or guarding	0	s1p c3
Structural Supports	<i>If there are structural elements outside the front door:</i>			
	Are they adequately marked?	Yes (M)	100	s1p c3
		No	0	s1p c3

Appendix B

2b ENTRANCE DOOR

OMNICLASS 21-02 20 50 10 External Door

Entrance Door - Access Features							
Aspect	Requirement	Answer Range	Score Range	User			Circumstances
				WOOD	MID	TOP	
Access	Is the main entrance available to a wide range of users?	No requirement to use an alternative entrance for users with mobility impairments (BfE)	200		n	n	p2 p3 c3
		Requirement for some users to use an alternative entrance	0	y			p2 p3 c3
Access dimensions	Is the clear width of the door sufficient for wider people/people with mobility aids?	1000mm or greater (M, BfE) (850mm acceptable for smaller buildings)	100	y	y	y	p2 p5w
		850-1000mm (BRD) (UDN)	75				p2 p5w
		800-850mm (M2)	50				p2 p5w
		less than 800mm	0				p2 p5w
	Is the clear height sufficient for very tall users?	above 2100mm (BRD)	100	y	y	y	p5h
		between 2020-2100mm (21542)	50				p5h
		Below 2020mm	0				p5h
Inward swing door	<i>If /where the door is inward opening:</i>						
	Is there sufficient room to manipulate the door on the inward opening side of the door?	700mm or more (21542)	100				p1 p2 p5w
		450m-700mmm to latch side (BfE)	66				
		300-450mmmm to latch side (M, NUU, BS)	33				p1 p2 p5w
0-300mm to latch side		0				p1 p2 p5w	
Outward swing door	<i>If /where the door is outward opening:</i>						
	Is there sufficient room to manipulate the door on the outward opening side of the door?	650mm or more (21542)	100		y		p1 p2 p5w
		450-650mm to latch side (BfE)	66				
		300-450mm to latch side (M, NUU, BS)	33				p1 p2 p5w
0-300mm to latch side		0				p1 p2 p5w	
Sliding Door	<i>If the door is sliding:</i>						
	Is there sufficient room on the latch side to manipulate it?	600mm (BfE)- no requirement if approach is frontal	100				p1 p2 p5w
		300mm (M)	50				p1 p2 p5w
0-300mm manual		0				p1 p2 p5w	
Revolving Doors	<i>If there are revolving doors :</i>						
	Is there a suitable alternative for uncomfortable users?	An alternative entrance nearby (BfE)	100				s1p s1f p1 p2 c3
Interruption of revolving system no alternative		0	y			s1p s1f p1 p2 c3	
Turnstiles	<i>If there are turnstiles:</i>						
	Is there a suitable alternative for uncomfortable users?	An alternative powered gate (BfE)	100				s1p s1f p1 p2 p5w
No alternative		0				s1p s1f p1 p2 p5w	

Entrance Door - Use/Interactive Features							
Aspect	Requirement	Answer Range	Score Range	Answer			User Circumstances
				1	Answer 2	3	
Door strategy	Is a suitable type of entrance door provided?	Powered sliding (BfE)	100			y	s1p s1f p1 p2 p3 c3
		Powered swing door (BfE)	75	y			s1p s1f p1 p2 p3 c3
		Low force with controlled closer (BfE)	50		y		s1p s1f p1 p2 p3 c3
		Low force without closer (BfE)	25				s1p s1f p1 p2 p3 c3
		Other	0				c3
	Is the force requirement to open the door reasonable?	20N or less (BS)	100	y	y	y	p3
		30N (M) (BfE)	50				p3
		More than 30N	0				p3
	If the door hardware easy to use with a single hand?	Yes (BfE) (M)	100	y	y	y	p1
		No	0				p1
Door Handles	<i>If there are door handles:</i>						
	Is the door handle height suitable for a wide range of users?	inside ranges 900-950mm (M) (BfE)	100				s1p s1f p1 p5h

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		inside ranges 800-900mm or 950-1100 (ISO)	50					s1p s1f p1 p5h
		Outside above ranges	0					s1p s1f p1 p5h
	What shape of handle is used?	d-lever handles (with in-turned termination) (ISO)	100					p1
		straight lever type (BfE)	50					p1
		other	0					p1
	Is the material on hardware designed to be touched suitable for use?	Timber, coated metal (warm to touch) (21542) (BfE)	100					s3 a1
		Uncoated metal (cold to touch)	0					s3 a1
Door Locks	<i>If there are door locks:</i>							
	Are the locks/latches located at a suitable height	Inside the 900-1100mm range (BfE)	100					s1p s1f p1 p5h
		Inside range 800-900mm (M)	67					s1p s1f p1 p5h
		Inside range 1100-1500mm	33	1485	1450			s1p s1f p1 p5h
		Outside above ranges	0					s1p s1f p1 p5h
	Does the location of the lock interfere with the handle?	70-90mm vertically from handle (or no handle) (BfE) (21542)	100					s1p s1f p1
		outside range 70-90mm	0					s1p s1f p1
	Is the lock designed to be of use to a wide range of people?	Winged thumb turn, or allows bow adapter (BfE)	100					p1
		Other lock with no adaption possible	0	y	y			p1
Vertical Pull Handle	<i>If there are pull handles:</i>							
	Does the length of the pull handle interfere with use?	400mm (or extra overall allowance where door opens beyond 90 degrees) (BfE)	100					s1p s1f p2 p3 p5h
		Within range 300-600mm long (M)	50	y	y			s1p s1f p2 p3 p5h
		Shorter/longer with no allowance	0					s1p s1f p2 p3 p5h
	What is the range of pull handle grip heights to consider?	Ranging from 700-1000mm lower height, to 1300mm upper height (M)	100	y	y			p2 p3 p5h
		Outside of above range	0					p2 p3 p5h
	Is it possible to use the pull handle with a closed fist?	Yes (M)	100	y	y			p1
		No	0					p1
	Is there a suitable clearance inside the pull handle?	50mm or more (BfE)	100	y	y			p1
		less than 50mm	0					p1
Horizontal Pull Handles	<i>If there are horizontal pull handles used (on doors with no automatic closer for instance):</i>							
	What height should it be placed at?	1000mm high (BfE)	100					p2 p5h
		Within range 800-1050mm high (BS)	50					p2 p5h
		Other	0					p2 p5h
Finger Plates	<i>If there are finger/push plates on the door:</i>							
	What is a suitable height from the floor to the centre of the finger plate?	950-1050mm high (BfE)	100	y	y			s1p s1f p2 p5h c3
		Other	0					s1p s1f p2 p5h c3
	What height should the finger plate be?	350mm or bigger (BfE)	100					p1
		less than 350mm	0					p1
Kick plates	<i>If kick plates are used:</i>							
	What is a suitable size for the kickplate?	full width of door, 400mm high or greater (BfE)	100					p2 d1
		less than 400mm high	0		y			p2 d1
Door closer	Are door closers used?	Yes (or automatic opening doors) (M) (BfE)	100	y	y	y		s1p s1f p1 p2 p3
		No but horizontal pull handle provided (BfE)	50					
		No and no horizontal pull handles	0					
	<i>If door closers are used:</i>							
	Is the closing speed/closing delay adjustable?	Yes - or electromagnetic hold open device (BfE) (M)	100	y	y	y		s1p s1f p2 p3

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	No	0				s1p s1f p2 p3
<i>If no door closer is used:</i>						
Threshold	What height is the threshold	horizontal grabrail between 900-1100mm high (BfE)	100			p2 p3 p5h
		Vertical grab/pull rail	50			p2 p3 p5h
		No easily manipulable means to pull door closed	0			p2 p3 p5h
		Level (BfE) (21542)	100	y	y	y
	0-10mm with bevelled edges (BfE) (21542)	75				s1p s1f s5 p2
	10-15mm with bevelled edges (M) (BS)	50				s1p s1f s5 p2
	15-25mm (UDN) (21542)	25				s1p s1f s5 p2
	Greater than 25mm	0				s1p s1f s5 p2

Entrance Door - Orientation Features

Aspect	Requirement	Answer Range	Score Range	Answer			User Circumstances
				1	2	3	
Appearance of Door	Is the outside of the door differentiated from surrounding surfaces?	Frame colour/leaf colour visually contrasting (20 LRV) (BfE) (BS) (M)	100		y		s1p c3
		Other effective means	50	y		y	s1p c3
		No differentiation	0				s1p c3
	Is the inside of the door differentiated from surrounding surfaces?	Frame colour/leaf colour visually contrasting (20 LRV) (BfE) (BS) (M)	100				s1p c3
		Other effective means	50	y	y	y	s1p c3
		No differentiation	0				s1p c3
<i>If the door has no automatic closer:</i>							
	Is the leading edge of the door visually contrasting to show it as a hazard?	Visual contrast - 30 LRV (M) (BfE) (BS)	100				s1p c3
		Some differentiation	50				s1p c3
		Little or no differentiation					s1p c3
Appearance of Door Hardware	Is there a visual contrast between interactive door hardware (handles, latches, locks, pull handles and push plates) and the door leaf?	15 LRV (21542) and not highly reflective (BS)	100	y	y	y	s1p c3
		Limited contrast, or use of highly reflective materials	50				s1p c3
		No contrast	0				s1p c3
Vision Panel	Does the entrance door contain a vision panel to help avoid collisions and improve orientation?	Yes; or privacy concerns more NB than vision panel (BfE) (M) (BS) (BRD) (UDN)	100	y	y	y	s1p c3
		No	0				s1p c3
<i>If there is a vision panel:</i>							
	Is the minimum vertical range of glazing suitable for all a range of circumstances?	400mm - 1600mm or wider (BfE)	100	y	y	y	p2 p5h
		500 - 1500mm or wider (M) (BS)	67				p2 p5h
		900 - 1500mm or greater (M2)	33				p2 p5h
		outside above ranges	0				p2 p5h
	Is the width of the vision panel sufficient for a wide range of users?	150mm or wider (BfE) (21542) (BRD)	100	y	y	y	s1p c3
		100-150mm wide (M) (BS)	67				s1p c3
		less than 100mm	33				s1p c3
		No vision panel	0				s1p c3
	Is the cumulative width of dividing cross sections kept to a minimum?	200mm or less (21542)	100	y	y	y	s1p c3
		Between 200-350mm (M)	50				s1p c3
		Greater than 350mm	0				s1p c3
	Are any side-leaf doors wider than 450mm suitably treated?	vision panel (M)	100		y		s1p c3
		No vision panel	0				s1p c3
Glazed Doors	<i>If the door is extensively glazed:</i>	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high	100	y	y	y	s1p c3
		Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BfE)	67				s1p c3

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	Rows of visible markings, at one height	33				s1p c3
	No markings	0				s1p c3
Is a suitable lower height for glass markings (manifestation) used?	Between 850-1000mm (M) (BfE)	100	y	y	y	p2 p5h c3
	Outside that range	50				p2 p5h c3
	No lower marking	0				p2 p5h c3
Is a suitable upper height for glass markings (manifestation) used?	Between 1400-1600mm (M) (BfE)	100	y	y	y	p2 p5h c3
	Outside that range	50				p2 p5h c3
	No lower marking	0				p2 p5h c3
When the door is open is the door edge highlighted as a potential hazard?	Minimum 25 mm treatment to edge of glazed door to visually contrast with surroundings (BfE) (M)	100				s1p c3
	No treatment to edge of glazed door	0				s1p c3

Appendix B

2c DOOR ENTRY SYSTEM

OMNICLASS 23-29 13 11 Security Access 21-04 70 10 10 Access Control

Door Entry Systems - Access Features					
Aspect	Requirement	Answer Range	Score Range	WOOD	User Circumstances Omniclass
Space to operate	Is there sufficient space to operate the doorbell/intercom for a wide range of users?	At least 900x1300mm (BfE)	100	y	p2 p5w
		Less than 900x1300mm	0		p2 p5w
Push pad access	<i>If a push pad for entry is used:</i>				
	Is it positioned to avoid collisions for users?	at least 1000mm from swing/operating zone of the door within 1000mm from swing/operating zone of the door	100		s1p s1f p2
			0		s1p s1f p2

Door Entry systems - Use/Interaction Features					
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances Omniclass
Intercom/bell position/card swipe	Is the entry door interface device (bell/intercom) positioned appropriately for the widest range of users?	to the latch side of the door, within 200mm of door frame (BfE)	100	y	s1p s1f c3
		to the latch side of the door, outside 200mm from door frame	50		s1p s1f c3
		elsewhere or none	0		s1p s1f c3
Entry system	<i>If a card swipe system is used:</i>				
	Is a suitable height for the door entry /card swipe system used?	750-1000mm high (BfE)	100		s1p s1f p2 p5h
		1000-1100 high (21542) (BfE)	50		s1p s1f p2 p5h
		Outside 750-1100mm range/in height	0		s1p s1f p2 p5h
<i>If there is an occupied reception:</i>					
	Does the design permit receptionists to supervise/admit access from their desk	video intercom/unobscured view of visitors with door release at desk (BfE)	100		d1 p4
		Requirement to come to door to allow entry	0		d1 p4
Intercom/doorbell	What is a suitable height for the intercom?	1000-1200mm (microphones at various heights) (BfE)	100		s1p s1f s2p p1 p2 p4 p5h
		1000-1200mm (single mic)	50		s1p s1f s2p p1 p2 p4 p5h
		Outside 1000-1200mm range/no intercom	0	y	s1p s1f s2p p1 p2 p4 p5h

Door Security - Orientation Features					
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances Omniclass
Swipe card	<i>If swipe card door entry system is in use:</i>				
	Is the entry/swipe system suitably located?	Adjacent to latch side within 200mm of doorframe (BfE)	100		s1p s1f c3
		Adjacent to latch side outside 200mm from door frame	50		s1p s1f c3
		elsewhere	0		s1p s1f c3
	<i>If there is a keypad system:</i>				
	What features should the keypad have?	Key numbers/symbols tactile, good visual contrast (BfE)	100		s1p s1f c3
Limited visual contrast Number 5 embossed (BS)		50		s1p s1f c3	
No tactile, poor visual contrast		0		s1p s1f c3	
Are the door entry/security devices easy to see in its environment?	Visual contrast with surrounding surfaces (BfE)	100		s1p c3	
	Poor/no visual contrast	0	n	s1p c3	
Doorbell/Intercom	What multi-modal features does the doorbell/intercom possess?	visual and aural feedback (BfE)	100		s1p s1f s2p s2f c3 p4
		some visual and/or audible feedback	50		s1p s1f s2p s2f c3 p4
		Poor or no visual/aural feedback	0	n	s1p s1f s2p s2f c3 p4
Button Entry system	<i>If there is a push button for the door:</i>				
	Does it contrast visually with its surroundings?	Visual contrast with surrounding surfaces (BfE)	100		s1p c3
		Poor/no visual contrast	0		s1p c3

Appendix B

2d ENTRANCE LOBBY

OMNICLASS 13-25 13 13 Entry Lobby

Entrance Lobby - Access Features

Aspect	Requirement	Answer Range	Score Range	User		Omniclass
				WOOD	Circumstances	
Size of Entrance Lobby	Is the depth of the entrance lobby sufficient for a wide range of users?	1600 + doorswings (M) (BfE) (UDN)	100	y	p1 p2 p5w	
		1500 + doorswing (21542)	50		p1 p2 p5w	
		Less	0		p1 p2 p5w	
	Is the width of the entrance lobby sufficient for a wide range of users?	1600mm or more (BfE) (UDN)	100	y	p1 p2 p5w	
		1500-1600mm (BRD)	67		p1 p2 p5w	
		doorswing + 300mm (up to 1500mm in total) (M)	33		p1 p2 p5w	
		Less than doorswing + 300mm	0		p1 p2 p5w	
		Are there unacceptable projections allowed in the entrance lobby?	100mm or less (M)	100	n	p2 p5w
	Above 100mm, with visual contrast and guardrail		50		p2 p5w	
	Above 100mm, no apparent warning		0		p2 p5w	

Entrance Lobby - Use/Interaction Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User		Omniclass	
					Circumstances			
Floor	Is the floor surface suitably finished?	Firm, even, slip resistant (BfE) (M) (UDN)	100	y	s1p s1f s5 p2 p3		21-03 20 30 10 Flooring Treatment	
		Slightly uneven	50		s1p s1f s5 p2 p3			
		Uneven, slippery, treacherous	0		s1p s1f s5 p2 p3			
	<i>If there is a change of floor surface:</i>							
	Does the design prevent an obstacle from being created at the transition point?	Yes (BfE) (M)	100	y	s1p s1f s5 p2		21-03 20 30 10 Flooring Treatment	
		No	0		s1p s1f s5 p2			
	Is the mat well flush with surrounding surfaces?	Yes (BfE) (M)	100	y	s1p s1f s5 p2		21-03 20 30 10 Flooring Treatment	
		No	0		s1p s1f s5 p2			
	Window controls	<i>If there are windows in the entrance lobby:</i>						
		Are the window handles/controls/remote controls at a suitable height?	Within 800-1300mm range (BRD)	100		s1p s1f p1 p2 p5h		
Outside 800-1300mm range			0	n	s1p s1f p1 p2 p5h			

Entrance Lobby - Orientation Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User		Omniclass	
					Circumstances			
Wayfinding	Is there signage to orient people to the main functional areas of the building?	No decision to be made/Signage present (BfE) (M)	100		s1p c3			
		Ineffective signage	50	y	s1p c3			
		No Signage	0		s1p c3			
	Is any signage used clearly legible?	Yes - LRV of 70 between letters/background (BfE) (BS)	100	y	s1p c3			
		Yes	0		s1p c3			
	Are other modalities used to orient people?	Yes including visual, tactile and audible information (BfE)	100		s2p s2f s4			
		No	0	n	s2p s2f s4			
	<i>If maps are used:</i>							
	Are tactile maps or tactile models available?	Yes (bFe)	100		s1p s1f c3			
		No	0		s1p s1f c3			
Floor	Does the floor colour contrast with surrounding surfaces?	Yes, visual contrast (M) (BfE)	100	y	s1p c3		21-03 20 30 10 Flooring Treatment	
		Yes some contrast	50		s1p c3			
		No perceivable contrast	0		s1p c3			
Lighting	Is there sufficient lighting?	Artificial lighting to ease sudden contrast between inside/outside conditions (BfE)	100	y	s1p c3			
		Sharp contrast between outside and inside lighting	0		s1p c3			
Walls	Does the wall colour reduce confusion?	Visual contrast to floor 20 LRV or greater (BfE) (M)	100	y	s1p c3		21-03 20 10 Wall finish	
		Some contrast wth floor	50		s1p c3			

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	No contrast	0		s1p c3	
Does the wall surface reflectivity create confusion in the immediate environment?	Not too reflective, or measures taken to mitigate (BFE) (M)	100		s1p c3	21-03 20 10 Wall finish
	highly reflective	0	y	s1p c3	
Glazing in Entrance Lobby	<i>If there are windows in the entrance lobby:</i>				
Are transoms placed at a suitable height for a wide range of users?	Glazing between 900-1300mm clear of transoms (BRD)	100	y	s1p p2 p5h c3	
	Glazing between 900-1200mm clear of transoms (BFE)	50		s1p p2 p5h c3	
	Transom in 900-1200mm range	0		s1p p2 p5h c3	
	<i>If there is extensive glazing used:</i>				
Are suitable markings (manifestation) applied to the glazing to render it more visible?	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (21542)	100	y	s1p c3	23-13 33 21 19 All glass entrance enclosure
	Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BFE)	67		s1p c3	
	Rows of visible markings, at one height	33		s1p c3	
	No markings	0		s1p c3	
What is a suitable lower height for glass markings (manifestation)?	Between 850-1000mm (BFE) (M)	100		s1p p2 p5h c3	23-13 33 21 19 All glass entrance enclosure
	Outside that range	50	y	s1p p2 p5h c3	
	No lower marking	0		s1p p2 p5h c3	
What is a suitable upper height for glass markings (manifestation)?	Between 1400-1600mm (BFE) (M)	100	y	s1p p5h c3	23-13 33 21 19 All glass entrance enclosure
	Outside that range	50		s1p p5h c3	
	No lower marking	0		s1p p5h c3	
Storage and displays	No storage or displays/confusing items (BFE)	100	y	s1p s1f p2 p5w	
	Yes, confusing elements	0		s1p s1f p2 p5w	

PART 3 UNIVERSAL DESIGN BUILDING RATING INSTRUMENT

CIRCULATING

- A. Reception
- B. Corridor
- C. Internal Lobbies
- D. Internal Door
- E. Queuing

Appendix B

3a RECEPTION AREA OMNICLASS 13-55 29 21 19

Reception Area - Accessing Indicators

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Route	Is there an accessible route from the entrance?	Yes (BfE) (M)	100	1	p2 p5h p5w	
		No	0		p2 p5h p5w	
	Is there a clear space to manoeuvre in front of the reception desk?	1800mm x 1800mm (ISO)	100		p2 p5w	
		1200mm x 1800mm (with knee recess) (M)	67		p2 p5w	
1400mm x 2200mm (without knee recess) (M)		33		p2 p5w		
Facilities	Is there a toilet adjacent and on the same level as the reception?	Outside above range	0		p2 p5w	
		Yes (M) (BfE)	100		p2 p3 p6	
	No	0		p2 p3 p6		
	<i>If there is seating in the reception area:</i>					
	Are the seats positioned clear of the circulation zones?	600mm or more clear to front of seat (BfE)	100		p2	
		Less than 600mm clear	0		p2	
Is there provision for wheelchairs/buggies adjacent to seating?	900mm wide area (BfE)	100		p2		
	Less than 900mm wide area	0		p2		

Reception Area - Using/Interacting Indicators

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
	Does the reception desk have a choice of working heights?	Yes (BfE) (M)	100		p2 p5h	
		No	0		p2 p5h	
Reception Desk	<i>If there is a reception desk:</i>					
	Does the reception desk have a usable lower working height?	Within range 740-800mm high (21542, BfE-760mm)	100		p2 p3 p5h	
		Outside of range 740-800mm high	0		p2 p3 p5h	
	Is the lower desk area wide enough?	1800mm (BfE)	100		p5w	
		1000mm-1800mm (ISO)	50		p5w	
		Less than 1000mm	0		p5w	
Does it have sufficient leg room for people sitting?	700mm high or more (BfE) (ISO)	100		p2 p3 p5h		
Less than 700mm high	0		p2 p3 p5h			
Does the reception desk have a usable upper working height?	Inside range 950-1100mm high (BfE) (M)	100		p3 p5h		
	Outside range 950-1100mm high	0		p3 p5h		
Lighting	Are the lighting controls located properly?	Behind reception (convenient to receptionist) (M) (BfE)	100		s1p d1	
		Elsewhere	0		s1p d1	
Window controls	<i>If windows are present in the reception:</i>					
	Are the window handles/controls/remote controls at a suitable height?	Within 800-1300mm range (BRD)	100		s1p s1f p1 p2 p5h	
Outside 800-1300mm range		0		s1p s1f p1 p2 p5h		
Seating	Are there seats available in the reception area?	yes	100		p2 p3 d1 d2	
		no	0		p2 p3 d1 d2	
	<i>If there are seats available</i>					
	Do the seats facilitate a wide range of users?	Stiff armrest/back; some without armrest for people who need space. Some seats moveable (BfE)	100		p2 p3 p5h p5w	
		Either all with or w/o armrests and none movable	50		p2 p3 p5h p5w	
		Poor back support, uncomfortable	0		p2 p3 p5h p5w	
	Are the seats dimensioned for the widest range of use?	450-475mm high, at least 500mm wide (BfE)	100		p5h p5w p3	
		below 500mm wide, outside 450-475mm height range - unless perching chairs (570mm high) supplied in addition (BfE)	0		p5h p5w p3	
Are the seats positioned clear of the circulation zones?	600mm or more clear to front of seat (BfE)	100		p2		
	Less than 600mm clear	0		p2		
Is there provision for wheelchairs/buggies adjacent to seating?	900mm wide area (BfE)	100		p2		
	Less than 900mm wide area	0		p2		
Floor	Is the floor surface suitably finished	Firm, even, slip resistant (BfE) (M)	100		* s1p s1f s5 p2 p3	21-03 20 30 10 Flooring Treatment

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		Slightly uneven	50		s1p s1f s5 p2 p3	
		Uneven, slippery, treacherous	0		s1p s1f s5 p2 p3	
Reception Area - Orientating Indicators						
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Wayfinding	Is the reception easily identifiable from the building entrance?	Easily identifiable (BfE) (M)	100		s1p c3	
		Not easy to identify	0		s1p c3	
	Is there signage to orient people to main functional areas of the building?	No decision to be made/Signage present (BfE) (M)	100		s1p c3	
		Ineffective signage	50		s1p c3	
		No Signage	0		s1p c3	
		Yes - LRV of 70 between letters/background (BfE) (BS)	100		s1p c3	
	Is any signage used clearly legible?	Yes	0		s1p c3	
		Are other non-textual modes of communication used to orient people?	Yes including visual, tactile and audible information (BfE)	100		s2p s2f s4
		No	0		s2p s2f s4	
	Are route markers available to guide people from reception to the main functional areas of the building?	Contrasting coloured route marker with tactile element (or only one route option available) One of: contrasting coloured route marker and tactile route marker No route finding and choice of routes		100		
			75			
			0			
			0			
<i>If maps are available in reception:</i>						
Are tactile maps or tactile models available?	Yes (BfE)	100		s1p s1f c3		
	No	0		s1p s1f c3		
Floor	Does the floor colour contrast with surrounding surfaces?	Yes, visual contrast (M) (BfE)	100		s1p c3	21-03 20 30 10 Flooring Treatment
		Yes some contrast	50		s1p c3	
		No perceivable contrast	0		s1p c3	
Walls	Does the wall colour reduce confusion?	Visual contrast to floor 20 LRV or greater (BfE) (M)	100		s1p c3	21-03 20 10 Wall finish
		Some contrast with floor	50		s1p c3	
		No contrast	0		s1p c3	
	Is the wall surface reflectivity sufficiently muted to avoid creating confusion?	Not too reflective (BfE) (M)	100		s1p c3	21-03 20 10 Wall finish
		highly reflective	0		s1p c3	
Glazing in Reception areas	<i>If there are windows in the reception area:</i>					
	Are transoms placed at a suitable height for a wide range of users?	Glazing between 900-1300mm clear of transoms (BRD)	100		s1p p2 p5h c3	
		Glazing between 900-1200mm clear of transoms (BfE)	50		s1p p2 p5h c3	
		Transoms inside 900-1200mm range	0		s1p p2 p5h c3	
	<i>If there is extensive glazing used:</i>					
	Are suitable markings (manifestation) applied to the glazing to render it more visible?	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (21542)	100		s1p c3	
		Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BfE)	67		s1p c3	
		Rows of visible markings, at one height	33		s1p c3	
		No markings	0		s1p c3	
	What is a suitable lower height for glass markings (manifestation)	Between 850-1000mm (BfE) (M)	100		s1p c3 p2 p5h	
		Outside that range	50		s1p c3 p2 p5h	
		No lower marking	0		s1p c3 p2 p5h	
	What is a suitable upper height for glass markings (manifestation)	Between 1400-1600mm (BfE) (M)	100		s1p c3 p5h	
		Outside that range	50		s1p c3 p5h	
		No lower marking	0		s1p c3 p5h	
Telephone	<i>If there is a telephone in reception:</i>					
	Is the telephone useful to a wide range of people?	Variable volume, text and email function, induction loop (BfE)	100		s1p s1f s2p s2f p1	
	Not all of the above functions		0		s1p s1f s2p s2f p1	
Reception Desk	<i>If there is a reception desk:</i>					
	Is the reception desk easy to locate	Visible from building entrance (BfE)	100		s1p c3	

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	Not easily visible from building entrance	0	s1p c3
Is there hearing assistance at the reception desk	Induction loop system (BfE) (M)	100	s2p
	No induction loop system	0	s2p
Is the reception desk suitably lit?	250 Lux at level of service desk (BfE) (100	s1p c3
	Less, or significantly more, than 250 lux	0	s1p c3
Is there a suitable backdrop to the reception desk?	Neutral, unreflective, softly lit	100	s1p c3
	Highly glazed, brightly lit, reflective	0	s1p c3
Is there any limitation to effective communication at the reception desk?	No barrier	100	s1p s1f s2p s2f
	Glazed screen, reflective screen, obstacles to clear oral communication and poorly lit faces	0	s1p s1f s2p s2f

Appendix B

3b Corridor OMNICLASS 13-25 11 11 Corridor

OMNICLASS 13-25 11 13 Aisle (implied corridor area)

OMNICLASS 23 19 11 11 Corridor Unit

Corridors - Accessing Indicators

Aspect	Requirement	Answer Range	Score		Answer		User	Omniclass
			Range	Weight	1	Circumstances		
Width	Is the width of the corridor sufficient for a wide range of users?	2400 or greater (BFE)	100	1			s2p s2f p2 p5w d2	
		1800-2400mm (BFE) (M)	83	1			s2p s2f p2 p5w d2	
		1500-1800mm (UDN) (21542)	67	1	1700		s2p s2f p2 p5w d2	
		1200-1500mm (M) (21542) (BRD)	50	1			s2p s2f p2 p5w d2	
		less than 1200mm	0	1			s2p sf2 p2 p5w d2	
Passing Places	<i>If the corridor width is less than 1800mm:</i>							
	Are there suitable passing places?	2000mm x 1800mm or greater (BFE)	100	1			p2 p5w	
		1800-2000mm x 1800mm (M)	67	1			p2 p5w	
		1500-1800mm x 1500-1800mm (21542)	33	1	1700x 1800		p2 p5w	
less than 1500mm x 1500mm		0	1			p2 p5w		
Long Corridors	<i>If there are long corridors in the building:</i>							
	How frequent are the passing places?	Less than 20m apart	100	1			p2 p5w	
More than 20m apart		0	1			p2 p5w		
Seating	<i>If there is seating in the corridors:</i>							
	Are the seats positioned clear of the circulation zones?	600mm or more clear to front of seat (BFE)	100	1			p2	
		Less than 600mm clear	0	1			p2	
	Is there provision for wheelchairs/buggies adjacent to seating?	900mm wide areas (BFE)	100	1			p2	
Less than 900mm wide area		0	1			p2		
Slope	What slope has the corridor?	Level	100	1	level		p2 p3 s5	
		1:25 or more gentle (BFE)	75	1			p2 p3 s5	
		Between 1:20-1:25 (M) (21542) (BS)	50	1			p2 p3 s5	
		Between 1:12-1:20 (M)	25	1			p2 p3 s5	
		Below 1:12	0	1			p2 p3 s5	

Corridors - Using/Interacting Indicators

Aspect	Requirement	Answer Range	Score		Answer		User	Omniclass
			Range	Weight	1	Circumstances		
Floor	Is the floor finish suitable for a wide range of users?	Firm, even and slip resistant (BFE) (M) (UDN)	100	1	yes		s1p s1f s5 p2 p3	21-03 20 30 10 Flooring Treatment
		Some unevenness	50	1			s1p s1f s5 p2 p3	
		Very uneven, hazardous	0	1			s1p s1f s5 p2 p3	
Long Corridors	<i>If the corridor is long:</i>							
	Are there handrails to support mobility and balance?	yes (BFE) (M)	100	1			s5 p3	
		No	0	1			s5 p3	
	Are there rest areas?	Yes (BFE) (M)	100	1			p3	
		No	0	1			p3	
Are there seating areas?	Yes (BFE) (M)	100	1			p3		
No	0	1			p3			
Seating	<i>If there are seats in the corridor:</i>							
	Are the seats designed for the widest range of uses?	Stiff armrest/back, some without armrest for people who need space. Some moveable (BFE)	100	1			p2 p3 p5h p5w	
		All with/without armrests and none moveable	50	1			p2 p3 p5h p5w	
		Poor back support, uncomfortable	0	1			p2 p3 p5h p5w	
Are the seats dimensioned for the widest range of use?	450-475mm high, at least 500mm wide (BFE)	100	1			p5h p5w p3		
	below 500mm wide, outside 450-475mm height range - unless perching chairs (570mm high) supplied in addition (BFE)	0	1			p5h p5w p3		
Window controls	<i>If windows are present in the corridor:</i>							
	Are the window handles/controls/remote controls at a suitable height?	Within 800-1300mm range (BRD)	100	1			s1p s1f p1 p2 p5h	
		Outside 800-1300mm range	0	1			s1p s1f p1 p2 p5h	

Corridors - Orientating Indicators

Aspect	Requirement	Answer Range	Score		Answer		User	Omniclass
			Range	Weight	1	Circumstances		
Wayfinding	Is there signage to orient people to main functional areas of the building and the corridor?	Signage present/No decision to be made (BFE) (M)	100	1			s1p c3	
		Ineffective signage/local signage only	50	1			s1p c3	
		No Signage	0	1	no		s1p c3	

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	Is any signage used clearly legible?	Yes - LRV of 70 between letters/background (BfE) (BS) Yes	100 0	1 1	 no	s1p c3 s1p c3	
	Is a range of modes (textual, non-textual, audible and tactile) used to orientate people?	Yes including visual, tactile and audible information (BfE) No	100 0	1 1	 no	s2p s2f s4 s2p s2f s4	
If maps are used:							
	Are tactile maps or tactile models available?	Yes (BfE) No	100 0	1 1	 	s1p s1f c3 s1p s1f c3	
	Are route markers available to guide people from reception to the main functional areas of the building?	Contrasting coloured route marker with tactile element (or only one route option available) One of: contrasting coloured route marker and tactile route marker No route finding and choice of routes	100 75 0	1 1 1	 no	 	
Floors	If the corridor continues through an activity area:						
	Does the floor contrast visually in open areas with floor outside the circulation route?	Effective visual contrasts - 20 LRV or better (BfE) (BS) (M) Some visual contrast No visual contrast	100 50 0	1 1 1	 	s1p c3 s1p c3 s1p c3	21-03 20 30 10 Flooring Treatment 13-25 11 13 Aisle
	Does the floor contrast visually with the walls?	Effective visual contrast - 20 LRV or better (BfE) (BS) (M) Some visual contrast No visual contrast	100 50 0	1 1 1	yes 	s1p c3 s1p c3 s1p c3	21-03 20 30 10 Flooring Treatment
Walls	Does wall surface reflectivity avoid potential confusion for a wide range of users?	Not too reflective/adequate demarcation on outside of glazing (BfE) (M) highly reflective	100 0	1 1	yes 	s1p c3 s1p c3	21-03 20 10 Wall finish
doors in corridors	If a door opens into a corridor:						
	If a door opens into a corridor is it:	Recessed; or visually contrasting guarding (BfE) (BS) (M) Guarding No guarding or recess	100 50 0	1 1 1	 	s1p p2 c3 s1p p2 c3 s1p p2 c3	
lighting	Is there adequate lighting in the corridor?	100lux (automatic lighting)/good daylight (M) (BfE) 100 lux not automatic No daylight, below 100 lux	100 0	1 1	 yes 	s1p c3 s1p c3	
	If there is automatic lighting						
	Is the sensor positioned in a place where activity is likely?	Where people congregate/move In a quiet part of the corridor	100 0	1 1	 	s1p c3 d1 s1p c3 d1	
Corners	If the corridor changes direction, or has junctions:						
	Is there any facility to avoid collisions?	Chamfered or translucent corner (BfE) No facility	100 0	1 1	 	s1p d1 s1p d1	
Glazing	If there are external windows in the corridor:						
	Are transoms placed at a suitable height for a wide range of users?	Glazing between 900-1300mm clear of transoms (BRD) Glazing between 900-1200mm clear of transoms (BfE) Transom in 900-1200mm range	100 50 0	1 1 1	 	s1p p2 p5h c3 s1p p2 p5h c3 s1p p2 p5h c3	
	If there is extensive glazing used:						
	Are suitable markings (manifestation) applied to the glazing to render it more visible?	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (21542) Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BfE) Rows of visible markings, at one height No markings	100 67 33 0	1 1 1 1	 	s1p c3 s1p c3 s1p c3 s1p c3	
	What is a suitable lower height for glass markings (manifestation)?	Between 850-1000mm (BfE) (M) Outside that range No lower marking	100 50 0	1 1 1	 	s1p c3 p2 p5h s1p c3 p2 p5h s1p c3 p2 p5h	
	What is a suitable upper height for glass markings (manifestation)?	Between 1400-1600mm (BfE) (M) Outside that range No lower marking	100 50 0	1 1 1	 	s1p c3 p5h s1p c3 p5h s1p c3 p5h	

Appendix B

3c Internal Lobby OMNICLASS 13-25 13 17 Vestibule

Internal Lobbies - Accessing Indicators

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Size of Internal Lobby	Is the depth of the internal lobby sufficient for a wide range of users?	1600 + door swings (M) (BfE) (UDN)	100		p1 p2 p5w	
		1500 + door swing (21542)	50		p1 p2 p5w	
		Less	0		p1 p2 p5w	
	Is the width of the internal lobby sufficient for a wide range of users?	1600mm or more (BfE) (UDN)	100		p1 p2 p5w	
		1500-1600mm (BRD)	67		p1 p2 p5w	
		door swing + 300mm (up to 1500mm in total) (M)	33		p1 p2 p5w	
		Less than door swing + 300mm	0		p1 p2 p5w	
	Are there awkward projections into the space of the internal lobby?	100mm or less (M)	100		p2 p5w	
		Above 100mm, with visual contrast and guardrail	50		p2 p5w	
Above 100mm, no provision		0		p2 p5w		

Internal Lobbies - Using/Interacting Indicators

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass	
Floor	Is the floor finish suitable for a wide range of people	firm and level (BfE) (M)	100		s1p s1f s5 p2 p3	21-03 20 30 10 Flooring Treatment	
		reasonably firm and level	50		s1p s1f s5 p2 p3		
		uneven, slippery, treacherous	0		s1p s1f s5 p2 p3		
	<i>If there is a change in floor material:</i>						
	Is there an effort to avoid a trip hazard?	No perceptible threshold (BfE) (M)	100		s1p s1f s5 p2 p3		
threshold/loose material edge		0		s1p s1f s5 p2 p3			
<i>If there are windows in the lobby:</i>							
Window controls	Are the window handles/controls/remote controls at a suitable height?	Within 800-1300mm range (BRD)	100		s1p s1f p1 p2 p5h		
		Outside 800-1300mm range	0		s1p s1f p1 p2 p5h		

Internal Lobbies - Orientating Indicators

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass	
Wayfinding	Is there signage to orient people to main functional areas of the building	No decision to be made/Signage present (BfE) (M)	100		s1p c3		
		Local signage only (no directional signage)	50		s1p c3		
		No Signage	0		s1p c3		
	Is any signage used clearly legible?	Yes - LRV of 70 between letters/background (BfE) (BS)	100		s1p c3		
		Yes	0		s1p c3		
	Are multiple modalities used to orient people?	Yes including visual, tactile and audible information (BfE)	100		s2p s2f s4		
		No	0		s2p s2f s4		
	<i>If maps are used:</i>						
	Are tactile maps or tactile models available?	Yes (BfE)	100		s1p s1f c3		
		No	0		s1p s1f c3		
Are route markers available to guide people from reception to the main functional areas of the building?	Contrasting coloured route marker with tactile element (or only one route option available)	100		s1p s1f c3			
	One of: contrasting coloured route marker and tactile route marker	75		s1p s1f c3			
	No route finding and choice of routes	0		s1p s1f c3			
Walls	Does the wall colour reduce confusion?	Visual contrast to floor 20 LRV or greater (BfE) (M)	100		s1p c3	21-03 20 10 Wall finish	
		Some contrast with floor	50		s1p c3		
		No contrast	0		s1p c3		
Is the wall surface treated to avoid being reflective and causing confusion?	Not too reflective (BfE) (M)	100		s1p c3	21-03 20 10 Wall finish		
	highly reflective	0		s1p c3			

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Floor	Does the floor colour contrast with surrounding surfaces?	Yes, visual contrast (M) (BfE)	100		s1p c3	21-03 20 30 10 Flooring Treatment
		Yes some contrast	50		s1p c3	
		No perceivable contrast	0		s1p c3	
Glazing in Internal Lobby	<i>If there are windows in the internal lobby:</i>					
	Are transoms placed at a suitable height for a wide range of users?	Glazing between 900-1300mm clear of transoms (BRD)	100		s1p p2 p5h c3	
		Glazing between 900-1200mm clear of transoms (BfE)	50		s1p p2 p5h c3	
		Transom within 900-1200mm range	0		s1p p2 p5h c3	
	<i>If there is extensive glazing used:</i>					
	Are suitable markings (manifestation) applied to the glazing to render it more visible?	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (ISO)	100		s1p c3	
		Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BfE)	67		s1p c3	
		Rows of visible markings, at one height	33		s1p c3	
		No markings	0		s1p c3	
	What is a suitable lower height for glass markings (manifestation)?	Between 850-1000mm (BfE) (M)	100		s1p c3 p2 p5h	
		Outside that range	50		s1p c3 p2 p5h	
		No lower marking	0		s1p c3 p2 p5h	
	What is a suitable upper height for glass markings (manifestation)?	Between 1400-1600mm (BfE) (M)	100		s1p p5h c3	
Outside that range		50		s1p p5h c3		
No upper marking		0		s1p p5h c3		
Lighting	Is there sufficient lighting?	100 LRV or greater (BfE)	100		s1p c3	
		less	0		s1p c3	

Appendix B

3d Internal Door

OMNICLASS 13-17 11 00 Door

Internal Doors - Accessing Features

Aspect	Requirement	Answer Range	Score Range	Weight	"Double door"	User Circumstances	Omniclass	
size of opening	Is the clear width range sufficient for a wide range of people?	850mm or greater (BfE) (21542) (UDN)	100	1	<input type="checkbox"/>	p2 p5w		
		800-850mm (M)	75	1	<input type="checkbox"/>	p2 p5w		
		770-800mm (BRD)	50	1	<input type="checkbox"/>	p2 p5w		
		less than 770m	0	1	<input checked="" type="checkbox"/>	740	p2 p5w	
	Is the clear height of the doorway sufficient?	2100mm or greater (BRD)	100	1	<input type="checkbox"/>	<input type="checkbox"/>	p5h	
		2020-2100mm (UDN)	67	1	<input type="checkbox"/>	<input type="checkbox"/>	p5h	
2000-2020mm (ISO)		33	1	<input type="checkbox"/>	<input type="checkbox"/>	p5h		
below 2000mm		0	1	<input checked="" type="checkbox"/>	1960	p5h		
Position in walls	Has care been taken to avoid creating too deep a recess in thick walls?	Less than 250mm from handle to wall face (BfE)	100	1	<input checked="" type="checkbox"/>	p1 p2		
		Greater than 250 from handle to wall face	0	1	<input type="checkbox"/>	<input type="checkbox"/>	p1 p2	
Swinging Doors	<i>If /where the door is inward opening:</i>							
	Is there sufficient room to manipulate it?	450m-700mm to latch side (BfE)	100	1	<input checked="" type="checkbox"/>	p1 p2 p5w		
		300-450mm to latch side (M) (UDN), (BS)	50	1	<input type="checkbox"/>	p1 p2 p5w		
		0-300mm to latch side	0	1	<input type="checkbox"/>	p1 p2 p5w		
	<i>If /where the door is outward opening:</i>							
	Is there sufficient room to manipulate it?	450-650mm to latch side (BfE)	100	1	<input checked="" type="checkbox"/>	p1 p2 p5w		
300-450mm to latch side (M) (UDN) (BS)		50	1	<input type="checkbox"/>	p1 p2 p5w			
0-300mm to latch side		0	1	<input type="checkbox"/>	p1 p2 p5w			
Sliding Doors	<i>If the door is sliding:</i>							
	Is there sufficient room on the latch side to manipulate it?	600mm (BfE)- no requirement if approach is frontal	100	1	<input type="checkbox"/>	p1 p2 p5w		
		300mm (M)	50	1	<input type="checkbox"/>	p1 p2 p5w		
		0-300mm manual	0	1	<input type="checkbox"/>	p1 p2 p5w		

Internal Door - Using/Interactive features

Aspect	Requirement	Answer Range	Score Range	Weight	"Double door"	User Circumstances	Omniclass
Operating the door	Is the force required to open the door excessive?	15N or less (BfE)	100	1	<input type="checkbox"/>	p3	
		15-25N (UDN=20N) (ISO=25N)	67	1	<input type="checkbox"/>	p3	
		25-30N (M=30N)	33	1	<input checked="" type="checkbox"/>	p3	
		Greater than 30N	0	1	<input type="checkbox"/>	p3	
	Is the door hardware easy to use with a single hand?	Yes (BfE) (M)	100	1	<input checked="" type="checkbox"/>	p1	
	No	0	1	<input type="checkbox"/>	p1		
In corridors/lobbies	<i>If the door opens into a corridor/stair/lobby:</i>						
	Is the door action adequately guarded against to prevent collisions?	Recessed; or visually contrasting guarding (M) (BfE)	100	1	<input type="checkbox"/>	s1p s1f p2 p5w c3	
		Guarding	50	1	<input type="checkbox"/>	s1p s1f p2 p5w c3	
		No guarding or recess	0	1	<input type="checkbox"/>	s1p s1f p2 p5w c3	
Door Handles	<i>If there are door handles:</i>						
	Is the door handle height suitable for a wide range of users?	inside ranges 900-950mm (M) (BfE)	100	1	<input type="checkbox"/>	s1p s1f p1 p5h	
		inside ranges 800-900mm or 950-1100 (ISO)	50	1	<input type="checkbox"/>	s1p s1f p1 p5h	
		Outside above ranges	0	1	<input type="checkbox"/>	s1p s1f p1 p5h	
	Is the shape of handle used suitable for the widest range of users?	d-lever handles (with inturned termination) (ISO)	100	1	<input type="checkbox"/>	p1	
		straight lever type (BfE)	50	1	<input type="checkbox"/>	p1	
		other	0	1	<input type="checkbox"/>	p1	
	Is the material on hardware designed to be touched suitable for use?	Timber, coated metal (warm to touch) (ISO) (BfE)	100	1	<input type="checkbox"/>	s3 a1	
Uncoated metal, particularly nickel (cold to touch)		0	1	<input type="checkbox"/>	s3 a1		
Is there sufficient clearance between the door handle to the door?	35-45mm clearance (ISO)	100	1	<input checked="" type="checkbox"/>	s1p p1 p3 c3		
	outside 35-45mm range	0	1	<input type="checkbox"/>	s1p p1 p3 c3		
Door Locks	<i>If there are door locks:</i>						
	Are the locks/latches located at a suitable height?	Inside the 900-1100mm range (BfE)	100	1	<input type="checkbox"/>	s1p s1f p1 p5h	
Inside range 800-900mm (M)		67	1	<input type="checkbox"/>	s1p s1f p1 p5h		

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Vertical Pull Handles		Inside range 1100-1500mm	33	1		s1p s1f p1 p5h	
		Outside above ranges	0	1		s1p s1f p1 p5h	
	Does the location of the lock interfere with the handle?	70-90mm vertically from handle (or no handle) (BfE) (ISO)	100	1		s1p s1f p1	
		outside range 70-90mm	0	1		s1p s1f p1	
	Is the lock of use to a wide range of people	Winged thumb turn, or allows bow adapter (BfE)	100	1		p1	
		Other lock with no adaption possible	0	1		p1	
	<i>If there are pull handles:</i>						
	Does the length of the pull handle interfere with use?	400mm (or extra overall allowance in clear door opening) (BfE)	100	1		s1p s1f p2 p3 p5h	
		Within range 300-600mm long (M)	50	1	y	s1p s1f p2 p3 p5h	
		Shorter/longer with no allowance	0	1		s1p s1f p2 p3 p5h	
	What range of pull handle grip heights are available?	Ranging from 700-1000mm lower height, to 1300mm upper height (M)	100	1	y	p2 p3 p5h	
		Outside of above range	0	1		p2 p3 p5h	
Is it possible to use the pull handle with a closed fist?	Yes (M)	100	1	y	p1		
	No	0	1		p1		
Is there a suitable clearance between the pull handle and the door leaf?	50mm or more (BfE)	100	1		p1		
	less than 50mm	0	1	y	p1		
Horizontal Pull Handles	<i>If there are horizontal pull handles used (on doors with no automatic closer for instance):</i>						
What height should it be placed at?	1000mm high (BfE)	100	1		p2 p5h		
	Within range 800-1050mm high (BS)	50	1		p2 p5h		
	reliance on other means (vertical pull handle, or door handle)	0	1		p2 p5h		
Finger Plates	<i>If there are finger/push plates on the door:</i>						
Is the height from the floor to the centre of the finger plate suitable for a wide range of users?	950-1050mm high (BfE)	100	1	y	s1p s1f p2 p5h c3		
	Other	0	1		s1p s1f p2 p5h c3		
Is the height from the bottom to the top of the finger plate suitable for a wide range of users?	350mm or bigger (BfE)	100	1	y	p1		
	less than 350mm	0	1		p1		
Kick plates	<i>If kick plates are used:</i>						
Is the height of the kick plate suitable?	full width of door, 400mm high or greater (BfE)	100	1		p2 d1		
	less than 400mm high	0	1		p2 d1		
Door closer	Are door closers used?	Yes (or automatic opening doors) (M) (BfE)	100	1	y	s1p s1f p1 p2 p3	
		No but horizontal pull handle provided (BfE)	50	1		s1p s1f p1 p2 p3	
		No and no horizontal pull handles	0	1		s1p s1f p1 p2 p3	
	<i>If door closers are used:</i>						
Is the closing speed/closing delay adjustable?	Yes - or electromagnetic hold open device (BfE) (M)	100	1	y	s1p s1f p2 p3		
	No	0	1		s1p s1f p2 p3		
Threshold	Is the height of the threshold suitable to admit the widest range of users?	Level (BfE) (ISO)	100	1	y	s1p s1f s5 p2	
		0-10mm with bevelled edges (BfE) (ISO)	75	1		s1p s1f s5 p2	
		10-15mm with bevelled edges (M) (BS)	50	1		s1p s1f s5 p2	
		15-25mm (UDN) (ISO)	25	1		s1p s1f s5 p2	
		Greater than 25mm	0	1		s1p s1f s5 p2	

Internal Doors - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Weight	"Double door"	User Circumstances	Omniclass
Appearance of door	Is the outside of the door differentiated from surrounding surfaces?	Frame colour/leaf colour visually contrasting (30 LRV) (BfE) (BS) (M)	100	1		s1p c3	
		Other effective means	50	1		s1p c3	
		No differentiation	0	1	n	s1p c3	

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	Is the inside of the door differentiated from surrounding surfaces?	Frame colour/leaf colour visually contrasting (30 LRV) (BfE) (BS) (M)	100	1		s1p c3
		Other effective means	50	1		s1p c3
		No differentiation	0	1	n	s1p c3
	If the door has no automatic closer:					
	Is the leading edge of the door visually contrasting to show it as a hazard?	Visual contrast - 30 LRV (M) (BfE) (BS)	100	1		s1p c3
		Some differentiation	50	1		s1p c3
		Little or no differentiation	0	1		s1p c3
Appearance of Door Hardware	Is there a visual contrast between interactive door hardware (handles, latches, locks, pull handles and push plates) and the door leaf?	15 LRV (ISO) and not highly reflective	100	1		s1p c3
		Some contrast	50	1	y	s1p c3
		No contrast	0	1		s1p c3
Vision Panel	Does the door contain a vision panel to help avoid collisions and improve orientation?	Yes; or privacy concerns more suitable than vision panel or privacy concerns override (BfE) (M) (BS) (BRD) (UDN)	100	1		s1p c3
		None	0	1	n	s1p c3
	If there is no vision panel:					
	Is there a glazed panel immediately adjacent to the door?	On the latch side	100	1		s1p c3
		On the hinged side	50	1		s1p c3
		None	0	1	n	s1p c3
	If there is a vision panel:					
	Is the minimum vertical range suitable for different user conditions?	400mm - 1600mm or wider (BfE)	100	1		p2 p5h
		500 - 1500mm or wider (M) (BS)	67	1		p2 p5h
		900 - 1500mm or greater (M2)	33	1		p2 p5h
		No vision panel	0	1		p2 p5h
	Is the width of vision panel sufficient for a wide range of users?	150mm or wider (BfE) (ISO) (BRD)	100	1		s1p c3
		100-150mm wide (M) (BS)	67	1		s1p c3
		less than 100mm	33	1		s1p c3
		No vision panel	0	1		s1p c3
	Is the cumulative width of dividing cross sections kept to a minimum?	200mm or less (ISO)	100	1		s1p c3
		Between 200-350mm (M)	50	1		s1p c3
		Greater than 350mm	0	1		s1p c3
	Are any side-leaf doors which are wider than 450mm suitably treated?	vision panel (M)	100	1		s1p c3
		No vision panel	0	1		s1p c3
Glazed Doors	If the door is extensively glazed:					
	Are suitable markings (manifestation) applied to the glazing to render it more visible?	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (ISO)	100	1		s1p c3
		Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BfE)	67	1		s1p c3
		Rows of visible markings, at one height	33	1		s1p c3
		No markings	0	1		s1p c3
	What is a suitable lower height for glass markings (manifestation)	Between 850-1000mm	100	1		p2 p5h c3
		Outside that range	50	1		p2 p5h c3
		No lower marking	0	1		
	What is a suitable lower height for glass markings (manifestation)	Between 1400-1600mm	100	1		p2 p5h c3
		Outside that range	50	1		p2 p5h c3
		No lower marking	0	1		p2 p5h c3
When the door is open is the door edge highlighted as a potential hazard?	Edge of glazed door treated to visually contrast	100	1		s1p c3	
	No treatment to edge of glazed door	0	1		s1p c3	

Appendix B

3e Queuing

Queuing/Temporary Barriers - Accessing Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Dimensions	Is there sufficient width between barriers?	1100mm or more (BfE)	100	<input type="checkbox"/>	p2 p5w	
		0-1100mm	0	<input type="checkbox"/>		

Temporary Barriers/Queuing - Using Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Floor	Are the fixings stable?	Connected directly to the floor (BfE)	100	<input type="checkbox"/>	s1p s1f s5 p3	
		Connected to the floor but stable	50	<input type="checkbox"/>		
		Unconnected to the floor and unstable	0	<input type="checkbox"/>		
	Is the rail stable and supportive?	Rigid, capable of supporting weight (BfE)	100	<input type="checkbox"/>	s1p s1f s5 p3	
Flexible/retractable belts		0	<input type="checkbox"/>			

Temporary Barriers/Queuing - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Appearance	Are these barriers easy to see?	Contrast visually with surroundings (BfE)	100	<input type="checkbox"/>	s1p c3	
		Some contrast with surroundings	50	<input type="checkbox"/>		
		No contrast	0	<input type="checkbox"/>		

PART 4 UNIVERSAL DESIGN BUILDING RATING INSTRUMENT

CHANGING LEVEL

- A. Internal Stair
- B. Internal Ramp
- C. Lift
- D. Lift Controls

Appendix B

4a INTERNAL STAIR OMNICLASS 13-23 11 00

Internal Stairs - Access Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Flights	Is the clear width between handrails suitable?	1200mm - 2000mm (BfE)	100		p2 p5w	21-02 10 80 10 Stair Construction
		1000mm - 1200mm (M)	67		p2 p5w	
		900mm -1000mm (BRD)	33		p2 p5w	
		below 900mm	0	870	p2 p5w	
	Is there a reasonable limit to the risers in a flight?	12 risers (BfE) (M)	100	11	s5 p2 p3	21-02 10 80 10 Stair Construction
		12-16 risers (21542)	67		s5 p2 p3	
		12-18 risers if tread greater than 350mm (M)	33		s5 p2 p3	
		16 or more risers	0		s5 p2 p3	
Height	Is the clear headroom sufficient?	2200mm or more (BfE)	100	2600+	p5h	
		2100-2200mm (M)	50		p5h	
		Less than 2100mm	0		p5h	
Landings	Are the landing zones clear of door swings?	Yes (M)	100	y	s1p s1f p2	13-25 13 23 Landing
		No	0		s1p s1f p2	
	Are the landings sufficiently deep to provide a safe resting point?	1500mm or greater (21542)	100	y	p2 p3 p5w	
		1200-1500mm (BfE)	75		p2 p3 p5w	
		Equal to or greater than width (M)	50		p2 p3 p5w	
		Less than width/1200mm	0		p2 p3 p5w	
Refuge	<i>If a refuge is required (if no exit exists on this floor and no evacuation lift is present):</i>					
	Is there sufficient room left for refuge for a person with disability either in the stairwell or in a protected lobby adjoining it?	1400 x 900mm (BfE) (BS) (9999)	100		p2 p5w	
		Less than 1400 x 900mm	0	y	p2 p5w	
Steps	Is Riser height suitable for a range of users?	150mm -180mm (BfE) (M) (BS)	100	y	p3 p5h	21-02 10 80 10 Stair Construction
		120mm-150mm (21542)	50		p3 p5h	
	Is the Tread depth suitable for a range of users?	300mm - 450mm (BfE) (M) (BS)	100	y	p3 p5h	21-02 10 80 10 Stair Construction
		280mm-300mm (BRD)	50		p3 p5h	
		Less than 280mm	0		p3 p5h	

Internal Stairs - Use/Interaction Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Nosing	Is the depth of nosing constrained to a suitable minimum?	No projecting nosing (BfE)	100		s1p s5 p1	
		25mm maximum nosing (BfE) (M)	50	y	s1p s5 p1	
		greater than 25mm projecting nosing	0		s1p s5 p1	
	Is the step-edge profile shaped in consideration of a wide range of users?	5-10mm bevel (BfE) (M)	100		p1	
		No bevel, or larger radius bevel	0	y	p1	
Consistency	Are tread/rise dimensions consistent in a flight?	Yes (BfE) (M)	100	y	s1p s1f s5 p3	
		No	0		s1p s1f s5 p3	
Refuge	<i>If a refuge is required:</i>					
	What facilities do the refuges have?	Communication device (BfE) (BS)	100		s1p s2p s2f p2 p4	
		No facilities	0		s1p s2p s2f p2 p4	
	Is there an evacuation seat in the refuge area?	Yes	100		p2	
		No	0		p2	
Floor Surface	Is the stair surface suitable for use in all conditions?	firm, durable, smooth, non-slip	100	y	s1p s1f s5 p2 p3	
		fairly even, smooth	50		s1p s1f s5 p2 p3	
		very uneven/slippy	0		s1p s1f s5 p2 p3	
Tread treatment	Have winding/tapering treads been avoided?	Yes (BfE) (M)	100	y	s1p s1f p1 p2 p3	

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Riser Treatment	Have open risers been avoided?	Winding/tapered treads present in flights	0		s1p s1f p1 p2 p3
		Yes (BfE) (M)	100	y	s1p s1f p1
Handrails	Are there handrails on these stairs at a suitable height for a wide of users?	Open risers used	0		s1p s1f p1
		between 900-1000mm high (BfE) (UDN)	100		s1p s1f s5 p2 p3 p5h
		between 850-900high (21542)	50		s1p s1f s5 p2 p3 p5h
		Outside above ranges	0	y	s1p s1f s5 p2 p3 p5h
	Are the handrails at the stair landing at a suitable height for a wide range of users?	between 900-1100mm (BfE) (M)	100	y	s1p s1f s5 p2 p3 p5h
		between 850-900 (21542)	50		s1p s1f s5 p2 p3 p5h
		Outside 850-1100mm range	0		s1p s1f s5 p2 p3 p5h
	Is there a second (lower) handrail at a suitable height for users with shorter stature?	between 600-750mm high to top surface (BfE) (M)	100		s5 p3 p5h
		Outside 600-750mm range	50		s5 p3 p5h
		No second handrail	0	n	s5 p3 p5h
Is there a choice of handrail located at appropriate positions?	on both sides of the steps (BfE) (M)	100		p1 p3	
	one handrail or less	0	y	p1 p3	
Does the handrail extend a reasonable amount beyond the top of the flight?	300mm (BfE) (M) (21542) (BS)	100	y	s1p s1f p1 p2 p3	
	less than 300mm	0		s1p s1f p1 p2 p3	
Does the handrail extend a reasonable amount beyond the bottom of the flight?	300mm (BfE) (M) (21542) (BS)	100		s1p s1f p1 p2 p3	
	less than 300mm	0	n	s1p s1f p1 p2 p3	
Stringer guard	Is any open side of a stair guarded by a suitable upstand?	100mm upstand (BfE)	100		s1p p1
		30-100mm upstand (DIN)	50		s1p p1
		No upstand	0	n	s1p p1

Internal Stairs - Orientation Features

Aspect	Requirement	Answer Range	Score	Answer	User	Omniclass
			Range	1	Circumstances	
Finding Stair	Is the stair easy to locate from arrival?	Signage or direct visual connection (BfE) (M)	100		s1p c3	
		No signage or direct visual connection	0	n	s1p c3	
Floor Surface	Does the floor contrast visually with surrounding surfaces?	Effective visual contrast - 20 LRV or better (BfE) (BS) (M)	100	y	s1p c3	21-03 20 30 10 Flooring Treatment
		Some visual contrast	50		s1p c3	
		No visual contrast	0		s1p c3	
Terminal landings	Is there a suitable warning at the top and bottom of flights, that does not present a trip hazard?	Floor surface with textural/frictional differentiation at floor landings	100		s1p s1f	
		Visual contrast between flights and floor landings	100	y	s1p s1f	
		No indicator	0		s1p s1f	
Refuge	Is appropriate signage used for the refuge?	Yes with suitable contrast between letters, background and wall (LRV 70)	100		s1p c3	
		Other signage	67		s1p c3	
		No signage	0	n	s1p c3	
Articulation of steps	Is each step easy to see?	50-70mm high contrast nosing (BfE)	100		s1p c3	
		40-50mm high contrast nosing (21542)	75		s1p c3	
		Some high contrast warning	50		s1p c3	
		High contrast warning, 1st and last step	25	y	s1p c3	
		No warning	0		s1p c3	
illumination	Is the appropriate lighting level used, and are shadows cast by nosings avoided?	150 lux on steps, 200 top and bottom (BfE)	100	y	s1p	
		100 lux	50		s1p	
		Poor lighting, confusing shadows	0		s1p	
Elements in Stairwell	Are cupboards avoided in the stairwell?	yes (BfE)	100	y	s1p	

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	no	0		s1p
Handrails	Do the handrails contrast visually with their surroundings?	yes (BfE) (M)	100	y s1p
		no	0	s1p
	Is there a tactile information (storey no., escape route etc.) incorporated in the handrail?	1.6mm high braille at start and end of each flight, positioned at outside of handrail	100	s1p s1f
		No tactile warning	0	n s1p s1f
	Do handrails terminate in a way that causes least disruption to users generally?	Turned in or turned down 150mm min. (BfE)	100	y s1p s1f d1
		no	0	s1p s1f d1

Appendix B

4b INTERNAL RAMP OMNICLASS 13 23 11 17 Ramp

Ramp - Access Features

Aspect	Requirement	Answer Range	Score		User Circumstances	Omniclass
			Range	Answer 1		
Flight width	Is the clear width sufficient for a wide range of users?	1500mm or greater (BfE)	100		p2 p5w d2	12-02 10 10 50 Ramp Structure
		1200-1500 (M)	67		p2 p5w d2	
		1000-1200 (21542)	33		p2 p5w d2	
		less than 1000mm	0		p2 p5w d2	
	Is the ramp clear width constricted enough for a range of users?	2500mm or less (M)	100		s1p s1f	12-02 10 10 50 Ramp Structure
		Greater than 2500mm	0		s1p s1f	
Flight length	Are the length and rise of the rampsuitable for a wide range of users?	9000mm flight/450mm rise (BfE)	100		p3	12-02 10 10 50 Ramp Structure
		9000-10000mm /450-500mm rise (M) as per Table2, ISO 21542	67		p3	
			33		p3	
		Exceeding length provisions 21542	0		p3	
Head room	Is the clear headroom sufficient?	2200mm or more (BfE)	100		p5h d3	
		2100-2200mm (M)	50		p5h d3	
		Less than 2100mm	0		p5h d3	
Gradient	Is the gradient of the ramp suitable for a wide range of users?	1:25 or shallower (BfE)	100		s5 p3	21-02 10 10 50 Ramp structure
		1:20 - 1:25 (M)	67		s5 p3	
		1:12 - 1:20 (M)	33		s5 p3	
		Steeper than 1:12	0		s5 p3	
Flight length	<i>If the ramp slope is between 1:25 and 1:20</i>					21-02 10 10 50 Ramp structure
	Is the distance between landings reasonable?	max 9m between landings max 450mm rise (BfE)	100		s5 p3	
		9-10m between landings, max 500mm rise (M)	67		s5 p3	
		More than 10m between landings	33		s5 p3	
		No landings	0		s5 p3	
	<i>If the ramp slope is 1:15 to 1:20</i>					21-02 10 10 50 Ramp structure
	Is the distance between landings reasonable?	4725mm between landings (ISO)	100		s5 p3	
		5000mm between landings (M)	50		s5 p3	
		Greater than 5000mm between landings	0		s5 p3	
	<i>If the ramp is 1:12 - 1:15</i>					21-02 10 10 50 Ramp structure
	Is the distance between landings reasonable?	Max 2000mm between landings, 166mm (M)	100		s5 p3	
		Max 2520m between landings, 210mm rise (ISO)	50		s5 p3	
More than 2520m between landings		0		s5 p3		
Multiple flights	Is there consistency in consecutive ramp flights?	same gradient (BfE)	100		s1p s1f p3	
		different gradients	0		s1p s1f p3	
Landings	Is the landing at the top and bottom sufficiently large for manoeuvring?	2440mm x 2440mm or greater (BfE)	100		p2 p5w	13-25 13 23 Landing
		1800-2440mm x 1800-2440mm or greater (M)	67		p2 p5w	
		1500-1800mm x 1500-1800mm (21542)	33		p2 p5w	
		0-1500mm x 0-1500mm	0		p2 p5w	
	Is the length of intermediate landings suitable for a wide range of users?	2000mm or greater (BfE)	100		p2 p5w	13-25 13 23 Landing
		1500-2000mm (M)	67		p2 p5w	
		1000-1500mm or greater (BS)	33		p2 p5w	
		0-1000mm	0		p2 p5w	
Passing Place	<i>If the ramp is long and less than 1800mm wide:</i>					
	Are there suitable passing places on intermediate landings along the ramp?	Yes, at least 1800mm wide x 1800mm long (M) (BfE)	100		p2	
		No	0		p2	
Alternative	<i>If the ramp bridges of a level change of 300mm or more:</i>					
	Are there steps available as an appropriate alternative for users?	Yes (M) (BfE)	100		p2 p3	
		No	0		p2 p3	
	<i>If the ramp bridges of a level change of 2000mm or more:</i>					

Appendix B

4c LIFT 13-23 11 11 Lift

Lifts - Access Features

Aspect	Requirement	Answer Range	Score		User		Omniclass
			Range	Answer 1	Circumstances		
Provision	Does the lift serve all levels in the building?	Yes (BfE) (M)	100		p2 p3		
		No, but not required to under Part M	100		p2 p3		
		No, but required to under Part M	0		p2 p3		
Dimensions	Is the lift landing sufficiently large to manoeuvre on to the lift?	1800x1800mm or greater (BfE, 21542, M)	100		p2 p5w		13-25 13 23 Lift landing
		1500-1800mm x 1500-1800mm (M2)	50		p2 p5w		
		Less than 1500 x 1500	0		p2 p5w		
	Is the lift car large enough for a wide range of users in public buildings?	1800mm x 1800mm or greater (BfE)	100		p2 p5w		
		2100mm x 1650-1800mm (ISO)	75		p2 p5w		
		1500-1800mm x 1500-1650mm	50		p2 p5w		
		1400-1500mm x 1100-1500mm (M)	25		p2 p5w		
		Smaller than 1400mm x 1100mm (M)	0		p2 p5w		
	Is the lift door clear opening wide enough for a range of situations?	1100mm or more (BfE)	100		p2 p5w		
		950-1100mm (BfE)	75		p2 p5w		
800-950mm (M)		50		p2 p5w			
0-800mm		0		p2 p5w			

Lifts - Using/Interacting Features

Aspect	Requirement	Answer Range	Score		User		Omniclass
			Range	Answer 1	Circumstances		
Materials	Are the materials in user interfaces suitable for a wide range of users?	Materials with potential to cause an Allergic reaction have been avoided (21542)	100		s3 a1		
		Use is made of nickel or chromium, or cobalt or natural/synthetic rubber (21542)	0		s3 a1		
Floor treatment	Are the floors suitable for a wide range of users?	Rigid, non-slip, even (BfE)	100		s1p s1f s5 p2 p3		
		Some unevenness	50		s1p s1f s5 p2 p3		
		Very uneven	0		s1p s1f s5 p2 p3		
Doors	Do the doors stay open for long enough?	8 seconds, or longer if appropriate (M) (BfE)	100		s1p s1f p2		
		Less than 8 seconds	0		s1p s1f p2		
Seat	Is the seat suitable for users who may require it?	Height 500mm; width 400-500mm, depth 300-400mm; Loading potential 100kg (BfE) (M)	100		p1 p2 p3 p5 w p5h		
		Seat outside above dimensions	50		p1 p2 p3 p5 w p5h		
		No seat	0		p1 p2 p3 p5 w p5h		
Handrail	Is the handrail located at a suitable location in the lift?	All walls apart from wall containing doors (BfE)	100		p2 p3		
		At least one wall (M)	50		p2 p3		
		No handrail	0		p2 p3		
	Is the handrail height suitable for a wide range of users?	900mm (BfE) (M)	100		p2 p5h		
		between 800-1000mm (BRD)	50		p2 p5h		
Outside range 800-1000mm	0		p2 p5h				

Lifts - Orientation Features

Aspect	Requirement	Answer Range	Score		User		Omniclass
			Range	Answer 1	Circumstances		
Signage	Where is it suitable to place floor number signage?	Adjacent to the lift landing controls (tactile/embossed/braille) & opposite lift doors (BfE)	100		s1p c3		
		Adjacent to lift landing controls (tactile/embossed/braille)	50		s1p c3		
		No clear signage	0		s1p c3		
Lift Floor	Does the chosen floor colour address potential misperceptions by visually impaired people?	Not dark (to avoid appearance of void) (BfE)	100		s1p		
		Dark (looking like a void)	0		s1p		
	Does the floor colour contrast with wall surfaces?	Visual contrast of 20 LRV or more (BfE)(M)	100		s1p c3		
		No perceptible visual contrast	0		s1p c3		
Mirror	Is there suitable use of mirrors in the lift?	On every wall opposite the door (if more than one door in lift) (BfE) (M)	100		s1p p2 c3		
		Not opposite all opening doors	0		s1p p2 c3		

Appendix B

4d LIFT CONTROLS

Lift Controls - Using/Interaction Features						
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Lift Controls	Are the lift controls positioned at a suitable height to suit a wide range of users?	900mm -1100mm (BfE)	100	1	s1p s1f p2 p5h c3	
		1100-1200mm (21542)	50	1	s1p s1f p2 p5h c3	
		Outside range 900-1200mm	0	1	s1p s1f p2 p5h c3	
	Are the lift controls located at a suitable distance from the corner to suit the widest range of users?	500-1000mm (BfE)	100	1	p2 p5w	
		400-500mm (M)	50	1	p2 p5w	
		Less than 400mm	0	1	p2 p5w	
Are the lift control buttons of sufficient size?	50mm x 50mm (BfE)	100	1	p2 p5w		
	30-50mm round/25-50mm x 25-50mm (21542)	50	1	p2 p5w		
	Less than 30mm round/25mm x 25mm	0	1	p2 p5w		
Is sufficient distance maintained between buttons for ease of comprehension?	10mm (BfE)	100	1	p2 p5w		
	less than 10mm	0	1	p2 p5w		
Call Buttons	Are lift call buttons positioned at a suitable height?	900mm -1100mm (BfE)	100	1	p2 p5w	
		1100-1200mm (21542)	50	1	p2 p5w	
		Outside range 900-1200mm	0	1	p2 p5w	
Emergency Communication System	Is the call button located at a suitable horizontal distance from the door opening or corner?	500mm or more (BfE)	100	1	p2 p5w	
		400-500mm (M)	50	1	p2 p5w	
		Less than 400mm	0	1	p2 p5w	
Emergency Communication System	Is the lift emergency communication system located at a suitable height?	900mm -1100mm (BfE)	100	1	p2 p5w	
		1100-1200mm (21542)	50	1	p2 p5w	
		Outside range 900-1200mm	0	1	p2 p5w	
	Is the horizontal distance between the emergency communication system and adjacent walls is suitable for most users?	500-1000mm (BfE)	100	1	p2 p5w	
		400-500mm (M)	50	1	p2 p5w	
		Less than 400mm	0	1	p2 p5w	
Is the lift control panel angled to be usable for seated and standing users?	yes (BfE) (21542)	100	1	p2 p5w		
	no	0	1	p2 p5w		
	<i>If the control panel is angled outward:</i>					
How far out does the control panel project?	100mm or less (BfE) (21542)	100	1	s1p s1f p2		
	more than 100mm	0	1	s1p s1f p2		

Lift Controls - Orientating Features

Lift Controls - Orientating Features						
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances Affected	Omniclass
Lift Controls	Do the lift control buttons have a tactile/embossed quality?	Embossed buttons 1.5mm high (BfE)	100	1	s1p s1f s3	
		Less than 1.5mm high	50	1	s1p s1f s3	
		No embossing	0	1	s1p s1f s3	
	Do the lift control buttons produce multi-modal feedback?	Illuminate when pressed, audible signal (BfE)	100	1	s1p s1f s2p s2f s3	
		Either illumination or signal	50	1	s1p s1f s2p s2f s3	
		No feedback	0	1	s1p s1f s2p s2f s3	
Is there suitable feedback from the lift in use?	Floor position indicator, direction of travel, both audible and visual (BfE)	100	1	s1p s1f s2p s2f c3		
	Visual floor position indicator, direction of travel	50	1	s1p s1f s2p s2f c3		
	No suitable indication of lift in use	0	1	s1p s1f s2p s2f c3		

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Lift Call Buttons	Do the lift call buttons have a tactile/embossed quality?	Embossed buttons 1.5mm high (BfE)	100	s1p s1f s3
		Less than 1.5mm high	50	s1p s1f s3
		No embossing	0	s1p s1f s3
Door sensor	How extensive is the vertical range of the door sensor?	25mm-1800mm (BfE)	100	p2 p5h
		Outside this range	0	p2 p5h
Emergency communication system	Is there a suitable indicator for the emergency communication system?	International telephone symbol, tactile/braille (100mm high) (BfE)	100	s1p c3
		No symbol	0	s1p c3
	Does the system orient and aid communication effectively?	operate immediately on lifting; automatically identify lift, allow 2-way communication (BfE) Require dialling or button to operate	100 0	s1p s1f s2p s2f s1p s1f s2p s2f

PART 5 UNIVERSAL DESIGN BUILDING RATING INSTRUMENT

FACILITIES

- A. Accessible WC
- B. WC Cubicle
- C. Meeting Room
- D. Office
- E. Refreshment Areas

Appendix B

5a WHEELCHAIR ACCESSIBLE WC OMNICLASS 13-23 17 00 Unisex Toilets

Wheelchair Accessible Unisex WC - Accessing Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User	Circumstances	Omniclass	
dimensions	Are the overall dimensions of the WC suitable for a wide range of users?	2700 x 2500mm or greater (BFE)	100				p2 p5w	
		2300 x 2500mm or greater (BFE) (M)	75				p2 p5w	
		1800 x 2500mm or greater (BFE)(M)	50				p2 p5w	
		1500 x 2200mm or greater (M smaller building)	25				p2 p5w	
		Less than 1500 x 2200mm	0	1683x 1606				p2 p5w
Manoeuvring space	Is there a suitably dimensioned clear manoeuvring space in the WC?	1800mm x 1800mm or greater (BFE) (M)	100				p2 p5w	
		1500-1800mm x 1500-1800mm (21542, BRD)	50				p2 p5w	
		Less than 1500mm x 1500mm	0	1200x 1200				p2 p5w
Wash Hand Basin (WHB)	Is there a standard wash hand basin in the WC?	Yes (BFE) (M)	100	y			p2 p5h	
		No	0				p2 p5h	
	<i>If there is a standard wash hand basin:</i>							
	Is there a suitable clear area for approaching the WHB for a wide range of users?	700 x 1100mm or greater (BFE)	100	900x 1250				p2 p5w
		0-700mm x 0-1100mm	0					p2 p5h
Is there a suitable depth (from front edge to wall) for a WHB?	Within range of 350-600mm (21542)	100	450				p2 p5w p5h	
	Outside the range 350-600mm	0					p2 p5w p5h	
Finger rinse basin (FRB)	Is there standard wash hand basin in the WC?	Yes (BFE) (M)	100				p2 p5h	
		No	0	n			p2 p5h	
	<i>If there is FRB:</i>							
	Is the FRB located at a convenient distance from the WC Pan?	between 140-160mm of edge of WC (BFE) (M)	100					p2 p3
		Adjacent to toilet (21542,	50					p2 p3
Elsewhere		0					p2 p3	
Is there a suitable depth from the front edge of the FRB to the wall?	Within range of 300-450mm (21542) (BFE)	100					p2 p5w p5h	
	Outside the range 300-450mm	0					p2 p5w p5h	
Door	Is the clear width of the door suitable for a wide range of users?	950mm or greater (BFE)	100				p2 p5w	
		850mm or greater (21542) (M)	75				p2 p5w	
		800mm or greater (21542) (M)	50	825				p2 p5w
		770mm or greater (BRD)	25					p2 p5w
		less than 770mm wide	0					p2 p5w
WC Pan	Approach to WC	700 x 1100mm or greater (BFE)	100	850x1600			p2 p5w	
		Less than 700 x 1100mm	0				p2 p5w	
	Is there enough space adjacent to the WC for effective transfer from a WC?	1200mm or greater (21542)	100					p2 p5w
		900mm or greater (21542) (BRD)	50					p2 p5w
		less than 900mm wide	0	300				p2 p5w
	Distance from wall to front of WC (M)	700-800mm (M) (BFE)	100	750				p2
		Less than 700mm	0					p2
	Is there a suitable distance from the centreline of the WC pan to the wall?	Within range 450-500mm (21542) (M=500) (BFE=500)	100	500				p2 p5w
		Greater than 500mm (with second drop down grab rail)	50					p2 p5w
		Less than 450mm	0					p2 p5w
Floor	Is there a suitable maximum gradient for a WC floor?	1:70 (21542)	100	level			p2 p3	
		1:50 (BFE) (M)	50				p2 p3	
		Steeper than 1:50	0					p2 p3
Shower	<i>If a shower is present in the WC:</i>							
	Is there sufficient space provided for the wet area of the shower?	900x1300 (21542)	100				p2 p5w	
		Less than 900x1300mm	0					p2 p5w
	Is there sufficient space provided for transfer to the shower?	900x1300 (21542)	100					p2 p5w
		Less than 900x1300mm	0					p2 p5w
What is a suitable gradient for the wet area of the shower?	1:50 or slighter (BFE) (M)	100					p2 p3	
	Steeper than 1:50	0					p2 p3	

Appendix B

Wheelchair Accessible Unisex WC - Using/Interacting Features							
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass	
Floor	Is the floor suitable for its intended use?	Firm level and slip resistant (BfE) (M)	100	y	s1p s1f s5 p2 p3	21-03 20 30 10 Flooring Treatment	
		Uneven and slip resistant	50		s1p s1f s5 p2 p3		
		Slippery and uneven	0		s1p s1f s5 p2 p3		
Door	Is the direction of the door opening suitable for a wide range of users?	Outward opening (BfE) (M)	100	y	p1 p2		
		Inward opening with lift-off hinges (M) (BfE)	50		p1 p2		
		Inward opening with standard hinges	0		p1 p2		
	Is the door lock equipped to be openable from the outside in case of emergency?	Yes (BfE) (M)	100	y	s5 p3 d1		
		No	0		s5 p3 d1		
WC Pan	Is the height of WC Pan suitable for a wide range of user circumstances?	400mm - 480m (Adjustable) (BfE)	100		p2 p5h	23-31 19 00 WC Pan	
		480mm (fixed) (BfE) (M)	50	y	p2 p5h		
		Other	0		p2 p5h		
WC Pan	Is the flush mechanism easy to use?	Automatic or Spatula type/button type, usable with closed fist (BfE) (M)	100	y	s1p s1f p1 p3	23-31 19 00 WC Pan	
		Not usable with closed fist	0		s1p s1f p1 p3		
	Is there a suitable distance from the backrest of the WC Pan to front of the seat?	500mm-550mm (21542)	100		p2 p5w	23-31 19 00 WC Pan	
	Outside of range 500-550mm	0		p2 p5w			
WC Grab rails	Are grab rails positioned suitably relative to the WC?	both sides (BfE) (M) (BS) (21542)	100	y	p1 p2 p3	21-03 10 90 40 Toilet Accessories	
		one side (with handed WCs)	50		p1 p2 p3		
		one side (no other Universally Acc WC)	0		p1 p2 p3		
	If grab rails are present:						
	At what height are horizontal WC grab rails placed?	Both 680mm high (M) (BfE)	100		s1p s1f p2 p3 p5h	21-03 10 90 40 Toilet Accessories	
		Both 200-300mm from top of WC (21542)	67		s1p s1f p2 p3 p5h		
		One at acceptable height	33	y	s1p s1f p2 p3		
		Otherwise	0		s1p s1f p2 p3		
	What is the horizontal distance from centreline of WC to the grab rails?	320mm (BfE) (M) (BS)	100		s1p s1f p2 p3	21-03 10 90 40 Toilet Accessories	
		300mm-350mm (21542)	50	y	s1f s1f p2 p3		
Outside 300-350mm range		0		s1f s1f p2 p3			
Are the grab rails of a suitable length?	600mm long (M) (BfE) (BS)	100	y	p1 p3	21-03 10 90 40 Toilet Accessories		
	Shorter than 600mm	0		p1 p3			
Wash Hand Basin (WHB)	If there is a standard wash hand basin:						
	Are they of a suitable height for seated and standing people?	Inside range 780-800 (BfE) (M)	100	800	p2 p5h	23-31 13 00 Sinks	
		Inside ranges 750-780mm and 800-850mm (21542)	50		p2 p5h		
		Outside range 750-850mm	0		p2 p5h		
Is a suitable clearance maintained underneath the WHB for a wide range of users?	600-700mm high, 200mm deep (300mm toe space) (21542)	100	600	p2	23-31 13 00 Sinks		
	Outside above range	0		p2			
Finger rinse basin (FRB)	If a Finger Rinse Basin (FRB) is used:						
	Is the FRB (primarily aimed at seated people) situated at a suitable height?	720-740mm (BfE)(M)	100		p2 p5h	23-31 13 00 Sinks	
		740-850mm (21542)	50		p2 p5h		
Outside range 720-850mm		0		p2 p5h			
Alarm	Does the WC contain an audible alarm with reset control?	yes (BfE) (M)	100	yes	p5 d1	21-03 10 90 40 Toilet Accessories	
		no	0				
	If an alarm is present:						
	Is the alarm controllable from a range of heights	2 handles - higher handle between range 800-1100mm, lower handle 100mm high (BfE) (M)	100	y	s1p s1f p2 p5h	21-03 10 90 40 Toilet Accessories	
		2 handles, at floor and seating level	75		s1p s1f p2 p5h		
		1 handle	50		s1p s1f p2 p5h		
		None	0		s1p s1f p2 p5h		
	Are the alarm handles easy to use?	bangle shaped (50mm in diameter)	100	y	p1	21-03 10 90 40 Toilet Accessories	
		other	0		p1		

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	Is the Alarm reset button in a suitable position for a wide range of users?	beside toilet roll holder, between 800-1100mm high	100		s1p s1f p2 p5w	21-03 10 90 40 Toilet Accessories
		Between 800-1100mm high	50	y	s1p s1f p2 p5w	
		Otherwise than above	0		s1p s1f p2 p5w	
Tap	Is the control for the WHB/FRB type easy to use	Automatic/lever type, with single mixer, operable with a closed fist (BfE) (M)	100	y	p1	23-31 11 00 Taps
		lever type with separate hot/cold taps (BfE)	50		p1	
		Other	0		p1	
Plug hole	Can the sink be filled/ is there an available plug?	Yes (M)	100		p6 d1	21-03 10 90 40 Toilet Accessories
		No, but single lever mixer tap used in WHB (BfE)	50	y	p6 d1	
		No plug	0		p6 d1	
Shelves	Is there a shelf suitable for standing users	850-950mm high (BfE) (M)	100		p5h p6	21-03 10 90 40 Toilet Accessories
		No	0	n	p5h p6	
	Is there a shelf suitable for sitting users (including top of cistern)	Yes 650-750mm (BfE)	100	y	p2 p5h p6	21-03 10 90 40 Toilet Accessories
No		0		p2 p5h p6		
If shelves are present:						
	Are shelves of sufficient size (for colostomy bags etc.)	200mm x 400mm or larger (BfE)	100		p6	21-03 10 90 40 Toilet Accessories
		125-200 x 400 mm (M)	50	y	p6	
		Smaller than 125mm x 400mm	0		p6	
Mirror	Is the mirror above the sink of sufficient size?	Base maximum 900mm high, top minimum 1800mm high (BfE) (M)	100		p2 p5h	21-03 10 90 40 Toilet Accessories
		Smaller than above	50	y	p2 p5h	
		No mirror	0		p2 p5h	
If there is a second mirror:						
	Is it positioned/dimensioned appropriately	Between height of 600-1800mm (BfE) (M)	100		s1p p2 p5w c3	21-03 10 90 40 Toilet Accessories
		Inside 600-1800mm range	50		s1p p2 p5w c3	
		Touching the floor	0		s1p p2 p5w c3	
Coat hooks	Are coat hooks at a range of heights?	2 or more heights (BfE) (M)	100		s1p s1f p2 p5h	21-03 10 90 40 Toilet Accessories
		1 height	50	1780	s1p s1f p2 p5h	
		No coat hook	0		s1p s1f p2 p5h	
If there are coat hooks:						
	Is one height suitable for seated people?	between 1000-1100mm (BfE)	100		p2 p3 p5h	21-03 10 90 40 Toilet Accessories
		Outside range 1000-1100mm	0	y	p2 p3 p5h	
	Is the second height suitable for people standing?	Within range 1350-1450mm (BfE)	100		p3 p5h	21-03 10 90 40 Toilet Accessories
Outside range 1350-1450mm		0	y	p3 p5h		
Shower	If a shower is present in the WC:					
	Is there a full size WHB to allow a full body wash?	550mm x 500mm or greater (BfE)	100		p1 p2 p3	21-03 10 90 40 Toilet Accessories
		Below 550mm x 500mm, or none provided	0		p1 p2 p3	
	Are there wall mounted drop down support rails?	680mm high (M) (BfE)	100		s1p s1f p2 p3 p5h	21-03 10 90 40 Toilet Accessories
		200-300mm from top of WC (21542)	50		s1p s1f p2 p3	
		Other or none	0			
	Is there a shower seat?	yes (BfE) (M)	100		p1 p2 p3	21-03 10 90 40 Toilet Accessories
		no	0		p1 p2 p3	
	Is the height of the seat suitable?	Within range 400-480mm (BfE) (M)	100		p1 p3 p5h	21-03 10 90 40 Toilet Accessories
		Outside range 400-480mm	0		p1 p3 p5h	
Is the depth and width of the shower seat suitable?	450-500mm x 450-500mm (BfE) (M)	100		p2 p5w	21-03 10 90 40 Toilet Accessories	
	0-450mm x 0 x 450mm	0		p1 p5w		

Wheelchair Accessible Unisex WC - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Alarm	If an alarm is present:					
	Is the alarm chord obvious?	Red hanging chord (BfE) (M) (BS)	100	y	s1p c3	21-03 10 90 40 Toilet Accessories
		otherwise	0		s1p c3	
	Is the alarm reset easy to find and understand?	Visible (visually contrasting with surrounding features LRV 30 minimum) and tactile (BfE) (M) (BS)	100		s1p c3	21-03 10 90 40 Toilet Accessories
		Contrast with surrounding surfaces	50	y	s1p c3	
No contrast with surrounding surfaces		0		s1p c3		
Grab rails and controls	If grab rails are present:					

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	Are the grab rails easy to see?	Visual contrast with surrounding features LRV 15 or more (BFE) (M) (BS) No effective visual contrast	100 0	 n	s1p s1p	21-03 10 90 40 Toilet Accessories
Coat hooks	Are the coat hooks and other accessories easy to see?	visual contrast with surrounding features LRV 15 (M) (BFE) (BS) No effective visual contrast	100 0	y n	s1p s1p	21-03 10 90 40 Toilet Accessories
Sanitary Fittings	Do sanitary fittings stand out from their background?	visual contrast with surrounding features (BFE) (M) No effective visual contrast	100 0	 n	s1p c3 s1p c3	21-03 10 90 40 Toilet Accessories
Lighting	Is there suitable lighting levels in the WC?	Within range 200-300 lux (M)(BFE)(ISO) Outside range 200-300lux	100 0	y n	s1p s1p	
Wayfinding	Is the Accessible toilet clearly signposted from the building entrance and public facilities?	Yes (BFE) (M) No	100 0	 n	 s1p c3 s1p c3	
	Is the accessible toilet door clearly indicated?	Visually contrasting with door; Universal Access symbol; and male and female symbols (BFE) (M) Less effective visual contrast; Universal Access symbol; Ineffective or absent signage	100 50 0	y n	s1p p6 c3 s1p p6 c3 s1p p6 c3	
Floor	Is the floor differentiated from the wall/skirting to give a widest range a people a sense of the space?	Visually contrasting (minimum 20 LRV) (M) (BFE) (BS) Some contrast No appreciable contrast	100 50 0	 n	 s1p s1p s1p	21-03 20 30 10 Flooring Treatment
Walls	Does the wall colour reduce confusion?	Visual contrast to floor 20 LRV or greater (BFE) (M) Some contrast with floor No contrast	100 50 0	y n	s1p c3 s1p c3 s1p c3	21-03 20 10 Wall finish
	Is the wall surface reflectivity avoids confusion?	Not too reflective (BFE) (M) highly reflective	100 0	y n	s1p c3 s1p c3	21-03 20 10 Wall finish
Shower	If there is a shower present: Do the shower fittings stand out from their background?	Visual contrast with surroundings (minimum LRV 15) (M) (BFE) Some contrast with surrounds No appreciable contrast with surrounding fixtures	100 50 0	 n	s1p s1p s1p	23-31 25 00 Shower

Appendix B

5b ACCESSIBLE CUBICLE OMNICLASS 13-23 17 11 Men

13-23 17 17 Women

WC Cubicles Accessible Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Manoeuvring Outside Cubicle	Is suitable space available immediately outside the WC cubicle to accommodate the widest range of user?	900x900mm	100		p2	
		Less than 900x900mm	0	y	p2	
Accessible Cubicle Provision	Is a sufficient quantity of cubicles "accessible"?	All cubicles to be accessible (BfE)	100	y	d1	
		At least 1 in 6 (BfE)	67		d1	
		At least 1 (if more than 6) (M)	33		d1	
		None	0		d1	
Accessible Cubicle dimension	Is the cubicle wide enough to accommodate a wide range of users?	900-920mm clear width (BfE) (21542)	100		p2 p5 p6	
		800-900mm (M, BS)	50	800	p2 p5 p6	
		Less than 800mm	0		p2 p5 p6	
		Is there a suitable amount of clear manoeuvring space in the cubicle?	900x900mm (BfE, 21542)	100		p2 p5 p6
750x750mm (M)	50			p2 p5 p6		
Less than 750x750mm	0		y	p2 p5 p6		
Standard Cubicle dimensions	<i>If not all cubicles are accessible:</i>					
	For non-accessible cubicle what is the minimum manoeuvring space allowable between the door swing and WC Pan?	450mm diameter manoeuvring (M)	100		d1	
		Less than 450mm diameter	0		d1	
Accessible Cubicle Door Dimension	Is the door clear width sufficient?	800mm (21542)	100		p2	
		700mm (BfE)	50		p2	
		Less than 700mm	0		p2	

WC Cubicles Use Interactive Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
WC Pan	Is the height of WC Pan suitable for many users?	400mm - 480mm (Adjustable) (BfE)	100		p2 p5h	23-31 19 00 WC Pan
		480mm (fixed) (BfE) (M) (BS)	50	y	p2 p5h	
		Other	0		p2 p5h	
	Is the flush mechanism easy to use?	Automatic or Spatula type/button type, usable with closed fist (BfE) (M)	100	y	s1p s1f p1 p3	23-31 19 00 WC Pan
		Not usable with closed fist	0		s1p s1f p1 p3	
	Is there a comfortable distance between the back rest and the front of the WC Pan?	500mm-550mm (21542)	100	525	p2 p5w	23-31 19 00 WC Pan
		Outside of range 500-550mm (M)	0		p2 p5w	
Grab rails in Accessible Cubicles	Are grab rails provided in suitable positions to accommodate the widest range of people?	Both sides of WC Pan, (BfE, M, 21542)	100		s5 p2 p3	
		One side of WC Pan	50		s5 p2 p3	
		No grab rails	0	n	s4 p2 p3	
	<i>If grab rails are present:</i>					
	Are the horizontal grab rails positioned at a suitable height?	680mm (BfE, M)	100		s5 p2 p3	
		between 600-700mm	50		s5 p2 p3	
		Outside 600-700mm range	0		s5 p2 p3	
	What length are the grab rails?	600mm long (M) (BfE) (BS)	100		p1 p3	21-03 10 90 40 Toilet Accessories
		Shorter than 600mm	0		p1 p3	
	Are the vertical wall-mounted grab rails positioned appropriately to suit the widest range of users	Both sides, 200mm in front of Pan (M, BfE)	100		s5 p2 p3	
Vert. Grab rails Elsewhere, or absent		0		s5 p2 p3		

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Shelf	Is there a suitable surface for colostomy changing or bags?	Cistern top or shelf 400x150mm ,	100		p5h p6
		950mm high (BfE) (M)			
		No shelf			

WC Cubicles - Orientation Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Grab rails and controls	<i>If grab rails are present:</i> Are the grab rails easy to see?	Visual contrast with surrounding features LRV 15 or more (BfE) (M) (BS)	100			21-03 10 90 40 Toilet Accessories
		No effective visual contrast	0		s1p s1p	
Coat hooks	Are the coat hooks and other accessories easy to see?	Visual contrast with surrounding features LRV 15 (M) (BfE) (BS)	100	y	s1p	21-03 10 90 40 Toilet Accessories
		No effective visual contrast	0		s1p	
Sanitary Fittings	Do sanitary fittings stand out from their background?	Visual contrast with surrounding features (BfE) (M)	100		s1p c3	21-03 10 90 40 Toilet Accessories
		No effective visual contrast	0	n	s1p c3	
Lighting	Is there suitable lighting levels in the WC?	Within range 200-300 lux (M)(BfE)(21542)	100	y	s1p	
		Outside range 200-300lux	0		s1p	
	Is the accessible cubicle clearly indicated?	Visually contrasting with door; Universal Access symbol (BfE) (M)	100	y	s1p p6 c3	
		Less effective visual contrast; Universal Access symbol; Ineffective or absent signage	50 0		s1p p6 c3 s1p p6 c3	
Floor	Is the floor differentiated from the wall/skirting to give a widest range a people a sense of the space?	Visually contrasting (minimum 20 LRV) (M) (BfE) (BS)	100	y	s1p	21-03 20 30 10 Flooring Treatment
		Some contrast	50		s1p	
		No appreciable contrast	0		s1p	
Walls	Does the wall colour reduce confusion?	Visual contrast to floor 20 LRV or greater (BfE) (M)	100	y	s1p c3	21-03 20 10 Wall finish
		Some contrast with floor	50		s1p c3	
		No contrast	0		s1p c3	
	Is the wall surface reflectivity avoids confusion?	Not too reflective (BfE) (M)	100	y	s1p c3	21-03 20 10 Wall finish
Highly reflective		0		s1p c3		

Appendix B

5c MEETING ROOM OMNICLASS 13-55 29 21 Meeting room

Meeting Rooms - Access Features

Aspect	Requirement	Answer Range	Score Range	BASE	User Circumstances	Omniclass
Floor	<i>If the meeting room floor is raked:</i> Is the seating located on a floor that is accessible for a wide range of people?	Seating is located on flat surfaces (BfE) (M)	100		p2 p3	
		Seating on sloped floor	0		p2 p3	
Ceiling heights	Are the ceilings high enough for air circulation and to provides a generous sense of space?	2500mm high or higher (BRD)	100		a3 d1	
		2400-2500mm	50		a3 d1	
		Lower than 2400mm	0	y	a3 d1	
Manoeuvring	Is there sufficient space for manoeuvring in the meeting room?	1800x1800mm or greater turning zone (UDN) (BfE)	100		p2	
		1500-1800x1500-1800mm turning zone	50		p2	
		Less than 1500x1500mm turning	0	n	p2	
Access to seating	Is there sufficient space to access any seating?	1100mm or more between wall and table (LO)	100		p2 p5w	
		900mm between wall and table	50	y	p2 p5w	
		Less than 1100mm between wall and table	0		p2 p5w	
	Of the total seating, how many seats are accessible?	All seats	100		p2 p5w	
		More than half	67		p2 p5w	
1 or more		33		3 p2 p5w		
	None	0		p2 p5w		

Meeting Rooms - Use/Interaction Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Equipment	Is audio/visual equipment positioned at a suitable height?	Inside range 800mm-1100mm high (BfE)	100		s1p s1f p2 p5h	
		Outside that range	0	y	s1p s1f p2 p5h	
Meeting Table	Is the height of the table suitable for a wide range of users?	Within range 725-750mm (BfE)	100		p2 p5h	
		Within range 750-780mm (M)	67		p2 p5h	
		Within range 670-725mm (BSpace)	33		p2 p5h	
		Outside above ranges	0	y	p2 p5h	
	Has the table sufficient clearance underneath	700mm or more (M)(UDN)	100		p2 p5h p5w	
650-700mm (BSpace)		50		p2 p5h p5w		
Less than 650mm		0	y	p2 p5h p5w		
Chairs	Are the chairs of a suitable height?	Yes, 450-475mm high (BfE) (21542)	100		p5h p5w p3	
		No	0	n	p5h p5w p3	
	Do chairs have armrests?	A selection of chairs with armrests	100	y	p1 p2 p3	
		All chairs with armrests	50		p1 p2 p3	
No Chairs with armrests		0		p1 p2 p3		
Are the armrests of a suitable height?	175-225mm high	100	y	p1 p3		
	Other heights	0		p1 p3		
Assistance Dogs	Is there a suitable space for Assistance Dogs?	away from exit route (BfE)	100	y	s1p s1f p2 p3 p5w	
		interfering with exit route	0		s1p s1f p2 p3 p5w	
Window controls	<i>If windows are present in the meeting room:</i> Are the window handles/controls/remote controls at a suitable height?	Within 800-1300mm range (BRD)	100	y	s1p s1f p1 p2 p5h	
		Outside 800-1300mm range	0		s1p s1f p1 p2 p5h	

Meeting rooms - Orientation Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
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		<i>If there is a meeting table:</i>			
Seating Location	Is there a choice of seating locations for all users, including people in wheelchairs?	At least 2 sides of the table	100	y	s1p p2 p5w
		One side of the table	50		s1p p2 p5w
		No suitable seating provision	0		s1p p2 p5w
Floor	Does the floor colour aid orientation?	Visual contrast with surrounding surfaces (BfE)	100	y	s1p
		Some visual contrast	50		s1p
		No effective visual contrast	0		s1p
Lighting	Is there sufficient lighting in the meeting room to assist orientation and communication?	300 lux potential at desk level and dimmable (BfE) (LO)	100	y	s1p s2p s2f
		less than 300 lux in task areas	0		s1p s2p s2f
Sound Assistance	Is there technology to assist effective spoken communication at the meeting table?	Induction loop system (ISO) (BfE)	100		s2p p4
		No effective hearing assistance	0	n	s2p p4
Glazing in Meeting Room	<i>If there are windows in the Meeting Room:</i>				
	Are transoms placed at a suitable height for a wide range of users?	Glazing between 900-1300mm clear of transoms (BRD)	100		s1p p2 p5h c3
		Glazing between 900-1200mm clear of transoms (BfE)	50		s1p p2 p5h c3
		Transom in 900-1200mm range	0	y	s1p p2 p5h c3
	<i>If there is extensive glazing used:</i>				
	Are suitable markings (manifestation) applied to the glazing to render it more visible?	Rows of visible markings 75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (ISO)	100		s1p c3
		Rows of visible markings 50-75mm high, either broken or continuous, at 2 different heights, or a 150mm high company logo (M, BfE)	67		s1p c3
		Rows of visible markings, at one height	33		s1p c3
		No markings	0		s1p c3
	Are the lower glass markings (manifestation) positioned at a suitable height?	Between 850-1000mm (BfE) (M)	100		s1p c3 p2 p5h
		Outside that range	50		s1p c3 p2 p5h
		No lower marking	0		s1p c3 p2 p5h
	Are the higher glass markings (manifestation) positioned at a suitable height?	Between 1400-1600mm (BfE) (M)	100		s1p c3 p5h
Outside that range		50		s1p c3 p5h	
No lower marking		0		s1p c3 p5h	

Appendix B

5d OFFICE/WORKSHOP OMNICLASS 13-55 11 00 Office or workspace

Offices/workrooms - Accessing Features

Aspect	Requirement	Answer Range	Score Range	Answer "1st FL"	User Circumstances	Omniclass
Ceilings	Are the ceilings high enough for air circulation and to provides a generous sense of space?	2500mm high or higher (BRD)	100	y	a3 d1	
		2400-2500mm	50		a3 d1	
		Lower than 2400mm	0		a3 d1	
Storage and filing	Is there sufficient clear depth of space in front of shelving or lockers?	1400mm (1200 if knee recess provided) for all shelving/lockers (BfE)	100	y	p2 p3 p5w	21-03 10 90 70 Storage
		1400mm (1200 if knee recess provided) for some shelving (BfE)			p2 p3 p5w	
		Less than above	0		p2 p3 p5w	
Manoeuvring space	Is there a clear manoeuvring space in the room?	1800mm x 1800mm or greater (BfE)	100	y	p2	
		1500mm x 1500mm or greater	50		p2	
		less than 1500mm x 1500mm	0		p2	
	Is there clear circulation route in the room?	1100mm throughout (LO)	100	y	p2 sp1	
		Less than 1100 through out	0		p2 sp1	
	Is there sufficient space behind desks to navigate freely?	1550 from table edge to wall/2050 where between back-to-back tables for all desks(BS)	100	y	s1p s1f p2 p5w c3	
As above for most desks		50		s1p s1f p2 p5w c3		
Less than above		0		s1p s1f p2 p5w c3		

Offices/workrooms - Using/Interaction features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Volume	Is there sufficient volume per person to ensure good quality ventilation?	12 m ³ cubed with natural ventilation (BRD)	100	y	a3 d1	
		8m ³ with mechanical ventilation (BRD)	50		a3 d1	
		less	0		a3 d1	
Desks	What is the most suitable desk arrangement for the widest range of users?	L shaped arrangement (BfE)	100	y	p1 p3	
			0		p1 p3	
	Is the height of desks suitable for a wide range of users?	Within range 725-750mm (BfE)	100	y	p2 p5h	
		Within range 750-760mm (M)	67		p2 p5h	
		Within range 670-725mm (Bspace)	33		p2 p5h	
Has the desk sufficient clearance underneath	Outside above ranges	0		p2 p5h		
	700mm or more (M)(UDN)	100		p2 p5h p5w		
	650-700mm (Bspace)	50		p2 p5h p5w		
Chairs	Are the chairs adjustable in height, with adjustable armrests?	Less than 650mm	0	y	p2 p5h p5w	
		Yes (BfE)	100		p2 p3 p5h p5w	
		No	0		p2 p3 p5h p5w	

Offices/workrooms - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Floor Treatment	Does the floor colour aid orientation?	Visual contrast with surrounding surfaces minimum LRV 20 (BfE) (M)	100	y	s1p	
		Some visual contrast	50		s1p	
		No effective visual contrast	0		s1p	

Appendix B

5d OFFICE/WORKSHOP OMNICLASS 13-55 11 00 Office or workspace

Offices/workrooms - Accessing Features

Aspect	Requirement	Answer Range	Score Range	Answer "1st FL"	User Circumstances	Omniclass
Ceilings	Are the ceilings high enough for air circulation and to provides a generous sense of space?	2500mm high or higher (BRD)	100	y	a3 d1	
		2400-2500mm	50		a3 d1	
		Lower than 2400mm	0		a3 d1	
Storage and filing	Is there sufficient clear depth of space in front of shelving or lockers?	1400mm (1200 if knee recess provided) for all shelving/lockers (BfE)	100	y	p2 p3 p5w	21-03 10 90 70 Storage
		1400mm (1200 if knee recess provided) for some shelving (BfE)			p2 p3 p5w	
		Less than above	0		p2 p3 p5w	
Manoeuvring space	Is there a clear manoeuvring space in the room?	1800mm x 1800mm or greater (BfE)	100	y	p2	
		1500mm x 1500mm or greater	50		p2	
		less than 1500mm x 1500mm	0		p2	
	Is there clear circulation route in the room?	1100mm throughout (LO)	100	y	p2 sp1	
		Less than 1100 through out	0		p2 sp1	
	Is there sufficient space behind desks to navigate freely?	1550 from table edge to wall/2050 where between back-to-back tables for all desks(BS)	100	y	s1p s1f p2 p5w c3	
As above for most desks		50		s1p s1f p2 p5w c3		
Less than above		0		s1p s1f p2 p5w c3		

Offices/workrooms - Using/Interaction features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Volume	Is there sufficient volume per person to ensure good quality ventilation?	12 m ³ cubed with natural ventilation (BRD)	100	y	a3 d1	
		8m ³ with mechanical ventilation (BRD)	50		a3 d1	
		less	0		a3 d1	
Desks	What is the most suitable desk arrangement for the widest range of users?	L shaped arrangement (BfE)	100	y	p1 p3	
			0		p1 p3	
	Is the height of desks suitable for a wide range of users?	Within range 725-750mm (BfE)	100	y	p2 p5h	
		Within range 750-760mm (M)	67		p2 p5h	
		Within range 670-725mm (Bspace)	33		p2 p5h	
		Outside above ranges	0		p2 p5h	
Has the desk sufficient clearance underneath	700mm or more (M)(UDN)	100		p2 p5h p5w		
	650-700mm (Bspace)	50		p2 p5h p5w		
	Less than 650mm	0	y	p2 p5h p5w		
Chairs	Are the chairs adjustable in height, with adjustable armrests?	Yes (BfE)	100		p2 p3 p5h p5w	
		No	0		p2 p3 p5h p5w	

Offices/workrooms - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Floor Treatment	Does the floor colour aid orientation?	Visual contrast with surrounding surfaces minimum LRV 20 (BfE) (M)	100	y	s1p	
		Some visual contrast	50		s1p	
		No effective visual contrast	0		s1p	

Appendix B

5e REFRESHMENT OMNICLASS 13-57 13 00 Refreshment Areas

Refreshment Area - Access Features

Aspect	Requirement	Answer Range	Score Range	Answer "BASE"	User Circumstances	Omniclass
Dining Area	Are there tables available in the refreshment area?	Yes	100	y	p2 d2	13-57 13 15 Drinking/Dining
		In adjacent facilities (Meeting rooms etc.)	50			
		No	0			
<i>If there are tables in the refreshment area:</i>						
	How many tables are accessible in dining areas?	All tables	100	y	p2	13-57 13 15 Drinking/Dining
		25% or more (21542)	0			
		Less than 25%	0			
	How much manoeuvring space is required through the dining area?	1100mm wide (LO)	100	y	s1p s1f p2 p5w	13-57 13 15 Drinking/Dining
		900mm wide	50			
		Less than 900mm	0			
Table	How much space is available for comfortably approaching a table for a wide range of users?	1050mm wide by 800mm deep (BS)	100		p2 p3	13-57 13 15 Drinking/Dining
		Less than 1050x800mm	0	y		
Kitchen area	Is there enough room for manoeuvring in the kitchen for a wide range of users?	2400 x2400mm (BfE) (LO)	100		p2 p5w	13-57 13 13 Kitchen
		1800x1800mm (M)	66			
		1500x1500mm (21542) (BS)	33			
		Less than 1500x1500mm	0	y		
<i>If there is a kitchen region open at both ends:</i>						
	What is a suitable clear distance between cabinets?	1100mm wide (BfE) (LO)	100		p2 5w	13-57 13 13 Kitchen
		1050-1100mm (BS)	50			
		less than 1050mm	0			
	Is the kitchen arrangement suitable for a wide range of users?	L shaped or U shaped arrangement (BfE)	100		s1p s1f s5 p2 p3 c3	13-57 13 13 Kitchen
		less compact arrangement	0	y		
	Are kitchen appliances approachable by people in a seated or standing position?	1370mm long x 800mm approach (BfE)	100	y	s1p s1f	13-57 13 13 Kitchen
		Smaller than 1370x 800mm	0			

Refreshment Area - Use/Interaction Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass	
Tables	What clearance should be left underneath tables to suit the widest range of users?	750mm (BfE)	100		p2 p5w p5h		
		700-750mm	50				
		Outside 700-750 range	0	y			
Bar	<i>If there is a bar:</i> Is there a length of bar at a lower height?	1500mm (BfE) (M)	100		d2		
		less than 1500mm	0				
		Is the height of the lower bar suitable?	750mm (BfE)	100			
			750-850 (M)	0			
	Is suitable clearance left for leg room beneath the lower bar?	greater than 850mm	0		p2 p3 p5w		
		700mm (BfE)	100				
		less than 700mm	0		p2 p3 p5w p5h		
			0				
Sinks	Are sinks usable by people in a seated position?	150mm deep bowl with insulated under surface, clear knee space beneath	100		p2 p3		
		Deeper than 150mm, insulated under surface, clear knee space beneath	50				
		Knee space with uninsulated bowl	0	y			
		No insulated under surface/knee space	0				
Taps	Are taps operable by a wide range of people?	automatic/lever type, with single mixer, operable with a closed fist (BfE) (M)	100		p1		
		(BfE)	50				
		Other	0	y			
Kitchen Units	Are fridges or freezers easy to use for a wide range of users?	On a 200mm plinth	100		p2 p3 p5w p5h		
		Less than a 200mm plinth	0				

Appendix B

	If fixed base units are used is there a suitable toe recess?	150x150mm deep toe recess	100		p2	
		Less than 150x150mm toe recess	0		p2	
	If there is an oven					
	Are oven controls located at a useful height for a wide range of users?	Between 750-1050mm (BfE) (BS)	100	y	p2 p5h	13-57 13 13 Kitchen
		Outside the 750-1050mm range	0		p2 p5h	
	Is there sufficient choice of working heights in the kitchen area?	Yes 900mm and 760mm (BfE)	100		p2 p3 p5h	13-57 13 13 Kitchen
		At 1 height (850mm), but food/water heating facilities only (BfE) (M)	50		p2 p3 p5h	
		At 1 height (above 850mm), or where extensive preparation facilities require more choice	0	y	p2 p3 p5h	
Floor	Is the floor surface suitable for use by a wide range of users?	Slip resistant when wet or dry and easy to clean	100	y	s1p s1f s5 p2 p3	
		difficult to clean	50		s1p s1f s5 p2 p3	
		slippery and uneven	0		s1p s1f s5 p2 p3	
Shelves	Are there shelves located at a height suitable for seated users?	Between 500-1100mm high (21542)	100	y	p1 p2 p3 p5h	
		Vital elements stored outside this height range	0		p1 p2 p3 p5h	

Refreshment Area - Orientation Features

Aspect	Requirement	Answer Range	Score		User	
			Range	Answer 1	Circumstances	Omniclass
Floor	Is the floor colour suitable for orienting users?	Visual contrast from surrounding surfaces (LRV 20 or greater). Not shiny (BS) (BfE)	100	y	s1p	
		Poor visual contrast with surrounding surfaces	0		s1p	
Cabinets and work surfaces	Are the cabinets and work surfaces differentiated sufficiently?	Visual contrast from surrounding surfaces (LRV 20 or greater). Not shiny (BS) (BfE)	100	y	s1p	
		Poor visual contrast with surrounding surfaces	0		s1p	
Lighting	Is the lighting level suitable for a wide range of users?	Between 200-300 Lux at work surface level	100	y	s1p c3	
		Less than 200 lux, greater than 300 lux	0		s1p c3	

PART 6 UNIVERSAL DESIGN BUILDING RATING INSTRUMENT

COMMON FEATURES

A. Handrails

B. Guarding

C. Controls

Appendix B

6a **HANDRAILS** OMNICLASS

21-03 10 90 10 Handrails and Guarding

Handrails - Using/Interface Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Handrail Shape	Is the shape of the handrail suitable for the widest range of users?	Circular or oval shaped (BfE) (M) (BS)	100	y	p1	
		Other shape where thickness is less than 40mm (UDN)	50		p1	
		Other shapes where thickness greater than 40mm	0		p1	
Handrail Size	Is the size of the handrail suitable for easy use by the widest range of users?	40-50mm diameter circular cross section; 50x38mm oval section (BfE) (M) (21542)	100	y	p1 p5h	
		Outside above range	0		p1 p5h	
		<i>If there is a second, lower handrail:</i> Is the size suitable for the people who will use this handrail?	25-32mm circular handrail (BfE) (M)	100		p1 p5h
		Outside above range/alternative shape	0		p1 p5h	
Clearance to wall	<i>If the handrail is supported by a wall:</i> Is there a suitable distance between the handrail and adjacent walls or surfaces?	50-60mm smooth wall, 60-75mm rough (BfE) (21542)	100		p1 p5h	
		45-50mm (M)	50		p1 p5h	
		outside range 45-75mm	0		p1 p5h	
Handrail Supports	Do the handrail supports avoid limiting the usefulness of the handrails	Central to underside (BfE) (M)	100		p1	
		Within 45 degrees of centreline to underside (21542)	50	y	p1	
		Outside above range	0		p1	
	Is there suitable clearance maintained by the supports?	50mm or greater (BfE) (M)	100		p1 p5h	
		30-50mm (M2)	50		p1 p5h	
		less than 30mm	0	y	p1 p5h	
Handrail Loading Strength	Is the handrail capable of supporting the weight of a wide variety of users?	Horizontal or vertical load of 1.7kN	100	y	p3 p5w	
		Less than 1700kN	0		p3 p5w	
Handrail Surface	Is the surface of the handrail suitable for a wide range of users?	Smooth but adequate resistance to slipping	100	y	s3 s5	
		Generally suitable but occasional abrasions	50		s3 s5	
		Containing abrasion or too slippery	0		s3 s5	
	Is the material finish of the handrail suitable for the widest range of users?	Avoid use of nickel, chromium, cobalt and natural or synthetic rubber	100	y	a1	
		Using nickel, chromium, cobalt and natural or synthetic rubber	0		a1	

Handrails - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass
Appearance	Is there a suitable visual contrast between handrails and surrounding surfaces?	Good visual contrast 30 LRV (21542)	100	y	s1p c3	
		Some contrast 15 LRV (M)	50		s1p c3	
		No contrast	0		s1p c3	

Appendix B

6b GUARDING OMNICLASS 21-03 10 90 10 Handrails and Guarding

Guarding - Using/Interaction Features								
Aspect	Requirement	Answer Range	Score Range	Weight	Answer 1	Answer 2	Answer 3	User Circumstances
Handrails	Are handrails incorporated in guarding?	Yes (BfE) (M)	100	1				s1p s1f s5 p3
		No	0	1				s1p s1f s5 p3
Gap at bottom of guarding	Is the Gap between the guarding and lower edge of balustrade sufficiently reduced?	50mm (BfE)	100	1				s1p s1f
		Greater	0	1				s1p s1f
Level Changes	<i>If level change is less than 200mm:</i>							
	Is there a suitable up stand height at the route edge?	150mm (BfE) (21542)	100	1				s1p s1f s5 c3
		100-150mm (M)	50	1				s1p s1f s5 c3
		0-100mm	0	1				s1p s1f s5 c3
	<i>If level change 200mm - 600mm:</i>							
	Is there a suitable up stand height at the route edge?	150mm (BfE) (21542) (M)	100	1				s1p s1f s5 c3
		0-150mm	0	1				s1p s1f s5 c3
	<i>If the level change is over 600mm:</i>							
	Is there a suitable guarding height at a route/path edge?	1200mm or greater (BfE)	100	1				s1p s1f s5 c3
		1100-1200mm (K)	67	1				s1p s1f s5 c3
1000-1100mm (BRD)		33	1				s1p s1f s5 c3	
0-1000mm		0	1				s1p s1f s5 c3	
Stairs	<i>If there are stairs in the building:</i>							
	Is the guarding on the stair of sufficient height?	900mm or greater (BfE) (M)	100	1				s1p s1f s5 c3
		800-900mm (BRD)	50	1				s1p s1f s5 c3
		less than 800mm	0	1				s1p s1f s5 c3
	Is the guarding on the stair landing of sufficient height?	1100mm or greater (BfE) (M)	100	1				s1p s1f s5 c3
		900-1100mm (BRD)	50	1				s1p s1f s5 c3
less than 900mm		0	1				s1p s1f s5 c3	
Ramps	<i>If there are ramps in the building:</i>							
	Is the guarding at the side of the ramp sufficiently high to protect users?	900mm or greater (BfE) (M)	100	1				s1p s1f s5 c3
		800-900mm (BRD)	50	1				s1p s1f s5 c3
		less than 800mm	0	1				s1p s1f s5 c3

Guarding - Orientating Features

Aspect	Requirement	Answer Range	Score Range	Weight	Answer 1	Answer 2	Answer 3	User Circumstances
Appearance	Does the appearance of the up stand or guarding render it clearly visible?	Visual Contrast LRV of 30 points (BfE)	100	1				s1p
		Insufficient Contrast (below 30 LRV pts)	0	1				s1p
	Is the design of the guarding suitable for a wide range of users?	Transparent or easy to see through (BfE)	100	1				s1p c3
		Not easy to see through	0	1				s1p c3

Appendix B

6c CONTROLS

Controls - Access features							
Aspect	Requirement	Answer Range	Score Range	Offices	* User Circumstances	Omniclass	
Clear area before controls	Is there a suitable clear area in front of the controls to facilitate access for a wide range of users?	900x1300mm or greater (BFE)	100	y	p1 p2 p5w		
		less than 900x1300mm	0		p1, p2, p5w		
Controls - distance from projection	Is a suitable minimum distance between corners/projecting elements and switches/controls/sockets maintained?	700mm or greater (21542)	100		p1, p2, p5w		
		500mm or greater (BFE)	75				
		350-500mm (M) (BS)	50	y		p1, p2, p5w	
		Less than 350 from corner	0			p1, p2, p5w	

Controls - Use/Interactive features							
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances	Omniclass	
Window controls	<i>If there are windows:</i> Are the window handles/controls/remote controls at a suitable height?	Within 800-1300mm range (BRD)	100	y	s1p s1f p1 p2 p5h		
		Outside 800-1300mm range	0				
		Are the window controls operable with one hand?	Yes, operable with one hand (M)	100	y	p1	
		Yes, operable with one hand	0		p1		
Controls with display	<i>If there are any controls with a visual readout:</i> Are they placed at a suitable height to be read by a wide range of users?	Between 1200-1400mm high (M) (BFE)	100	y	s1p p5h c4		
		Outside range 1200-1400mm	0		s1p p5h c4		
light switch	Is the height of the light switch is suitable for the widest range of users?	900-1200mm high and align horizontally with door handle (M)	100	y	s1p, s1f, p1		
		750-1200mm (BFE) (BS)	50		s1p s1f p1		
		Outside range 750-1200mm	0		s1p s1f p1		
	How is the light switch articulated?	Angled upwards 15 degrees or large push plate (BFE) (M)	100		s1p, s1f, p1,		
		Rocker switch	50	y	s1p s1f p1		
		Other switch type	0		s1p s1f p1		
Socket/TV/ Phone	<i>If there are electricity sockets, telephone jacks, or TV points in this area:</i> What is a suitable height for sockets to suit a wide range of users?	400-1000mm (M) (BFE)	100		p1, p5h		
		1000-1200mm (M)	50		p1 p5h		
		Outside range 400-1200mm	0	y	p1 p5h		
		What switch type should be used on electrical sockets?	Rocker type switch	100	y	p1	
			Other switch type	50		p1	
No switch	0			p1			
Emergency Break Glass	<i>If there emergency "break glass" panels:</i> Are emergency break glass panels located at the correct height?	1000-1200mm (BS)	100		s1p, p1, p5h		
		900-1000mm (BFE)	50		s1p, p1, p5h		
		Outside range 900-1200mm	0		s1p, p1, p5h		

Controls - Orientation Features						
Aspect	Requirement	Answer Range	Score Range	Answer 1	User Circumstances Affected	Omniclass
Switches and controls	Do flat mounted switches sockets and controls contrast visually with surrounding surfaces?	Visual contrast (at least LRV 30) (BFE)	100		s1p,c3	
		Generally visually contrasting, but with exceptions	50		s1p,c3	
		Not suitably visually contrasting	0	n	s1p,c3	
	Do handles, latches and other more 3-dimensional control interfaces contrast visually with surrounding surfaces?	Visual contrast (at least LRV 15) and reflection difference to surrounding surfaces (BFE)	100	y	s1p,c3	
		Generally visually contrasting, but with exceptions	50		s1p,c3	
		Not suitably visually contrasting	0		s1p,c3	

APPENDIX C : Pilot Questionnaire

Appendix C

Survey -

<http://survey.researchthecity.com/admin/admin.php?action=showprintable>.



This is a survey aimed at understanding more about your relationship with the buildings you use.

You can stop and save the survey at any time by clicking on "resume later" at the bottom right hand corner of the page.

Welcome to the "Gathering insights on Buildings" survey!

And an opportunity for you to win a €100 One-4-All Voucher...



This is part of a Trinity PhD research project investigating the types of things that people view to be supportive, unsupportive or even stigmatising in buildings and in open spaces.

The information and comments given in this survey will be kept strictly confidential and used for academic research purposes only.

Its focus is upon harnessing the perceptions of people who use buildings to help design better buildings.

The survey should take about 10 minutes to complete.

The research project is based upon a re-examination of the Universal Design concept, which refers to the design and composition of built environments so that they can be accessed, understood and used to the greatest extent possible by all people, regardless of their age, size or capability.

If you have any questions on the questionnaire or the research project, please contact me at:

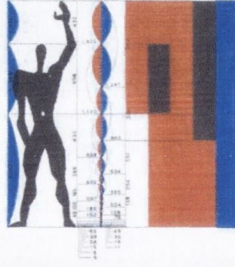
osheaec@tcd.ie

Any substantially complete surveys (it isn't compulsory to answer any questions you find to be awkward) will be entered into a draw for a €100 One-4-All Voucher. If you wish to enter please supply your email address at the end of the survey. Your email address will not be passed on or used for any other purposes.

You can stop and save the survey at any time by clicking on "resume later" at the bottom right hand corner of the page.

There are 48 questions in this survey

About you...



This section is aimed at finding out a little bit about you

1 [Age]Which of these age categories applies to you?

Please choose **only one** of the following:

- Under 25
- 26-35
- 36-45
- 45-55
- 55+

2 [Gender]Which gender are you?

Please choose **only one** of the following:

- Female
- Male
- Other

3 [Home]What type of home do you live in?

Please choose **only one** of the following:

- Apartment
- Terraced house
- Semi-detached house
- Detached house
- Duplex
- Other

4 [Where]

Where is your home at the moment?

Please drop a pin close where your home is located. Hold down the right mouse button to pan. Then Right Click near your home to drop the pin in that spot.

Please write your answer here:

About your workplace



This section looks at your role in your workplace, and how the building design affects you and the social environment that surrounds you daily.

5 [work where]Where do you work/study? If you are part of a large organisation, please specify the particular building and block.

Please write your answer here:

6 [work long]How long have you worked in this building?

Please choose **only one** of the following:

- 0-1 years
- 1-2 years
- 2-5 years
- 5 years +

7 [work type]How would you describe your work title/position?

Please write your answer here:

8 [work layout]Which of the following would best describe the office you work in? Please give a rough estimate of how many people share a room with you.

Please choose **only one** of the following:

- Open Plan Office
- Cubicle Office (enclosed by partitions that don't touch the ceiling)
- Private Office

Make a comment on your choice here:

Appendix C

Survey -

<http://survey.researchthecity.com/admin/admin.php?action=showprintable...>

9 [work window]The following question are about how close you are to a window:

Please choose the appropriate response for each item:

	Right beside	Close	Comfortable distance	Too far	No visible window
How close are you now?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How close ideally?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10 [work]How isolated do you feel at your work station?

Please choose **only one** of the following:

- Far too exposed (to public/colleagues view)
- Slightly exposed (to public/colleagues view)
- Comfortable
- Slightly isolated
- Far too private

If you don't have a fixed work station, please describe your general impression.

11 [work interaction]What level of interaction do you have with your colleagues?

Please choose **only one** of the following:

- Far too much
- Slightly too much
- Enough
- Slightly too little
- Far Too little

12 [work station]How comfortable do you feel in your work station (at your desk, or where you work normally)? Please leave a comment if you wish to elaborate.

Please choose **only one** of the following:

- Very comfortable
- Quite comfortable
- Satisfactory
- Quite uncomfortable
- Very uncomfortable

13 [work adjust]

How would you describe how adjustable your work station is your needs? Please leave a comment if you wish to elaborate.

Please choose **only one** of the following:

- Very adjustable
- Slightly adjustable
- Not adjustable enough
- Not adjustable/fixd

Make a comment on your choice here:

Your view of the building



This section looks at your view of how the building you work in fits your needs, and also how you feel others see it. This section also seeks information about your general feelings about buildings.

14 [building overall] Working in this building day-to-day, would you best describe the experience of it as:

Please choose **only one** of the following:

- Very enjoyable
- Quite enjoyable
- Satisfactory
- Slightly unpleasant
- Highly unpleasant

15 [building contrib] How much does the design of your place of work contribute:

Please choose the appropriate response for each item:

	Greatly Enhances enjoyment	Slightly enhances enjoyment	No contribution	Slightly reduces enjoyment	Greatly reduces enjoyment
To your enjoyment of working here?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To your co-workers enjoyment of working here?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
To your performance at work?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

16 [building job] Do you think a new or altered building design would potentially have an effect on your job performance?

Please choose **only one** of the following:

- Yes
- No
- Uncertain

Make a comment on your choice here:

Appendix C

Survey -

<http://survey.researchthecity.com/admin/admin.php?action=showprintable...>

17 [building job2]If you wish to elaborate on the effect of the building design on your job performance, please do so below:

Please write your answer here:

The building features



This section is designed to examine how different features of buildings affect people day-to-day. Any extra description or explanation you wish to add in this section would be very useful for the research project.

18 [practices spaces1]

Which space, or spaces, in the building you work in do you most like being in?

Can you describe why if possible?

Please write your answer here:

19 [practices space2]

Which space, or spaces, in this building do you least like being in?

Can you describe why if possible?

Please write your answer here:

20 [practices features1]Are there features of your place of work that you find particularly supportive in your day-to-day activities?

Please write your answer here:

This can apply to any facilities (the office arrangement, kitchen or toilets, or circulation elements) or spatial arrangements (certain rooms being close together, the layout being clear, finding it easy to orient yourself). It applies to facilities you find are much more usable, understandable, accessible or even enjoyable in this building than you have encountered elsewhere.

21 [practices features2]Are there features in this building that you find to be barriers to your everyday activities?

Please write your answer here:

This can apply to any facilities (the office arrangement, kitchen or toilets, or circulation elements) or spatial arrangements (certain rooms being close together, the layout being clear, finding it easy to orient yourself). It applies to facilities you find are noticeably less usable, understandable, accessible or even enjoyable in this building than you have encountered elsewhere.

22 [practices routes]Are there any routes within this building you avoid?

Please write your answer here:

Appendix C

23 [practices transition] Are there any transitions or thresholds in this buildings (entrances, doorways, corridors, stairs, lifts, landings, things like that) that you find awkward, difficult or confusing?

Please write your answer here:

You may refer to anything you view to be a threshold experience in a building. Please elaborate if you wish to do so.

24 [practices rank1]

Please rank the importance of extra care being shown to the design of the building features below for any place of work:

Please choose the appropriate response for each item:

	Vitaly Important	Very Important	Moderately Important	Of little Importance	Not Important
Reception & Public Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Individual Workspaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stairs & Lifts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Corridors & Circulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Approach & Entrance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Eating & Cooking Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Toilets & Washing Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rest & Recreation Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

25 [practices rank2]

Please rank the importance of extra care being shown to the design of the building features below for your present place of work:

Please choose the appropriate response for each item:

	Vitaly Important	Very Important	Moderately Important	Of little Importance	Not Important
Reception & Public Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Individual Workspaces	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stairs & Lifts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Corridors & Circulation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Approach & Entrance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Eating & Cooking Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rest & Recreation Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Toilets & Washing Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Appendix C

26 [practices visit1]When visitors use your place of work, how easy do you think they find it to:

Please choose the appropriate response for each item:

	Very easy	Slightly easy	okay	Slightly difficult	Very difficult
to locate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
to enter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
to understand the building layout	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
to locate the main public facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

27 [practices rank4]

Please rank the importance of the features below in ensuring an enjoyable building experience in any building you might visit:

Please choose the appropriate response for each item:

	Vitaly Important	Very Important	Moderately Important	Of little Importance	Not Important
An inviting and appealing entrance and building facade	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accessible Facilities (Toilets, entrances and exits, circulation, activity spaces)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Clear & legible internal layouts (easy to orient and find things)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Good use of natural daylighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Variety of materials and room types (different types of 'experience')	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A strong relationship between the internal rooms and the outside space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

28 [practices visit2]If you would care to elaborate on the visitors' experience in your place of work please do so below:

Please write your answer here:

Your homelife



This section looks at how the design of your home affects your ability to carry out daily activities. It aims to see the relationship between how you view your home, and how you view your place of work.

29 [home design]

Is there anything in the design or layout of your home that you notice is particularly helpful or supportive of how you carry out your daily activities?

Please describe some examples if you can.

Please choose **only one** of the following:

- Yes
- No

Make a comment on your choice here:

30 [home design]

Is there anything in the design or layout of your home that hampers or even prevents how you might carry out any of your daily activities?

If you can, please describe one or more examples.

Please choose **only one** of the following:

- Yes
- No

Make a comment on your choice here:

31 [home design]

Please rank the importance of the building features below for a home:

Please choose the appropriate response for each item.

	Vitally Important	Very Important	Moderately Important	Of little Importance	Not Important
Approach & Entrance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Toilets & Washing Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Circulation (Including Halls, Stairs & Lifts)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Kitchen & Eating Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Living Areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bedrooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storage (accessible)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

32 [Homelife]If you have any further comments on the impact of the design of your home upon your everyday activities, please type them in the box below:

Please write your answer here:

Your Social Participation



The aim of this section is to understand if the physical environment you live in has an effect on your social participation, and how this relates to the other insights you have shared on buildings.

33 [Friends]How often do you go out with your friends or relatives?

Please choose **only one** of the following:

- A great deal
- Occasionally
- Rarely

34 [friends more]Would you wish to socialise more regularly?

Please choose **only one** of the following:

- Yes
- No

Make a comment on your choice here:

35 [Friends Out]In the past 2 weeks, how often have you:

Please write your answer(s) here:

- Gone out to a pub or restaurant with friends or relatives?
- Invited friends or relatives over for company, tea or a meal?
- Been to a friend's or relative's home for company, tea or a meal?

Please type in your best guess

36 [Home location]Which of the following best describes the effect the location of your home upon your social life?

Please choose **only one** of the following:

- A strong positive effect
- A slight positive effect
- No effect
- A slight negative effect
- A strong negative effect

Make a comment on your choice here:

In answering this question, consider transport services as well as child-minding, security and other issues relating to where you live. For this question we would encourage you to elaborate on your reasons if you wish.

A little more about you and your relationship with buildings....



This section looks at the effects your own body has on your performance in Buildings and their surroundings

37 [mobility] Does your mobility, or physical capabilities generally, affect your performance in the work place, or in the built environment generally?

Please choose **only one** of the following:

- Always
- Usually
- Sometimes
- Rarely
- Never

38 [mobility which]

If so, which one or more of the following affects your performance?

Please elaborate if possible.

Only answer this question if the following conditions are met:

** Answer was A1 'Rarely' or 'Always' or 'Sometimes' or 'Usually' at question '37 [mobility]' (Does your mobility, or physical capabilities generally, affect your performance in the work place, or in the built environment generally?) and Answer was A2 'Rarely' or 'Always' or 'Sometimes' or 'Usually' at question '37 [mobility]' (Does your mobility, or physical capabilities generally, affect your performance in the work place, or in the built environment generally?) and Answer was A3 'Rarely' or 'Always' or 'Sometimes' or 'Usually' at question '37 [mobility]' (Does your mobility, or physical capabilities generally, affect your performance in the work place, or in the built environment generally?) and Answer was A4 'Rarely' or 'Always' or 'Sometimes' or 'Usually' at question '37 [mobility]' (Does your mobility, or physical capabilities generally, affect your performance in the work place, or in the built environment generally?)*

Please choose all that apply and provide a comment.

- Hands
- Feet
- Back/Neck
- Other

39 [senses] Do your senses (eg. sight, hearing, touch, taste or smell) affect your performance in the work place, or in the built environment generally?

Please choose **only one** of the following:

- Always
- Usually
- Sometimes
- Rarely
- Never

We include taste and smell because of the potential role of food and air-borne allergies, as well as other airborne odours, to affect your environmental experience directly

40 [senses which]

If so, which one or more of the following senses affect your performance?

Please elaborate if possible.

Only answer this question if the following conditions are met:

"Answer was A1 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '39 [senses]' (Do your senses (eg. sight, hearing, touch, taste or smell) affect your performance in the work place, or in the built environment generally?) and Answer was A2 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '39 [senses]' (Do your senses (eg. sight, hearing, touch, taste or smell) affect your performance in the work place, or in the built environment generally?) and Answer was A3 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '39 [senses]' (Do your senses (eg. sight, hearing, touch, taste or smell) affect your performance in the work place, or in the built environment generally?) and Answer was A4 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '39 [senses]' (Do your senses (eg. sight, hearing, touch, taste or smell) affect your performance in the work place, or in the built environment generally?)

Please choose all that apply and provide a comment:

<input type="checkbox"/> Sight	<input type="text"/>
<input type="checkbox"/> Hearing	<input type="text"/>
<input type="checkbox"/> Touch	<input type="text"/>
<input type="checkbox"/> Smell	<input type="text"/>
<input type="checkbox"/> Taste	<input type="text"/>
<input type="checkbox"/> Other	<input type="text"/>

41 [cognitive] How regularly are you be aware of cognitive difficulties (eg. chronic pain such as migrane, concentration difficulties, dyslexia etc.) affecting your performance at work or in the built environment generally?

Please choose **only one** of the following:

- Always
- Usually
- Sometimes
- Rarely
- Never

Cognitive difficulty unfortunately covers a wide range of conditions and circumstances. This can include congenital conditions such as dyslexia or ME, temporary conditions such as Glandular fever, and also the side-effects of aggressive treatments for various conditions as well as post-operation effects following invasive surgeries.

42 [cognitive which]

If so, which one or more of the following have affected your performance?

Please elaborate if possible.

Only answer this question if the following conditions are met:

° Answer was A1 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '41 [cognitive]' (How regularly are you be aware of cognitive difficulties (eg. chronic pain such as migraine, concentration difficulties, dyslexia etc.) affecting your performance at work or in the built environment generally?) and Answer was A2 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '41 [cognitive]' (How regularly are you be aware of cognitive difficulties (eg. chronic pain such as migraine, concentration difficulties, dyslexia etc.) affecting your performance at work or in the built environment generally?) and Answer was A3 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '41 [cognitive]' (How regularly are you be aware of cognitive difficulties (eg. chronic pain such as migraine, concentration difficulties, dyslexia etc.) affecting your performance at work or in the built environment generally?) and Answer was A4 'Rarely' or 'Sometimes' or 'Usually' or 'Always' at question '41 [cognitive]' (How regularly are you be aware of cognitive difficulties (eg. chronic pain such as migraine, concentration difficulties, dyslexia etc.) affecting your performance at work or in the built environment generally?)

Please choose all that apply and provide a comment:

<input type="checkbox"/> Concentration Difficulties	<input type="text"/>
<input type="checkbox"/> Forgetfulness	<input type="text"/>
<input type="checkbox"/> Interpretative Difficulties (eg. Language, Dyslexia)	<input type="text"/>
<input type="checkbox"/> Other	<input type="text"/>

43 [senses all]

Do you have anything which might 'normally' be considered an impairment or disability which you feel contributes positively to your experience in buildings, or your insight into builingds? If so, please decribe if you can.

Please choose **only one** of the following:

- Yes
- No

Make a comment on your choice here:

44 [disability]

Have you had what you would describe as a disabling experience in a building or a built space?

A quick example or examples would be very helpful>

Please write your answer here:

45 [disability]How often have you encountered disabling experiences in buildings?

Please choose **only one** of the following:

- Daily
- Often
- Sometimes
- Rarely
- Never

Make a comment on your choice here:

46 [disability]Which of the following terms do you think best describe the negative experiences in buildings/built spaces that might be associated with impairment or disability?

Please choose the appropriate response for each item:

	Very Appropriate	Moderately Appropriate	Not Appropriate
Frustrating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Limiting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Undignified	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Discriminating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Patronising	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Marginalising	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Finally.....

You have reached the last page! Thank you for taking part.

47 [email address]

I am looking for volunteers to participate in exercises to investigate at a greater depth people's perceptions of the built environment. This will involve keeping a diary for a short period of time of your daily interactions with buildings and built spaces. If you might be interested, please click yes below and enter your email address in the comment box. You will have made no commitment to be a participant at this stage - I will simply arrange a meeting with you to describe further what this entails.

Please write your answer here:

48 [prize]

Every substantially complete survey will be entered in a draw for a C100 One-4-All Voucher. If you wish to be in the draw, please enter your email address below.

Thank you for completing the survey!

Please write your answer here:

Appendix C

Survey -

<http://survey.researchthecity.com/admin/admin.php?action=showprintable>.

Thank you very much for taking part

For any information on this project you can contact me at:

osheac@tcd.ie

01.01.1970 - 01:00

Submit your survey

Thank you for completing this survey.

APPENDIX D : Diary Transcripts

WESTLAND ROW

BARRY DIARY

Monday 11th

dull entrance into Hamilton - not a very inviting/inspiring start to the week (IMG 0466)

awkward entrance - a circuitous route around base of stairs to our door (IMG 0467)

depressing neglected notice board (IMG 0468)

lovely banister, grans house, warm & homely - a nice touch in an office environment (IMG 0469)

singing on the street, nice to have a sense of the antics/dynamics going on outside our insular office. Queen/Marathon/Protests/Ducks/ (IMG 0470)

Tuesday 12th

Love the warm tiles in the Swimming Pool - Walking in bare feet - don't like the crampedness of some of the changing cubicles - especially when you have to bring a bag in there with you.

Find fire doors irritating in public spaces - forces you to run to catch up with person ahead to catch the door - or creates indecisions about timing and what is the right/polite thing to do. They can really humiliate you if you try and push against them as they swing back

like the low benches and catch the news headlines on the way out of pool - moment to pause

Don't like the fact that there is never any natural light in the changing rooms in clothes shops, hard to know what things are going to look like in reality (IMG 0471)

Wednesday 13th

Love spacing through the skylights in my bedroom - clouds moving - instant appreciation of weather (IMG 0478)

Thursday 14th

Light switch issue on way out of TH

Feeling trapped in Pearse after turn style - only finding out after through turnstyle that next dart is not for 15 min

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Enjoying the sound of rain hammering on the covered roof of pearse (IMG 0490)

Prefer the old wooden benches than the metal seats because they are warmer - but don't like that they make you sit in a very upright position - they have a hard corner at the top (IMG 0491)

Sign in front of news headlines screen in pearse irritating (IMG 0491)

Heat, space, comfort on the Dart

BARRY PHOTO CAPTIONS

1. My Gloomy Main Entrance
2. My Gloomy Main Entrance
3. Uncared for Wall
4. Street antics, singer
5. Artificial light
6. A welcome distraction and a time for pause
7. Morning view
8. Welcome shelter
9. A moth to the light

CIARA DIARY

<Page 1>

2nd Nov Friday

08:45 Locked door @

16 Westland Row. ARSE. Had to go ALL the way around + enter via the Bck door & the Hamilton Building.

That's different – so quiet at this time.

And cold too – if I was a student I

wouldn't like hanging

out in the Hamilton!

<Page 2>

08:50 – Ahh... helped the

cleaning lady carry some

boxes (supplies) in the back

door – up to the second

floor. She seemed

genuinely grateful to

have help.

<page 3>

08:55 Coffee ... amd I'm
on a role – remembered
to turn on the shared
server (Oliver's pc) while
downstairs.

As usual – no one in that
office at this time –
dark.

10:26 Office quiet – but
blue sky (photo 1)
Actually – office so
quiet – [colleague 1] not in &
(photo 2). [colleague 2] not in

<page 4>

When [colleague 2] not in –
the corridor is so dark. Don't like this.
(the dark corridor – not Mark's absence!)

11:06 – Coffee Break

Room downstairs still
dark (presume empty). Was
tempted to turn on light
anyway – but then the energy
saver in me said no
<sketch of lightbulb>.

<page 5>

12:26

We are locked in! The front
door is locked & apart from
the emergency key – we don't
have a key. Funny how it

upsets people's days –
going for smoke/lunch etc.!

14:21 Yep – office quite
different without Tom next
door. We don't work
together – but the office
seems quite empty when
he's not there. Nice light
coming in thro' his office
windows though – prompts

<page 6>

me to look up @ roof of
Hamilton Building from my
desk – always good to know
what the weather is doing
outside – grey at the moment.

17:10 – Out of the office
Hamilton quiet on a Friday
evening nice walk to a
Stephen's Green – where I
get the green Luas for
only the second time in my life!

17:40 – On the road to
Wexford. Something nice about
getting out of city on a
Friday after work. And it's
a night away from home too.

<page 7>

11 pm – Wexford Opera
House. Great show (not
opera more of a Tango-

esque treat. But the place was great

Wandered around Wexford

town – liked it. Nice

atmosphere & quite a

few people – maybe

because of the festival.

*A couple of photos in the

opera house.

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3rd Nov – Saturday

11am – Late start (after

late night!). Another

wander around Wexford

town. Finding the sunshine/

fresh day refreshing &

makes me like Wexford

town a lot more. The

last time I was here it

rained constantly.

12:10 (ish).

Coffee shop in Wexford town.

Place is too open – not very

cosy. We tried to get a

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seat in the Wex Arts centre

coffee shop – it was too busy.

Preferred it there. Anyway –

brunch here was fine – just

wouldn't be back. No

photo – sorry.

5pm. Back home. Dark

already – where did the
day go!

9:30pm – with photo.

Mezz bar Temple Bar.

Downstairs in Industry.

Hmm – not my kind of place.

So dark &

<page 10>

dismal. Here to see a

friend's band – "Night

blind." After the initial –

'Oh – I don't like it here' –

met Cormac (lead singer

+ friend) and pretty

much forgot about the

dismal surroundings. A

few others also came in –

which is nice to

support Cormac. They

went on stage about 10pm

& the place had a few more

people – which helped *Photo

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Sunday 4th.

10am What a grey morning.

My plans to go for a run

are put on hold. Grey, grey,

grey outside. Raining

constantly.

12pm How can it still be

raining. There hasn't been

many days like this when
I've been inside – looking
out – wondering when it's
going to clear up.

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9pm

Rest of Sunday was spent doing family stuff. That
involved driving silly amount of kms – motorways &
covered roads. Good that I can be out of
city/M1/M50 & in country roads quite quickly.

Driving back on M3 my 4 year old nephew
knew he was close to Dublin because of
the numbers of cues. He also mistook an
aeroplane for a 'planet' – which got us talking

<page 13>

about aliens. Interesting to have 2 little folk in
the back of the car discussing where we were
based on their memories. Example – services
with Supermacs – "it's like McDonalds Roo but
it's not McDonalds". 'The Strand' in Rush – as we
drove passed! Remember we were there [Ciara] and
there was the fat woman – she ate too many
treats".

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Monday 5th.

7:30AM

Really – I actually giggled & smirked when I
thought I'd left a light on in the kitchen/living
room – but it was actually sunshine breaking its
way into the apartment. Monday morning blues
were put firmly in their place thanks to

Appendix D

Winter sunshine. Yep – let's do it – New Week!

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8:10am

It's not just me – other people seemed more cheerful today @ Donabate train station.

8:30am

Started thinking about Dublin city & train stations.

Reckon about 10% of the carriage got out @ Connolly, 10% @ Pearse, but a whopping 80% at Tara. Centre of the city perhaps?

<page 16>

D'oh! The fucking front door. How annoying is that? Still locked and no key – so around I have to go into the Hamilton Building. It's quiet here this morning – are students off or are there just no 9am morning lectures anymore.

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10:46

Yep – the sun is still shining + blue sky when look up to Hamilton ceiling.

11:30

Monday mornings in the TrinityHaus + cold! Building takes a day to warm up after the weekend.

And definitely more quiet out there in Hamilton than usual.

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12:37

Having the office doors open – more social. Easier to ask those quick questions between colleagues.

2:05

Gym – still has smell of paint (last week?)

Appendix D

But paint smell reminds me of Spring cleaning –

Also the word 'fresh' springs to mind. So

It was a good start to a workout.

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2:35 [colleague 2] not in – So the door still closed –

corridor quite dark (still!).

16:35 Strangely enough – colleague spoke on the phone today – in total probably more than he speaks in a whole month! No problem ,but it does affect concentration levels! As mentioned though – this is not the norm!

<page 20>

20:25

Ahhh – chilling out @ home cold outside. Warm & cosy indoors. Candles, soft lighting, a book & some music. Yep – relaxed.

Tues 6th Nov

09:40. The locked front door is annoyed everyone!

Small inconvenience – but it's the talking point!

14:05; Someone rang the front door – the embarrassment – had to ask the person (through

<page 21>

the letter box to go around to the back

door. What a welcome

16 Westland Row

<sketch, letterbox, speech bubble "You are not welcome">

Shocking!

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14:30

Oh I'm on a role now. The door thing must have got me started! Why do people expect you to drop everything to help them – when really a little bit of effort could be put in themselves

Appendix D

and the outcome a lot better. I think I handled it quite well, non committed followed by an e-mail. This person will soon realise...help is there but don't push it.

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16:14 Something that just came to mind. I find the gym (Sports Centre) is a 'warmer' place when you actually knew people there. Not since 'warmer' is the right word, But, a public place like that – can be quite hostile at first. If the staff make as effort to get to know people (even slightly!) – then I believe they will be happier to return – and more comfortable. Or maybe that's just me? Today I spoke briefly with 2 staff members!

<page 24>

17:40

Sat on the LUAS Red line – from Georges Quay. Wandered thro the Chq building on the way. I've always liked that building – but recently it always seems so empty. This evening was no exception. More shops have shut up. Not many folk in the coffee shops. Made it feel like quite a lonely spot and although the warmth while passing through was nice – won't be back to 'do coffee' soon.

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19:20 Just left James Hospital. No matter how much a hospital tries to decorate the interior – a hospital is still a hospital and I hate them. The smell. So many sick people. I always count

Appendix D

my lucky stars – never needed to go to a hospital for myself – just visits. I wonder how nurses/doctors etc can be cheerful everyday with a hospital for their workplace. Amazing people. Guess I just see the sick people and not the people, – now healthy – going home.

<page 26>

Wed 7th Nov

13:10. Yeuch – Kilkenny Design Shop. How cluttered. Had to go buy a gift – but every movement comes with the fear of knocking over E1000 worth of Orla Kiely crap! Why do people pay E20 for an Orla Kiely mug?! To add to the god awful experience – Christmas things to greet you at the door way.

13:30 National Gallery for a coffee – much deserved

<page 27>

This place is also busy – but not like a sardine can! Love the light & spaciousness in here. Didn't use phone – just some people watching.

16:56 – Feck where did that afternoon go? Concentration levels must have good. Oh maybe it was just quiet in the office – yep – it was – everyone was quite busy!

<page 28>

19:30 Missed the rain while in the gym, I like wandering around the city after a rain shower. Shops all closed – so the city seems more 'normal'. Not sure – kinda like – 'this is me –

Appendix D

the city – when all the doors are closed’. It got me thinking about Christmas!?! Not sure why – I hate the commercialisation (shops?) but like the actual festival.

<page 29>

19:45 Burrito Bar – the décor & music means I could have been in Mexico. Good work by them I guess. Window seat – looking out – could have been in ANY city judging by the passers by.

20:30 Gig – Workman’s Club. I like this place. Small rooms – homely feel to it.

<page 30>

Thurs 8th Nov

08:15 Got in early – despite the late night gig! All quiet in TrinityHaus & Hamilton Building. Bright morning though – so not as dark as usual in the unlit office.

09:30 – The ‘who done it’ Conversation!! It got me thinking – I assumed external – I like that. I never thought that it was one of the people in here. And staff versus students – guess it’s never going to die. Not good.

<page 31>

Friday 9th Nov

09:10 Yikes – forgot to enter anything yesterday afternoon. Maybe there was nothing of interest?! Back on form today – will try and remember to enter a few more details!

Appendix D

09:15. Office quiet. Grey outside. At least it's Friday.

11:50 Two coffee breaks with the 'Middle Floor'

<page 32>

TH folks. Good to chat – whether it be about work related things or not. Important to have those coffee breaks.

15:50 Realised what's different about the ground floor office. [colleague 3] is gone! Previously, if a light on or any hint of noise – I'd stick my head around the corner for a quick hello. It seems quieter these days – either the

<page33>

People in there are extremely quiet - or just not there as much as usual. Guess [colleague 3] did keep to a 9 to 5 type thing – although he might argue with that.

Writing in this has just reminded me – I need to go put on the dishwasher now. Nothing worse than a stinky dishwasher first thing on a Monday morning!

<page 34>

18:00

Wander around town before dinner/drinks with friends. Busy feel to town.

21:30

Tara St. train station. End of the week. Ahh – looking around – everyone waiting on the train seem to look relaxed – end of week relaxed!

22:00 Home. Relax! Comfort, cosiness and content!

CIARA PHOTO CAPTIONS

1. Dark Hall
2. Blue sky – from desk
3. Busy space – quite cluttered
4. Homely Light

EVA DIARY

<Page 1>

4th Sept

MY ROOM (OFFICE, T.F.

T.HAUS)

- Door has no signage

WHO'S HERE?

- No signage \names

on Desks, again

who's here?

- lack of storage

- no non-functional

wall decoration

- poor seat quality

- heating controls are

impossible to access

<Page 2>

* stop valves ON but

radiators (cheap n inefficient)

are blocked by desks

a/c controls are visible on wall

beside door (expensive, also inefficient)

* secondary glazing on

windows is broken

* poor lighting

Controls

* no individual lighting

<Page 3>

*no labelling on
light switches

<Page 4>

<Page 5>

Wednesday

ENTRANCE HALLWAY

(BASEMENT)

-NARROW

-DARK

-NO SIGNAGE (arrow) NO PEOPLE

-clutter under stairs

-Paper stuck to

wall!

Main entrance

from westland row

has many of the same
problems.

<Page 6>

<Page 7>

THURSDAY

BASEMENT FL T.H.

the "den" is completely
cluttered, walls are
bare, dirty crockery,
fridge is filthy.

tables are really inconvenient
for eating lunch

Should photocopiers

be in unventilated
rooms?

<Page 8>

and the 'ideas"
lounge is dark, cold
sterile and uninviting.
It's little used
because the meeting
room is far
more
practical.

<Page 9>

FRIDAY TH.
The bathroom scares
me.
There are no windows
I'm always scared
I'll end up trapped
esp @ the weekend and
on Fridays

Also the lighting
around the building
is terrible
- no labels on switches

<Page 10>

Dimmer function not
needed, no
individual, task
specific lighting

<Page 11>

SATURDAY => GRAND
CANAL

DOCK

THEATRE

I love the internal
layout of this building
esp the theatre itself.
Seats are wide and
comfortable, slope is
just right so you
feel close to the stage
w/o your view being
blocked

<Page 12>

<Page 13>

there's a problem of the
stairs from the top
of the main auditorium
to the ground
floor. => big traffic jam and
too over-crowded

<Page 14>

Sketches of GC Theatre

<Page 15>

SUNDAY MY APARTMENT

- ⇒ SMALL BUT
PERFECTLY FORMED,
though you
could take out the hall 7
make the kitchen
bigger, but
you'd need
to move the
bathroom
door.
I especially like the
full patio door @ the

<Page 16>

end of the sitting room.
west facing for evening
sunlight.

the courtyard annoys
me. Kids play around the
cars, why are
cars more important
than kids?

<Page 17>

<Page 18>

MONDAY T.H.

STUDENTS ARE BACK

ITS NOISY.

Vey noisy, It's

also cold because

the window is open,

w/o open window its

stuffy.

We have a/c but

seriously I've no idea

why.

<Page 19>

<Page 20>

Radiators in winter

are very ineffective 7

controls are blocked 7

very difficult to

access.

EVA PHOTO CAPTIONS

1. The Hall
2. The other hall

LONG ROOM HUB

MICHAEL DIARY

3rd September

<Page 1>

First Impressions,

Lunchtime Monday sep 3rd.

One of the first

things I always

notice about the

Long room Hub is

the difference in the

stairs. The first

stairs is wide, bright

and has more glass at

the top so going up

always feels like the room

is getting brighter. Its

a nice way to

enter the office.

<Page 2>

by contrast, the back

stairs is fucking horrible.

Cramped, green floor, bare

cement walls make it feel

like a cold industrial

space rather than a

intellectual research

building. There's even a

ladder just left at
th top for god's sake!
It wouldn't be so bad
except that's where the
toilets are so you have to
use that stairs.

<Page 3>

The Chocolate Factory

Loftus St Monday Evening

In for rehearsals in this old building that
is currently being
refurbished. The space itself is a
bit dusky & messy but
the scale of the place is
lovely. High ceilings,
lots of open space
and the derilict look
gives the place a bit of
an illicit thrill. And
there's just so much space!

<Page 4>

The unfinished nature of
the building gives a real
sense of "something happening"
which is quite exciting.

Tuesday afternoon,
rehearsal space in Lantern yard. Just
off Camden St.

I hate beige.
it's a horrible colour
and the red carpet

only makes things worse.

<Page 5>

I do like the high
ceilings of the place
though. 's nice.

Lantern yard Thursday
Really like the open
courtyard with the massive
gothic church looking on
it. I really like being
in a kind of modern
space looking at
older buildings. Kind a
like the best of both
worlds.

Also, one ugly ass
fire escape!

<Page 6>

Actually the fire escape
of the lantern yard is in seriously
Bad nic.

The bottom of the
cage is full of debris
and the opening is
blocked by a bin.

This makes me a bit
anxious as it's a
fairly important
thing to keep clear.

Makes me worried about
the rest of the building.

<Page 7>

i.e. what else is wrong with this place?

<Page 8>

Long room Hub

Thursday. afternoon

Another fine example

of being in a

modern space,

looking at old buildings.

Lovely.

Shame about the arts

block in the other side. ICH!

One thing I have

noticed is a near

complete lack of

<Page 9>

plant life in the

LRH. Like looking

out over the greens

is enough.

Though I do find

it quite calming to

be able to watch life

pass me by from

such a height.

<Page 10>

Another odd thing

about the long room

hub. In the "ideas

space" or breakout

room or whatever

(3rd floor) the hole in
the floor lets one
hear people talking in
the foyer quite clearly.

Sometimes makes it
seem there are more
people on this floor

<Page 11 >

Which can be disconcerting.

Nice having

trees outside

bathroom window.

Adds calming sense

of isolation.

MICHAEL PHOTO CAPTIONS

1. Occupied by artists
2. A stairwell that makes sense in the LRH
3. Unfinished construction on a finished building
4. What is this stairs doing in this building? Where did the green come from?
5. The shadows of leaves
6. Immovable
7. Motion sensor lights. Sensor in least used part of room
8. Lovely trees from the bathroom window
9. The view of dining hall and postgrad reading room
10. Boom! Church
11. Space to enjoy the view
12. Why not go the whole way up
13. Transformation
14. A sense of transformation
15. What was this building with its massive stairs?
16. Framed by plants, overlooked by glass
17. Chocolate factory interior

LIAM DIARY

PAGE 2

Monday 24/06/13 09.40

Have spent the day here
but not too much work
done. Lots of noise today
and Monday feeling
of just settling back into
the rhythm of study.
Had various phone calls.
Everytime someone calls
I go to the back stair-
well. Ive only realized lately that
people can hear me
talking – embarrassing
after all the phone fights with
my girlfriend I've had
on those stairs

PAGE 3

Now is my favourite
time in time in the hub. It's
quiet, not so much
noise from Grafton
Street, light is gentler.
I'll take a photo, maybe
that will catch it..
I'm looking at the books
on other people's desks.
I see something on
Winstanby, guy
who resisted enclosures
in 17th cent. england.
One great thing about this
space is seeing other

PAGE 4

people's books. Other
Intellectual worlds. For

A moment I want to
be a historian. I'll
take a picture of that
too. You probably
won't be able to make
it out too clearly.

That's all for now – it
hasn't been a very
productive day and I think
best to cut my losses
and make myself
some nice food at
home. Until tomorrow!

PAGE 5

Tuesday 25/06/13

20.18

A more productive

Day! 1000 words!

I arrived late to
work. Procrastination
is a problem,

especially for PhD
students. We don't

have bosses & can
therefore manage our

own time. I spend
mine on avoidance.

We can always avoid

work. Instead of
writing & reading

PAGE 6

what we should we can
read something else.

Also space. Instead of
being where we should
we can be somewhere
else. Thus

coming to work after
lunch. But spaces can
also make us want to
avoid them. The procrastinator
wants to avoid tension, the
moment of conflict that
is the blank page.

Spaces too are conflictual -

"Take you a course, get
you a place". We fight
for places, to dominate
space. To avoid work,

PAGE 7

is to avoid fight
for place. In Santiago
the postgraduate students
with scholarships were
allowed to study in
a special room
upstairs from the
library. The plebs
were on the bottom

floor with the
undergraduates.

When I got my
Scholarship I literally
ascended. So when I
came to the hub,
with its view of the

PAGE 8

spire, looking down on
the other students as they
cram into the library
I thought of place &
power. Happily, here
I don't notice the
struggle for place so
much, perhaps because
I'm older. When I was an
undergraduate in Cork,
I noticed more. The
areas where the
cool kids spent their
time, the student bars
dominated by awful
Student Union types.
Somehow the hub isn't

PAGE 9

like that. It's not an
intimidating place.
I'm rambling – sorry
Eoghan! I'll take some
pictures of the beautiful

views from here, the
ones that made me feel
that I'd made it!

PAGE 10

Wednesday 26/06/13

Today I managed to
trap myself in the
back stairwell. On
entering the hub
I went straight to
the ideas space for
coffee , and left my
swipecard behind me.

I had to knock on
the door for
someone to let me in.

This happens pretty
regularly. If I had
been on my own I would
have had to exit

PAGE 11

through the ground-
floor emergency exit,
Go to the security desk
at the front gate and
get them to let
me in again. I'm
generally absent-minded
so this happens a lot.

Three interactions today

1/ Short exchange of

witticisms with a
colleague who was using
fourth floor landing as
training area – he was
toggled out, with paraphernalia,

PAGE 12

skipping rope, everything...

I told him I wished I

Had my camera...

2/Conversations about

Lucretius with girl

Studying classics.

Great conversation

-we tend

not to do this enough,

as people doing PhDs,

university

people in general, often

don't want to

embarrass each other.

But I've had

some great conversations

here. Think that's one of

the functions of the

PAGE 13

university – teaching

people how to talk.

This doesn't happen too

often, but sometimes it

does, and I've had

some beautiful

conversations here.

3/Waked through ideas
space & listened to
Spanish people talking –
there's a conference
on Spanish theatre
going on today. Lovely
to hear Spanish again –
they talk so loud!

PAGE 14

I'm just going now to
Check if they left any
Food in the ideas
Spaces. I walk
Over to the central
Glass pillar here
I can see what's going
On in the ideas space.
Sometimes after conferences
they leave some nice
food. I'll take a
picture of the
view... No food!

PAGE 15

Just thinking of alternatives
I'm presented with everyday.
The basic ones are something like this:
<sketch>

PAGE 16

Strange, no one path
really dominates over the

other, apart from the
fact that I
don't go to 2nd
floor too much.

Mostly I go straight to
4, or circle between
3& 4.

Anyway, that's
all for today!

PAGE 17

Thursday 27/06/13

17:45

Had one social moment
today – a brief
Conversation in the lift.

Which is strange.

Normally the lift
is a private space, in
which I can indulge
my narcissism.

Everyone checks themselves
out in the elevator,
I'm convinced.

Socially the hub-space
is strange. We see the
same people every day
but social contact

PAGE 18

is limited. In reality
We might make
Friendships with 2 or

3 people. Otherwise
We are left to our own
Devices. I think this
is good, the choice.
Our carrels allow us
a sense of privacy in
a shared space. This
is important when
studying – not
complete isolation
but also the assurance
of not being disturbed.
They're cutting the
grass outside –
another university

PAGE 19

ritual – in UCC it
meant exam time.
This space changes
with the seasons. In
winter the windows are
shut (less noise) and
it provides a nice
barrier against the
cold & rain. Without
it you have to run
between the different
buildings – dragging
your sportsbag with
you if you want to
go to the gym.

PAGE 20

It's nice to be here
at night in winter too.

The striplights on the
4th floor desks are
beautiful on dark
nights.

Summer is not as
pleasant as it turns a
little stuffy and the noise
from the street can
distract. Maybe it's
because it's more
difficult to study
in summer in any case

PAGE 21

Friday 28th/06/13

14:50

I'm studying in my
favourite place in the
hub, the alcove
by the windows in the
ideas space. When I first
came back to Dublin, after
6 years abroad, I used
to sit here and think
how lucky I was to
be in such a beautiful
space, I had the
fortunate, and strange

PAGE 22

experience of being
both an insider &
an outsider, Insider
because I was occupying
the space, outsider
because I was a
student in a different
university. Perhaps my
experience of the hub
is different to
others then, as I
am not involved in
any TCD academic
hierarchy, and my
PAGE 23

being here doesn't have
the same significance
for me that it might have
for students who
are involved in TCD's
systems. At the moment
the hub is very quiet –
Friday afternoon lull.
The window opens onto
mountains of grey, buildings
and clouds. It's almost
a pity to study here,
it's so peaceful just
PAGE 24

looking out the window.
I think of all the time

I've spent here, the
opportunities I've
been given through
the people I've met
here. Friendships,
housemates, even brief
romance has come from
my being here.

The space is
beautiful but
my
memory of this space
and of all the

others I've been in,

PAGE 25 .

is the collection of
intensities, the people
I've seen,

Heard, spoken to,

The presences I've

Felt. That's why we

Describe

Memories as happy

Or sad, every image

from our past is

affect. That's why poetry thinks in images,

retrieves the emotional

tonality of past experience

through sensual imagery.

PAGE 26

Maybe I'm rambling

again Eoghan. I hope
This stuff can be
useful to you.
I'll take a photo from my
favourite spot in
the hub, of a view
of the wind through
the trees that a
photo can't
remember.

P.S. Just thought one
Last thing about the
PAGE 27
hub, which is important.

It's main advantage is
In terms of storage.
I can keep my
Sportsbag here, my
Books. I don't have
To drag stuff around
With me. When people
Come to visit me in
Dublin I can drop
their bags in here and
then go for drinks
in town. This is one
thing you notice when
<PAGE 28>

you leave
hub like I did for
a few months last

year.

LIAM PHOTO CAPTIONS

1. Ideas Space Winter Garden
2. Ideas Space window
3. Winter tea garden
4. Ivory tower view
5. Ivory tower view
6. Hub workplace looking
7. Hub workplace looking down

CIVIC OFFICES

CATHERINE DIARY

15 to

21st NOVEMBER

<page 1>

Fri DCC 9.15am

The car parking

Spaces are very

Narrow. Again my

usual space was

taken. I can

open both doors of

the car easily

if I get my usual

space which I need

to do to get

the children in

and out!

<page 2>

I enjoy my walk to the crèche in the morning.

The doors in the carpark are heavy and difficulty

to manage with a buggy. Fire doors

<IMAGE 1 PLAN OF LIFTS>

<page 3>

Then my next obstacle is the makeshift porch/ exit/entrance at the rear of the ground floor

<IMAGE 2 OF REAR EXIT PLAN>

I don't think it was meant to be an exit to the building.

<page 4>

I love working in my building – the atrium space makes me happy when I walk into every morning. I enjoy working in a large building with open spaces.

<page 5>

To complete journey to the crèche I exit the building and walk across to the gf [ground floor] of the bunkers. There is a security guard on the gate because of the anti-social behaviour around the building. There is also a

<page 6>

large railing around the crèche play area. This was built about 6 years ago because of the anti-social behaviour.

<page 7>

On my way to the creche I always look into the canteen through the windows. Admire the trees around the amphitheater and then walk by the entrance to the Wood

Quay Venue. The Wood Quay Venue is one of the nicest spaces in the whole Complex now.

<page 8>

The amphitheater is great in August. When they hold the operas and also as a place to eat your lunch in the sun.

Fri pm

[daughter] has a playdate at the house.

<page 9>

Saturday 9:00

A quick shopping trip to Dundrum Town Centre. It is great how accessible it is with the family parking (places still available as we are early), the wide circulation spaces and the level access to everything.

The shopping centre has designed everything to attract the buggy user.

All the shops

<page 10>

are negotiable with the buggy. Today we use the trolley. A quick shop in Tesco using the baby & a child trolley so my one year old doesn't fall over

<IMAGE 3 OF TROLLEY>

and the 5 year old walking beside

<page 11>

me. The trolley has a wheel brake which is also great. We don't have to worry about him rolling away from the car when filling the boot.

Tesco is your standard Supermarket. Artificial lighting & tiled floor but its layout of shelving is quite sensible & easy to use.

<IMAGE 4 OF LAYOUT OF SUPERMARKET>

<page 12>

The christmas decorations are the highlight of the trip for my 5 year old. They make good use of the voids near the lifts to create impressive 3 storey moving santa Displays. A new toy shop has opened which we make a quick visit to – with the

trolley!

<page 13>

The entrance is

Very attractive for

Emily – a glass façade

with 2 doors – 1 for

<IMAGE 5 – TOY SHOP FACADE>

adults & one for

children.

Afternoon spent

At home and then

[daughter 1], [son 1] &

[husband] went

off to the Rugby.

<page 14>

<BLANK>

<page 15>

Sunday

Grandparents &

Sister over for brunch. Fortunately

We have a large

Enough kitchen

Space & table to

Entertain.

<IMAGE 6 OF KITCHEN PLAN>

Children have a

great morning.

[daughter] is off to a

Birthday part[y] @

<page 16 .

1.30 in a church

Hall. The whole class
Of 30 is invited
So houses are
becoming too small.

The church of Ireland
Hall is not expensive
To rent and given
Space

<IMAGE 7 OF HALL>

<page 17>

The hall space is *<perhaps "cozey"?">*
painted pink internally
with timber roof

+ white painted

Storage. Timber flr [floor]

Playball has
been organised to
entertain everyone
in the hall for
1hr ½ and then
food in the
room off the
kitchen.

2pm

I go to UCD for

A walk with

[husband], [son 1]

<page 18>

+ [son 2]

while family is
at party.

UCD has improved
so much lately
around the
science block +
library + lake.

They have relandscaped
the area, removed
steps where
possible + graded
the ground. See
photos attached.

<page 19>

Also the new
Sports centre
is great and the
old car park to
the rear of
the student
centre is being
relansdcaped now.

I think the cars
have been removed
from this area
and it will
be a student
hub.

We feed the swans
and ducks.

[son 1] scooters

<page 20>

beside us as

we walk the
campus for an
hour.

4pm

Home for the
evening.

<page 21>

MONDAY 7.45

Drive to work

With [son 1] +
[son 2] in
Car.

8.15

Arrive office. Traffic
not too bad.

Drop [son 1] +
[son 2] to
crèche.

The crèche is
good. It is small.

The numbers are
low.

<page 22>

The crèche is in
The basement of
Block 2. It is west
facing. Each room
has a glazed wall
to the east.

Lots of light for
the children. The

ancillary spaces
are built into the
back of the building
(the cliff). Block 2
It is linked to the
Civic Offices for all
emergencies like fire
drills etc. You have
to go to the crèche
<page 23>

to help out and
the children are
brought to the
basement of Christchurch
cathedral. That is
their sanctuary

< IMAGE 8 OF CRECHE PLAN >
<page 24>

10am
Morning coffee in
the larder on
Parliament St.
Office is cold
today. They
have replaced a
radiator behind
me but it is still
cold. The
building manager
proposes draft
proofing the five exit

opposite me as the
fire stair is not
heated.

<page 25>

<IMAGE 9 OF FIRE STAIR PLAN>

The heating is
not turned on before
8am to save on
cost!

<page 26>

The toilets & water
fountain & coffee
are located at
entrance to office
which is quite
far from my desk.

10:30

I have a meeting
today in the
meeting room
Rm13. We used
To have 2 meeting
Rooms but the
other one is an
office now as more

<page 27>

staff are brought
back into the
building to reduce rent costs or
seconded positions
are over as agencies

are closed.

I love the large window
in the meeting room but
is it with my back to
them so I am not distracted.

Home time

- 1pm

Collect the boys
And get in the car.

Called Emily at

2.30.

<page 28>

I stop @ house to
get a picnic and
change & grab lunch

2.30

We wait outside
Emily's school for
Her. There is only
parking on the
street so you
need to be
early.

3pm

Airfield. We meet

<page 29>

a friend at the
newly reopened
Airfield.

The new Airfield
is great. It has *

a lovely café and the house has been restored but some of the original casual charm has been lost (for the moment anyway). The Management is also very poor at the moment. They

<page 30>

seem to be training in on the new systems whilst being open for customers!

The electronic pedestrian entrance gates are a nightmare. They are dangerous for small children Children are a big part of Airfield's customers.

<page 31>

<BLANK>

<page 32>

Tuesday

Work with Sebastian and Mathew.

Mathew scooters across to the creche. The shared surface

(cars & pedestrians)
between the buildings
is worrying when
he scooters
ahead.

8.45

My desk is in the
middle of the

<page 33>

<STRIKE THROUGH>

<page 34>

<STRIKE THROUGH>

<page 35>

office plan. I have
no windows.

People @ at the windows control
the natural ventilation. Blinds are not
allowed on the North facing façade.

There can be a terrible glare on your
computer screen if you are

<page 36>

beside this window

<IMAGE 10 OF OFFICE PLAN>

<page 37>

collect [daughter] from
school @ 1:30pm.

The school is new

→ New extension.

Classrooms are
ensuite and have
direct access from

yard.

<IMAGE 11 OF PLAN OF SCHOOL>

<page 38>

You collect your

Child from the classroom

floor. The teacher

passes each one

out as she sees

parent outside.

This is a very good

system but would

lead to a lot of

heat loss in

the morning and

afternoon.

<page 39>

Giddy studios

In Dundrum town

Centre.

We go to paint

Pottery for a gift.

The pottery studio

is in the car

park of the

shoping centre.

It has no natural light or ventilation

<page 40>

and you have to cross the main access route through the car park which is busy with cars.

<IMAGE 12 OF GIDDY STUDIOS PLAN, DUNDRUM>

<page 41>

The children and
I love the pottery
Painting. The
Rent must be very
low to be positioned
in the car park.

It is a very
strange location.

The entrance to
the shopping is at
the opposite end
of the car park.

<page 42>

Wednesday

Work with [son 1]
& [son 2].

Drop 1:10pm [son 1] to my Mum's after work

And rush to collect
[daughter] from school.

1:30 collect [daughter]
from school

3:40 [daughter] has
ballet lesson

There is no waiting

<page 43>

area at the
ballet school.

It is in a small
Mews building so
I take [son 2]
for a walk

<IMAGE 13 OF BALLET STUDIO PLAN>

<page 44>

<BLANK>

<page 45

Thursday

Work with [son 1]

& [son 2]. I am

not allowed to

park in car park

on a Thursday

so we park on the

street outside.

I pay using my phone, park to go.

The overcrowding issue

in the car park has

been solved by

banning people on a

<page 46>

Tuesday, Wednesday

or Thursday.

<IMAGE 14 OF PLAN OF CAR PARK>

<page 47>

It's added stress to

get everyone safely

across the road +

to remember to

pay for parking.

Collect [daughter] from

school at 1:30.

Home until 3:00

Then into car and

off to swimming

lesson in UCD.

<page 48>

Unexpected road

works on the Clonskeagh

Rd. make us 10 mins

Late!

Run into new student

Centre. Lucky enough

To get a family

Changing room as

I have a double

Buggy with me.

[son 1] + [son 2]

are in the buggy.

Send [daughter] off to

<page 49>

her class and we

negotiate the building

with the buggy.

The building is

new so at all

the changes in

level. My only problem is the doors. They are very heavy + stiff and difficult to negotiate with

<page 50>

the buggy - doors to changing room facility

+ doors to swimming pool viewing area.

<IMAGE 15 OF LOBBY PLAN TO POOL>

café and public

<page 51>

The car parking for
the pool area also
has some
annoying details

<IMAGE 16 OF PARKING PLAN TO POOL AREA>

<page 52>

There are no
defined pedestrian
routes in the
car park.

There is also a wheel stopper at the path side which makes it impossible

<page 53>

to get a buggy onto the path.

CATHERINE PHOTO CAPTIONS

1. Awkward lobbied exit to rear of Civic Offices. Blk. 4 originally fire exit. Route to Wood Quay venue & crèche & amphitheatre in summer for concerts. Should be upgraded to formal exit
2. Glare from the windows because blinds are banned; division of window panes blocks view at eye level
3. Security barrier & guard to protect crèche & area from anti-social behaviour, built 7 years ago> Anti-social behaviour a big problem
4. Casual country style entrance improved to airport style efficiency which doesn't work
5. Improved spaces – landscaped and graded
6. Lobbied entrances are restrictive and difficult to use
7. UCD – recent landscaping works improve area around lake. Ground levelled & attractively paved & lit
8. Ground graded to remove ramp. Space improved by new landscaping very accessible & enjoyable

DAMIEN

20 Nov

28 Nov

<page 1>

As I am profoundly
deaf and use

Irish Sign Language

daily (in every
aspect of life)

I use written
mode of communication

whenever I need

to talk to work-

colleagues mostly

<page 2>

Although some of

my work-mates

have learnt

basic Irish Sign

language e.g.

finger spelling mostly.

As a Deaf employee

I rely on

Visual Communication

mainly i.e. computers,

emails, printed

information

<page 3>

I currently work

in open-office

space with low

height screens

which are "deaf-

friendly" e.g.

I could see any

colleague/stranger

coming/passingby

(see few photos
showing different
screen types)

<page 4>

The high screens
(over 6 feet) are
undesirable/unsuitable
for deaf employees
because they
cannot hear anybody
coming around.

On few occasions
I get fright, whenever
someone came up to
me from behind!

<page 5>

Other photos
show good
visual points
for Deaf users
e.g. gaps in
middle walls inside
stairways.

Same with
glazed doors,
viewing glazed
panels in doors.

<page 6>

The lift doors
which are opaque
and lift enclosure

are not suitable
for Deaf users
(scary for some
esp. elderly
customers who
fear of being
trapped inside lift
in event of power-
cut off.

<page 7>

Open spaces
around atrium/
stairways
are more visually
suitable for
both Deaf + hearing
people as they
can see one
another from
distance anywhere
(e.g. both vertically/
Horizontally)

<page 8>

I would recommend

Information on

“Deaf Spaces”

e.g. Deaf friendly

space on

websites

www.deaf411online.com

www.code-idea.org/

how-to-make-a-deaf-
friendly-work-space

<page 9>

Sufficient Daylight

/Natural light

is very important

to Deaf workers

I enjoy my

present work-

desk which is

located beside

large windows.

It helps me to

concentrate on

work (especially VDU)

which sometimes

tires/affect my

eyes.

See some

photos.

<page 10>

Large entrance

steps to civic

offices (wood quay

side) look

imposing/attractive

but are sometimes

unfriendly to

elderly people/

customers, especially

Wheelchair users.

<page 11>

Plenty of open
green space (both
inside + outside
civic offices are
much delightful.

The atrium is

Great space (
relaxing + visually
friendly)

DAMIEN PHOTO CAPTIONS

1. More user-friendly i.e. more visually/accessible e.g. you can see whether a colleague is at his/her desk or not.
2. Typical long corridor with tall cabinets on both sides. Bit hazardous for Deaf employees/customers e.g. you could bump into person coming onto corridor.
3. Desirable
4. Better e.g. more user friendly/visually accessible approx.. height of cabinets
5. Glazed panelled Doors at fire-escape stairs (main common stairs in typical block). User friendly more visually accessible
6. No glass panel on door (fire escape) hazardous i.e. visually inaccessible.
7. Lack of visual glazing panels on corridor doors more hazardous.
8. Typical lifts – no visual panels in lift-shafts. Could put off some people (with claustrophobia)
9. Bit hazardous corner in corridor-ways.
10. More user friendly/visually accessible. E.g. you could see someone coming up/down (through gap in wall).
11. No video/CCTV communication in event of breakdown.
12. Typical lift- lack of visually accessible in event of breakdown! No video camera/CCTV communication.

KEN DIARY

Mon 04-Nov.

Thu 07-Nov

<Page 1>

Mon. 4th Nov

8:40 – CITY ARCHITECTS OFFICE

Arrived in to cluttered

Work area. (OTHER peoples

Paperwork!) OFFICE

Brigh[t] (sunny morning

11:16

People with backs to

windows HAVE Blinds

Down - Stops Glare on

Their computer screens

All lights on During

The Day

<Page 2>

12:30

Back from a site visit -

Office feels v. warm

15:20 on a cold -

Clear day like today,

an office that Relies on

cross-ventilation may

be too cold for some - But

just right for those that

control the windows.

18:50 Roundwood

Home - I live in a 5.5

X 5.5m log cabin - much

smaller than the office - only

source of heat a log burning

stove.

<Page 3>

05.Nov

08:45

There are way too many

warning signs around, eg;
every station on the dart
line (Tara ST, Stn. must be
THE WORST COBBLED TOGETHER
BUILDING in Europe) Do we
Need a sign pointing at steps
Telling us "steps"?

10:00 on site in a 1820s
Building that had been converted
To offices, compared to
City Architects office you
Can see they are no longer
fit for Purpose – Due to lay-out
and interventions Rqd. For a
Modern office. Back to city
Architects office 11:40

<Page 4>

6 Nov 9.50

Yesterday when I got back
to the office I didn't leave
until 17:00. I think
Production goes Down
from lack of fresh air –
only available from opening
windows = cold cross-draughts

13:00

Run up to George's ST
for lunch – having Bike
RACKS outside in Business
School Entrance where
Students Congregate

Narrows is not the Best
Plan. (Public Realm/not
Buildings!) The

<Page 5>

06-Nov. 16-30

LUAS on site in 8

Aungier St. BUILDING

DATES FROM 1663.

In 3rd FLOOR ATTIC

Room there is not

One Right Angle/

Level surface. The

Floor slopes, everything

is "OFF"! I do think

you could be sea sick if you spent time

up there. Good to

get back to office

with its right angles,

grids, etc., etc.,

Out the Door for

the RAT RACE HOME

<Page 6>

7-Nov 10-00

Down to the Print Room

To organise to have

Some Brochures Printed.

It's on level -1 of

one of the original

Blocks. I tend to

take the stair, for

health sake – But in this

old block you get
lost due to plan
lay-out. The lift
is the only way.
The newer parts of
the Buildings are
Better organised
For Circulation.

<Page 7>

The Print Room
has no windows –
no fresh air – odd
angles due to its
position in the
BASEMENT, NO
Natural light. 2 lads
work down there,
not somewhere I would
want to work. Back
up to the office
(By lift) Surrounded
By great views of
the city, plants, open
space.

<Page 8>

11-30 07 NOV
in contrast to the
Print Room, I have
Just been up to
floor 5 (surveying
& mapping) 7 floors

above the Print Room.

Really good view out
over the city.

Many people have their

Backs to the window.

Maybe you get used

to the view. The stairs

go straight up from

floor 2 (our office)

So no chance of getting

<page 9>

lost.

The core of the older

Blocks seem to be

Bigger than the

newer, the office

space laid around

it. The offices DO

Not feel as 'Big'

<IMAGE OF CIVIC OFFICE PLAN>

As newer.

<page 10>

Some years Back I

was in Liberty Hall

(open House)

<IMAGE OF LIBERTY HALL PLAN>

Liberty hall plan

(FROM MEMORY)

The circulation corridor

is narrow – Dark with

Domestic Doors leading

to offices.

<page 11>

<IMAGE OF CIVIC OFFICE PLAN>

AS SAID earlier -

I tend to take the

Stairs, as often

Quicker to get to

Second floor from

Ground. As an

Aside - often the

people in the office

<page 12>

that talk most

about Fitness/carbs/

muscle strain ...

take the lift.

07-Nov. 16-30

After lunch - I didn't

leave my desk all

afternoon. Nearly

time to head home -

Not in tomorrow -

Noticed how little is

in this - I have not

been out and about much

all week - and maybe

<page 13>

I don't take head

of my surroundings?

KEN PHOTO CAPTIONS

1. Views across Dublin & space + up-lifting
2. Good space - lots of people

Appendix D

3. Basement – paint peeling
4. Print room – lack of nat. light, ventilation
5. Sometimes not working
6. Sign – we know it's a ramp!
7. Ramp again
8. Office – large space
9. Sign

JAMES

27-11-2013

27-11-2013

<Page 1 >

Pic 1

Entry to offices

Of city architects

- Not very inspiring
- Doesn't say creativity
- Dull and beige
- Artificial light
- High storage banks
- not very welcoming

<page 2 >

Pic 2

Corridor in city

Architects.

- Similar to pic 1
- Artificially lit
but nice dual
aspect windows.
Nice breeze in
Summer but cold
in winter.
- Ceiling height ok.

<page 3 >

Pic 3

Secret passages

- Lots of secret
stairways in
some blocks
for staff.
A transit area.

<page 4>

Pic 4

Secret passages

- Similar to pic 3
- In some areas these stairs/ passages aren't heated. They feel hidden, out of the way, dark, with no natural lighting

<page 5>

Pic 5

Public area

<page 6>

Pic 6

- Light, bright
busy, modern

<page 7>

Pic 7

Entrance – Atrium

- Wayfinding – paths in bldg.
Do I want to go here?
- Busy stairs,

<page 8>

Pic 8

Atrium

- Green, but empty.
- Should be a Public plaza.
People should be sitting and talking.

<page 9>

Pic 9

Atrium.

Appendix D

- Nice & green
- Urban forest
- Relaxing

<page 10>

Pic 10

Forest view

- Nice forest views
- Urban/rural
- Escape

<page 11>

Pic 11

View down in

Atrium

- Sense of space
- Views
- A green oasis
- Light/bright

<page 12>

Pic 12

Meeting areas

- Light and bright
- Contrasts between movements + rest areas dark + light, beige carpets + chrome steel.
- Juxtaposition

<page 13>

Pic 13

Street Art

- An urban street with art for shopfronts.
- Modern, bright, Colourful, abstract

<page 14>

Pic 14

Egg art

- Contemporary art
- Modern, progressive, unusual, noteworthy

<page 15>

Pic 15

Exhibition Area

- An Art street
- Colourful expos
- A place to linger, not just Pass through

<page 16>

Pic 16

- Light, bright streets + urban spaces
- Bright relaxing areas
- Cathedral space
- Cold in winter

<page 17>

Pic 17

Lift banks

- Modern lifts x 3
- Foyer is dull, but discrete lighting intervention helps
- Dark areas
- Not a place to stay

<page 18>

Pic 18

Back stairs

- Grim stairs
- If you don't use the lift there, then you have to use the stairs.
- Uninviting
- functional

<page 19>

Seating areas

- Disgusting head stairs on walls! What a welcome.

JAMES PHOTO CAPTIONS

1. Public, secret passages, storage spaces
2. Entry, first impressions
3. Good working environment, though doesn't look glitzy or flash or trendy. Light, bright + well ventilated.
4. Secret passages, artificially lit. Passages through. People don't stay there
5. Same
6. Meeting areas
7. Green but empty. Good for background visuals. Empty + quiet.
8. Forest view. Screen against some unattractive buildings along Winetavern Street.
9. View into atrium. Nice space. Mina space (public). Could be a multi-purpose space – flexible.
10. Seating area outside Housing. Seating area should perhaps be relocated to walkway through atrium.
11. Walkway!?! (Higher level) Visual interest. Heating "benches" – should be designed to invite people to sit down.

APPENDIX E : Ethics & Informed Consent

Ethics Statement

The researcher strived to ensure that the four basic principles of ethical research. These principles are:

Beneficence

As a researcher I strived to ensure that my work should make a positive contribution to the welfare of those affected by it.

Non-maleficence

I endeavoured to ensure that the research work undertaken did and will not cause harm to any sectors of society and, in particular, to the participants involved in the research.

Justice

The benefits and risks associated with the work was assessed in advance

Autonomy of subjects

The research respected and continues to respect the rights and dignity of participants. To address this, participants involved both in pilot questionnaires and more intensive participatory investigations were given sufficient details on the research in question as to allow them to make an informed decision to participate or otherwise in a research study. A commitment was also made to maintain the privacy of the participants by using pseudonyms.

Informed Consent Form

TRINITY COLLEGE DUBLIN
SCHOOL OF ENGINEERING
Consent Form

Evaluating Universal design in Buildings

Researcher -	Eoghan Conor O Shea, B. Sc, B. Arch, MRIAI
Academic Supervisor -	Dr Sara Pavia, School of Engineering, TCD
Academic Supervisor -	Professor Mark Dyer, School of Engineering, TCD

I am invited to participate in this research project which is being carried out by **Eoghan Conor O Shea**. My participation is voluntary. Even if I agree to participate now, I can withdraw at any time without any consequences of any kind.

The study is designed to investigate **my insights into the buildings I visit**.

If I agree to participate, this will involve my accompanying Eoghan on a trip to three buildings, and carrying out simple tasks at each building. We will chat about my general opinions of what makes good and bad buildings while navigating between them. Our conversation will be recorded and I will be given a summary of the conversation at a later date

This will involve walking a reasonable distance. If at any stage I am in any discomfort we will find a suitable café with seating and refreshments.

I will receive a small gift as a token of gratitude for taking part in this research and if required have my travelling costs reimbursed.

This research may benefit building design through developing a way of evaluating how responsive buildings are to supporting the access, use and understanding needs of the people who engage with them.

Any information or data which is obtained from me during this research which can be identified with me will be treated confidentially. Care will be taken to maintain my anonymity, and to ensure my name does not appear connected to the information I pass on to Eoghan. The data will be kept in a locked drawer in TrinityHaus, TCD and Eoghan is the only one with direct access to it.

Data from this research project may be published in future. The original recording and all copies will be available only to the present investigator or to investigators in other academic institutions engaged in similar work. Any information passed on to other investigators will be done so without any reference to my real name to ensure my anonymity is maintained.

Appendix E

If I have any questions about this research I can email Eoghan at osheaec@tcd.ie or phone him at 087 0631705. I am also free, however, to contact any of the other people involved in the research to seek further clarification and information – I can contact Dr Sara Pavia at pavias@tcd.ie, and Professor Mark Dyer at mdyer@tcd.ie.

I understand what is involved in this research and I agree to participate in the study. I have been given a copy of this consent form to keep.

Signature of participant

Date

Signature of researcher

As guardian of the participant, I am satisfied that the study is designed in a sensitive way, and I am satisfied to allow the participant to take part.

Signature of participant

Date

I believe the participant is giving informed consent to participate in this study

Signature of researcher

Date

Date